



MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, December 5, 2023

7:00 P.M.

Ladysmith Seniors Centre

630 2nd Avenue

Council Members Present:

Mayor Aaron Stone

Councillor Ray Gourlay

Councillor Amanda Jacobson

Councillor Tricia McKay

Councillor Duck Paterson

Councillor Marsh Stevens

Councillor Jeff Virtanen

Staff Present:

Allison McCarrick

Erin Anderson

Chris Barfoot

Jake Belobaba

Ryan Bouma

Chris Geiger

Sue Bouma

Andrea Hainrich

1. CALL TO ORDER

Mayor Stone called this Meeting of Council to order at 5:30 p.m., in order to retire immediately into Closed Session.

2. CLOSED SESSION

CS 2023-282

That, in accordance with section 90 of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- (1)(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity;
- (1)(e) the acquisition, disposition or expropriation of land or improvements;
- (1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public;
- (1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and

- (2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or between a provincial government and a third party.

Motion Carried

3. OPEN MEETING AND ACKNOWLEDGEMENT (7:00 p.m.)

Mayor Stone called this Regular Meeting of Council to order at 7:00 p.m., recognizing with gratitude that it was taking place on the unceded territory of the Stz'uminus First Nation.

4. AGENDA APPROVAL

CS 2023-283

That Council approve the agenda for this Regular Meeting of Council for December 5, 2023, as amended to include the following item, received after publication of the agenda:

- Item 11.2.1, “Official Community Plan Bylaw 2022, No. 2200, Amendment Bylaw 2023, No. 2161”.

Motion Carried

5. RISE AND REPORT- Items from Closed Session

Items from the Closed Meeting of Council held November 7, 2023

CE 2023-077

That Council:

1. Approve the renewal of the lease agreement with land owner Paul Jorjorian for use of 17 and 25 Roberts Street as a municipal parking lot for a period of five (5) years at a rate of \$900 per month in 2024; \$950 per month in 2025; and \$1000 per month in 2026, 2027 and 2028.
2. Rise and report on Recommendation No. 1 once the agreement has been signed by both parties.

Items from the Closed Meeting of Council held November 21, 2023

CE 2023-084

That Council:

1. Appoint Bailey Dill, Ladysmith Chamber of Commerce, to the Ladysmith Harbour Economic Development Corporation under Article 13.2(a) of the Corporation's articles of incorporation; and
2. Rise and report on Recommendation No. 1 once all candidates have been notified.

Mayor Stone advised that if any errors had been made regarding appointments to the Ladysmith Harbour Economic Development Corporation or references to the Articles they would be corrected going forward.

6. MINUTES

6.1 Minutes of the Public Hearing and Regular Meeting of Council held November 21, 2023

CS 2023-284

That Council approve the minutes of the Public Hearing and Regular Meeting of Council held November 21, 2023.

Motion Carried

7. DELEGATIONS

7.1 Roberta Bowman and Millie Stirling, Ladysmith Chamber of Commerce and Ladysmith Visitor Centre

Millie Stirling and Roberta Bowman, past and present Executive Directors of Ladysmith Chamber of Commerce, provided an update to Council regarding the 2023 Tourism and Economic Development initiatives and achievements. Ms. Bowman and Ms. Stirling also discussed the activity of the Ladysmith Visitor Centre and outlined plans for the future.

Council thanked Ms. Bowman and Ms. Stirling for their presentations, and for their dedicated promotion of Ladysmith.

8. COMMITTEE MINUTES

8.1 Parks, Recreation & Culture Advisory Committee - November 15, 2023

CS 2023-285

That Council receive the minutes of the Parks, Recreation & Culture Advisory Committee meeting held November 15, 2023.

Motion Carried

9. 2024-2028 FINANCIAL PLAN DISCUSSIONS - INTRODUCTION OF GENERAL CAPITAL PROJECTS

9.1 2024 Budget Deliberations – General Capital

Council discussed the proposed capital projects presented in the December 5, 2023 report from the Director of Financial Services.

9.2 Public Input and Questions

A member of the public enquired about the status of the \$100,000 grant listed as one of the proposed funders of the 2024 capital projects, the possibility of repaving the alley between Gatacre Street and High Street, and whether there was a possibility of installing a crosswalk on 1st Avenue. He also asked whether town staff could provide in-house engineering and construction assistance with the new ramp proposed for the Ladysmith Historical Society.

CS 2023-286

That Council direct staff to include the projects presented in the report dated December 5, 2023, from the Director of Financial Services for inclusion in the 2024 – 2028 Financial Plan.

Motion Carried

10. REPORTS

10.1 Street Sweeper Replacement Opportunity

CS 2023-287

That Council amend the 2023-2027 Financial Plan to revise the street sweeper replacement budget to \$450,000, with the additional funds of \$30,000 to come from the savings in other projects and from the equipment replacement reserve and \$20,000 to come from the trade-in of the Town's current sweeper.

Motion Carried

11. BYLAWS

11.1 Bylaws for Introduction

11.1.1 “2024 Revenue Anticipation Borrowing Bylaw 2023, No. 2162”

CS 2023-288

That Council give first, second and third readings to “2024 Revenue Anticipation Borrowing Bylaw 2023, No. 2162”.

Motion Carried

11.1.2 “Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2023, No. 2164”

CS 2023-289

That Council give first, second and third readings to “Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2023, No. 2164”.

Motion Carried

11.1.3 "Sanitary Sewer Rate Bylaw 1999, No. 1299, Amendment Bylaw 2023, No. 2165"

CS 2023-290

That Council give first, second and third readings to "Sanitary Sewer Rate Bylaw 1999, No. 1299, Amendment Bylaw 2023, No. 2165".

Motion Carried

11.2 Bylaws in Process

11.2.1 “Official Community Plan Bylaw 2022, No. 2200, Amendment Bylaw 2023, No. 2161”.

CS 2023-291

That Council:

1. Rescind second reading of “Official Community Plan Bylaw 2022, No. 2200, Amendment Bylaw 2023, No. 2161”.
2. Amend “Official Community Plan Bylaw 2022, No. 2200, Amendment Bylaw 2023, No. 2161”, section 1, by replacing the words “Manufactured Home Park” with “Manufactured Home Park Residential”.
3. Give second reading to “Official Community Plan Bylaw 2022, No. 2200, Amendment Bylaw 2023, No. 2161”, as amended.

Motion Carried

11.3 Bylaw Status Sheet

12. QUESTION PERIOD

A member of the public wished Council and staff a happy holiday season and asked them to consider the number of tag lines used to promote Ladysmith.

13. ADJOURNMENT

CS 2023-292

That this Regular Meeting of Council be adjourned at 8:00 p.m.

Motion Carried

CERTIFIED CORRECT

Mayor (A. Stone)

Corporate Officer (S. Bouma)