



MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, March 21, 2023

6:30 P.M.

Ladysmith Seniors Centre
630 2nd Avenue

Council Members Present:

Mayor Aaron Stone

Councillor Tricia McKay

Councillor Duck Paterson

Councillor Marsh Stevens

Councillor Jeff Virtanen

Council Members Absent:

Councillor Ray Gourlay

Councillor Amanda Jacobson

Staff Present:

Allison McCarrick

Erin Anderson

Chris Barfoot

Jake Belobaba

Ryan Bouma

Chris Geiger

Matt O'Halloran

Andrew Wilson

Sue Bouma

1. CALL TO ORDER

Mayor Stone called this Meeting of Council to order at 6:30 p.m., in order to retire immediately into Closed Session.

2. CLOSED SESSION

CS 2023-061

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
- (j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*.

Motion Carried

3. OPEN MEETING AND ACKNOWLEDGEMENT (7:00 P.M.)

Mayor Stone called this Regular Meeting of Council to order at 7:04 p.m., recognizing with gratitude that it was taking place on the traditional, unceded territory of the Stz'uminus First Nation.

4. AGENDA APPROVAL

CS 2023-062

That Council approve the agenda for this Regular Meeting of Council for March 21, 2023 as amended to include motions to adopt for the following items:

- 11.1.1, "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2099"; and
- 11.1.2. "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2100".

Motion Carried

5. RISE AND REPORT- Items from Closed Session

Council rose from Closed Session at 6:57 p.m. without report.

6. MINUTES

6.1 Minutes of the Regular Meeting of Council held March 7, 2023

CS 2023-063

That Council approve the minutes of the Regular Meeting of Council held March 7, 2023, as amended to remove redundant language in resolution CS 2023-059.

Motion Carried

7. DELEGATIONS

7.1 Social Planning Cowichan

Rosalie Sawrie provided an update to Council regarding the organization's recent work and upcoming projects. She responded to Council's questions. Council commended her and the members of Social Planning Cowichan for their important work and thanked her for her presentation.

8. DEVELOPMENT APPLICATIONS

8.1 Development Variance Permit Application – 614 Brown Drive

Deena Beeston, applicant for the development variance permit, addressed Council regarding challenges she encountered with her application.

CS 2023-064

That Council issue Development Variance Permit 3090-22-14 to vary section 10.2.5 (e) of "Town of Ladysmith Zoning Bylaw 2014, No. 1860" to reduce the front parcel line setback from 6.0 metres to 3.1 metres for a covered balcony attached to an existing dwelling at Lot 45, District Lot 96, Oyster District, Plan 28585 (614 Brown Drive).

Motion Carried

9. COMMITTEE MINUTES

9.1 Committee of the Whole Recommendations - March 14, 2023

Council agreed to consider separately the Grant in Aid resolutions for the Cowichan Caregivers Support Society and Ladysmith Show and Shine organization due to individual Council members' declared conflicts of interest.

CS 2023-065

That Council:

1. Direct staff to prepare a report for the next possible Council meeting regarding the Every Child Matters Decal Initiative, examining policy limitations, cost, and a possible donation.
2. Direct staff to continue with status quo planting on 1st Avenue based on recent past practice.
3. Approve the allocated amounts of the 2023 Grants-in-Aid requests as follows:

Organization	Approved
Art Council of Ladysmith and District (Arts on Avenue)	7,000
Ladysmith and District Historical Society	6,000
Ladysmith and District Marine Rescue Society	2,500
Ladysmith Celebrations Society	10,000

Ladysmith Downtown Business Association	5,000
Ladysmith Family and Friends Society	2,500
Ladysmith Festival Of Lights	10,000
Ladysmith Fire Rescue - Santa Parade	1,500
Ladysmith Little Theatre	2,500
Ladysmith Maritime Society	1,500
Old English Car Club Central Island Branch	600
Big Brothers Big Sisters Central Vancouver Island	1,500
257 RCACS Parent Committee (Sponsoring Committee of the Ladysmith Air Cadets)	1,000
Ladysmith Secondary School-Frank Jameson Bursary	1,500
Waiving Fees	2,500
Late Applications/Council discretion	5,070

4. Include \$3,000 in the 2023 budget to offer a grant writing consultation service provided by a specified consultant on a first come first served basis.
 5. Direct staff to invite a member of the RCMP to attend a future Council meeting to discuss the Ladysmith Detachment Annual Policing Priorities for 2023 to 2024.
 6. Ratify the changes to the Public Art Task Group Policy and Procedures and Terms of Reference documents and support the group in exploring a temporary art program for Ladysmith.
- Motion Carried*

Councillor Paterson declared a conflict of interest due to his membership with the Ladysmith Show and Shine organization and vacated the meeting at 7:46 p.m.

CS 2023-066

That Council approve the allocated amount of \$2000 as the 2023 Grant in Aid for the Ladysmith Show and Shine organization.

Motion Carried

Councillor Paterson returned to the meeting at 7:47 p.m.

Councillor McKay declared a conflict of interest due to her association with the Cowichan Family Caregivers Support Society and vacated the meeting at 7:47 p.m.

CS 2023-067

That Council approve the allocated amount of \$1,000 as the 2023 Grant in Aid for the Cowichan Family Caregivers Support Society.

Motion Carried

Councillor McKay returned to the meeting at 7:48 p.m.

10. REPORTS

10.1 Fire Department Printer/Copier

CS 2023-068

That Council direct staff to include in the 2023-2027 Financial Plan the purchase of a new Fire Hall printer for \$6,000, with the funds to come from the Fire Equipment Reserve.

Motion Carried

10.2 Poverty Reduction Strategy – Stream 3 UBCM Poverty Reduction & Planning Action Program Funding Request

CS 2023-069

That Council:

1. Include \$50,000 in the 2023-2027 Financial Plan to contract with Social Planning Cowichan for the Poverty Reduction Task Force project subject to grant funding received; and
2. Confirm support of staff's application in the amount of \$50,000 to the UBCM Poverty Reduction Planning and Action – Stream 3.

Motion Carried

10.3 4th Avenue Cost Overruns

CS 2023-070

That Council direct staff to include in the 2023-2027 Financial Plan an additional \$500,000 with the additional funds to come from water reserves for \$111,400, \$26,000 to come from sewer reserves and \$362,600 to come from prior year surplus.

Motion Carried

11. BYLAWS

11.1 Bylaws for Adoption

11.1.1 "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2099"

CS 2023-071

That Council adopt "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2099".

Motion Carried

11.1.2 "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2100"

CS 2023-072

That Council adopt "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2100".

Motion Carried

11.2 Bylaw Status Sheet

12. QUESTION PERIOD

A member of the public submitted a question regarding the completion date of the Holland Creek bridge crossing and whether the Town would circulate this date to the public in an upcoming newsletter.

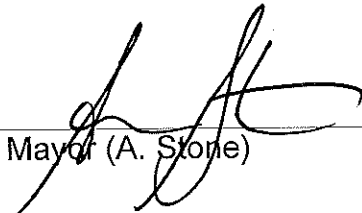
13. **ADJOURNMENT**

CS 2023-073


That this Regular Meeting of Council be adjourned at 7:57 p.m.

Motion Carried

CERTIFIED CORRECT



Mayor (A. Stone)



Corporate Officer (M. O'Halloran)