



## MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, June 7, 2022

6:00 P.M.

This meeting was held electronically

### Council Members Present:

Mayor Aaron Stone  
Councillor Amanda Jacobson  
Councillor Rob Johnson  
Councillor Tricia McKay

Councillor Duck Paterson  
Councillor Marsh Stevens  
Councillor Jeff Virtanen

### Staff Present:

Allison McCarrick  
Erin Anderson  
Chris Barfoot  
Jake Belobaba  
Ryan Bouma

Donna Smith  
Julie Thompson  
Mike Gregory  
Sue Bouma

### Guests:

Jennifer Fix, ahne Studio, consultant for the OCP Review  
Tim Shah, Watt Consulting Group, consultant for the OCP Review

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### 1. CALL TO ORDER AND ACKNOWLEDGEMENT

Mayor Stone called this Regular Meeting of Council to order at 6:00 p.m., recognizing with gratitude that it was taking place on the traditional unceded territory of the Stz'uminus First Nation.

### 2. AGENDA APPROVAL

#### CS 2022-130

That Council approve the agenda for this Regular Meeting of Council for June 7, 2022.

*Motion Carried*

### **3. MINUTES**

#### **3.1 Minutes of the Regular Meeting of Council held May 17, 2022**

##### **CS 2022-131**

That Council approve the minutes of the Regular Meeting of Council held May 17, 2022.

*Motion Carried*

### **4. DELEGATIONS**

#### **4.1 Official Community Plan Review Update**

Jennifer Fix, consultant for the OCP Review, presented key components of the draft 2022 Official Community Plan to Council. The plan includes policies for growth management and land use, as well as for future infrastructure – both municipal and social – transportation, culture and reconciliation. Ms. Fix was joined by Tim Shah, Watt Consulting Group, who was available for any questions related to transportation.

Ms. Fix advised that the next steps of the process will be to hold a workshop with Council as well as to organize a public engagement session downtown, with both events hopefully occurring prior to the end of June.

Ms. Fix responded to Council's questions and thanked Council, staff and the public for their engagement in the OCP Review.

Council thanked Ms. Fix and her team for their work.

### **5. PROCLAMATIONS**

#### **5.1 Island Good Days - June 20-26, 2022**

Mayor Stone proclaimed the week of June 20-26, 2022 as Island Good Days in the Town of Ladysmith.

## **6. DEVELOPMENT APPLICATIONS**

### **6.1 Development Permit 3060-22-06 – Coach House at 520 Kitchener St.**

#### **CS 2022-132**

That Council issue Development Permit 3060-22-06 for a coach house at 520 Kitchener Street (Lot 11, Block 127, Oyster District, Plan 703A).

*Motion Carried*

### **6.2 Site-Specific Amendments - 606 and 626 Farrell Road**

#### **CS 2022-133**

That Council:

1. Give first, second and third readings to "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 50) 2022, No. 2114"; and
2. Direct staff to refer Bylaw No. 2114 to the Ministry of Transportation and Infrastructure pursuant to section 52 of the *Transportation Act*.

*Motion Carried*

## **7. COMMITTEE MINUTES**

### **7.1 Arts & Heritage Hub Steering Committee - March 30, 2022**

#### **CS 2022-134**

That Council receive the minutes of the Arts & Heritage Hub Steering Committee meeting held March 30, 2022.

*Motion Carried*

### **7.2 Public Art Task Group - April 25, 2022**

#### **CS 2022-135**

That Council receive the minutes of the Public Art Task Group meeting held April 25, 2022.

*Motion Carried*

### **7.3 Parks, Recreation & Culture Advisory Committee - May 4, 2022**

#### **CS 2022-136**

That Council receive the minutes of the Parks, Recreation & Culture Advisory Committee meeting held May 4, 2022.

*Motion Carried*

## 8. REPORTS

### 8.1 Town of Ladysmith 2021 Statement of Financial Information

#### CS 2022-137

That Council approve the Town of Ladysmith Statement of Financial Information for the fiscal year ended December 31, 2021.

*Motion Carried*

### 8.2 Town of Ladysmith 2021 Annual Municipal Report

#### CS 2022-138

That Council approve the Town of Ladysmith 2021 Annual Municipal Report.

*Motion Carried*

### 8.3 1260 Churchill Place – Extended Infrastructure

#### CS 2022-139

That Council:

1. Pursuant to section 507 of the *Local Government Act*, require the owner of Lot 1 District Lot 97 Oyster District Plan EPP117980 (1260 Churchill Place) to construct, at time of subdivision or development:
  - a. sanitary sewer, storm sewer and water mains, connecting McKinley Road and 4<sup>th</sup> Avenue; and
  - b. an 'Urban Local' road from the end of McKinley Road to 4<sup>th</sup> Avenue;
2. Pursuant to subsection 507(3)(b) of the *Local Government Act*, resolve that the cost to the municipality of providing the services under 1(a) and 1(b) would be excessive and require the developer to pay the full cost of installing these services; and
3. Authorize staff to enter into the required latecomer agreements under section 508 of the *Local Government Act* at time of development.

*Motion Carried*

### 8.4 Telecommunication Antenna Structures Policy

#### CS 2022-140

That Council adopt Telecommunication Antenna Structures Policy No. 08-3010-A.

*Motion Carried*

**9. BYLAWS**

**9.1 Bylaw No. 2115**

**CS 2022-141**

That Council give first three readings to "Fireworks Regulation Bylaw 2022, No. 2115".

*Motion Carried*

**9.2 Bylaw No. 2116**

**CS 2022-142**

That Council give first three readings to "Freedom of Information and Protection of Privacy Bylaw 2022, No. 2116".

*Motion Carried*

**9.3 Bylaw No. 2083**

**CS 2022-143**

That Council:

1. In accordance with "Bylaw Revision Bylaw 2022, No. 2090" give third reading to "Park Dedication Bylaw 2022, No. 2083" as amended to include the legal description for Queen's Park; and
2. Adopt "Park Dedication Bylaw 2022, No. 2083".

*Motion Carried unanimously*

**9.4 Bylaw Status Sheet**

**10. CORRESPONDENCE**

**10.1 Help Ukraine Vancouver Island**

**CS 2022-144**

That Council provide assistance to "Help Ukraine Vancouver Island" by including displaced Ukrainian individuals and families in the Town's Leisure Access Program, as requested in the correspondence dated May 24, 2022.

OPPOSED: Councillor Johnson

**CS 2022-145**

That Council direct staff to investigate how other municipalities are addressing the inclusion of displaced families and individual refugees who are new to Canada in Leisure Access Programs, and whether other programs are offered to support such individuals and family groups.

*Motion Carried*

**11. QUESTION PERIOD**

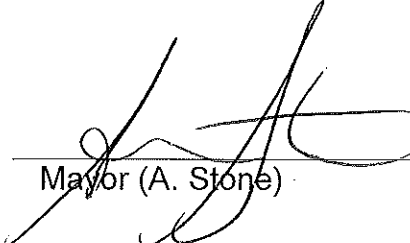
There were no questions submitted by the public.

**12. ADJOURNMENT**

**CS 2022-146**

That this Regular Meeting of Council be adjourned at 7:43 p.m.

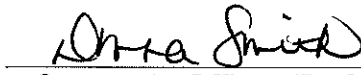
*Motion Carried*



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Mayor (A. Stone)

CERTIFIED CORRECT



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Corporate Officer (D. Smith)