



MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, October 25, 2022

7:00 P.M.

Ladysmith Seniors Centre

630 2nd Avenue

Council Members Present:

Mayor Aaron Stone

Councillor Rob Johnson

Councillor Tricia McKay

Councillor Duck Paterson

Councillor Marsh Stevens

Councillor Jeff Virtanen

Council Members Absent:

Councillor Amanda Jacobson

Staff Present:

Allison McCarrick

Erin Anderson

Chris Barfoot

Jake Belobaba

Donna Smith

Julie Thompson

Ryan Bouma

Sue Bouma

Andrea Hainrich

1. CALL TO ORDER AND ACKNOWLEDGEMENT

Mayor Stone called this Regular Meeting of Council to order at 7:00 p.m., recognizing with gratitude that it was taking place on the traditional, unceded territory of the Stz'uminus First Nation.

Mayor Stone expressed appreciation to Council and Staff for their perseverance and positivity during this term. He also thanked Councillor Johnson for his contributions, service and dedication and wished him well.

2. AGENDA APPROVAL

CS 2022-247

That Council approve the agenda for this Regular Meeting of Council for October 25, 2022 as amended to include the following item:

- Item 11.1 “Traffic Islands on Davis Road near the Golf Course”

Motion Carried

3. MINUTES

3.1 Minutes of the Regular Meeting of Council held October 4, 2022

CS 2022-248

That Council approve the minutes of the Regular Meeting of Council held October 4, 2022.

Motion Carried

4. PROCLAMATIONS

4.1 Colour the World Orange, Complex Regional Pain Syndrome/Reflex Sympathetic Dystrophy Awareness

Mayor Stone proclaimed Monday, November 7, 2022 as Complex Regional Pain Syndrome/Reflex Sympathetic Dystrophy Awareness Day in the Town of Ladysmith.

5. DEVELOPMENT APPLICATIONS

5.1 Development Variance Permit Application 3090-22-09 – 616 Walkem Road

CS 2022-249

That Council issue Development Variance Permit 3090-22-09 to vary section 6.4(a)(ii) of “Town of Ladysmith Zoning Bylaw 2014, No. 1860” to allow a secondary suite with a maximum gross floor area of 100m² at 616 Walkem Road (Lot 30, District Lot 96, Oyster District, Plan 28585).

Motion Carried

5.2 Development Permit Application 3060-21-27 – 1144 Rocky Creek Road

CS 2022-250

That Council issue Development Permit 3060-21-27 for an industrial development at 1144 Rocky Creek Road (Lot D District Lot 38 Oyster District Plan EPP36585), subject to the applicant providing a landscaping bond in the amount of \$8,960.

Motion Carried

6. BYLAWS - OFFICIAL COMMUNITY PLANNING AND ZONING

6.1 Zoning Bylaw Amendment Application – Lot B Russell Road

CS 2022-251

That Council:

1. Not hold a public hearing for “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 49) No. 2113”, in accordance with section 464(2) of the *Local Government Act*;
2. Direct staff to proceed with notification that a public hearing will not be held for “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 49) No. 2113” in accordance with section 467 of the *Local Government Act*;
3. Require that the developer, at their cost and using the Town’s legal counsel, register on the title of the subject property prior to adoption of Bylaw No. 2113 (Lot B District Lot 67 Oyster District Plan EPP51928 Except Plan EPP89399), a covenant in favour of the Town pursuant to section 219 of the *Land Title Act*, for the purpose of tree retention, protection and management as described in this report;
4. Require that the property owner, prior to adoption of Bylaw No. 2113, provide cash in the amount of \$2000 to be deposited into the Town’s Amenity Reserve Fund; and
5. Endorse that the Town Engineer may approve a variance to the Town’s Engineering Standards and Specifications for the Urban Local right-of-way width for the section of proposed road on Lot B District Lot 67 Oyster District Plan EPP51928, as shown in Attachment B, to accommodate road requirements within a 10-11m road dedication.

Motion Carried

OPPOSED: Councillor Johnson

7. COMMITTEE MINUTES

7.1 Community Planning Advisory Committee - October 5, 2022

CS 2022-252

That Council receive the minutes of the Community Planning Advisory Committee meeting held October 5, 2022.

Motion Carried

8. 2023-2027 FINANCIAL PLAN DISCUSSIONS - WATER & SEWER OPERATING & CAPITAL BUDGETS

8.1 Presentation and Council Discussion

Staff presented highlights of the water and sewer budgets for 2023 and responded to Council's questions.

8.2 Public Input and Questions

There were no questions submitted by the public.

8.3 Water and Sewer 2023 Budgets

CS 2022-253

That Council:

1. Approve the inclusion of an additional position of Equipment Operator 2 into the 2023-2027 Financial Plan;
2. Direct staff to amend "Sanitary Sewer System Rates Bylaw 1999, No. 1299" to include a 2.5% increase to the rates;
3. Direct staff to prepare the 2023 sewer parcel tax bylaw at \$360 per parcel;
4. Direct staff to amend "Waterworks Regulation Bylaw 1999, No.1298" to include a 5% increase to the rates; and
5. Confirm the 2023 water parcel tax bylaw at \$459 per parcel.

Motion Carried

9. REPORTS

9.1 Official Results of the Town of Ladysmith 2022 General Local Election

CS 2022-254

That Council receive the report from the Chief Election Officer dated October 25, 2022 regarding the Official Results of the Town of Ladysmith 2022 General Local Election.

Motion Carried

9.2 Appointment of Corporate Officer

CS 2022-255

That Council appoint Matt O'Halloran as Corporate Officer, effective Monday, November 14, 2022.

Motion Carried

Council expressed their appreciation for retiring Corporate Officer Donna Smith.

9.3 High Street Watermain Replacement Tender Award

CS 2022-256

That Council:

1. Amend the 2022-2026 Financial Plan to include the revised project budget of \$290,000 for the High Street Watermain project, with the additional funds of \$125,000 to come from deferring the Oyster Bay Drive Watermain project; and
2. Award Tender 2022-IS-13 to Milestone Equipment Contracting Inc. in the amount of \$246,184, excluding GST.

Motion Carried

9.4 2023 Community Public Art Banner Theme

CS 2022-257

That Council approve the theme "Connecting Ladysmith Through the Arts" for the 2023 Community Public Art Banner Program.

Motion Carried

10. BYLAWS

10.1 Bylaw Status Sheet

11. NEW BUSINESS

11.1 Traffic Islands on Davis Road near the Golf Course

Council discussed safety concerns regarding the traffic islands on Davis Road near the golf course and the potential for steel reinforcement of pylons. Staff will review.

12. QUESTION PERIOD

There were no questions submitted by the public.

13. ADJOURNMENT

CS 2022-258

That this Regular Meeting of Council be adjourned at 8:15 p.m.

Motion Carried

CERTIFIED CORRECT

Mayor (A. Stone)

Corporate Officer (M. O'Halloran)