



## MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, July 4, 2023

6:01 P.M.

Ladysmith Seniors Centre  
630 2nd Avenue

### Council Members Present:

Mayor Aaron Stone  
Councillor Amanda Jacobson

Councillor Tricia McKay  
Councillor Duck Paterson

### Council Members Absent:

Councillor Ray Gourlay  
Councillor Marsh Stevens

Councillor Jeff Virtanen

### Staff Present:

Allison McCarrick  
Chris Barfoot  
Jake Belobaba

Matt O'Halloran  
Julie Thompson  
Sue Bouma

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## 1. CALL TO ORDER

Mayor Stone called this Meeting of Council to order at 6:01 p.m., in order to retire immediately into Closed Session.

## 2. CLOSED SESSION

### CS 2023-169

That, in accordance with section 90 of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- (1)(a) personal information about an identifiable individual who holds or is being considered for a position.
- (1)(d) the security of the property of the municipality;
- (1)(e) the acquisition, disposition or expropriation of land or improvements;
- (1)(i) the receipt of advice that is subject to solicitor-client privilege;
- (1)(g) litigation or potential litigation affecting the municipality; and
- (2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or between a provincial government and a third party.

*Motion Carried*

**3. OPEN MEETING AND ACKNOWLEDGEMENT (7:00 P.M.)**

Mayor Stone called this Regular Meeting of Council to order at 7:00 p.m., recognizing with gratitude that it was taking place on the traditional, unceded territory of the Stz'uminus First Nation.

Mayor Stone thanked the Stz'uminus First Nation for organizing a successful and well-attended Indigenous Peoples Day celebration and for joining in the Town's Canada Day festivities.

**4. AGENDA APPROVAL**

**CS 2023-170**

That Council approve the agenda for this Regular Meeting of Council for July 4, 2023 as amended to include a Rise and Report item from the Closed Meeting held immediately prior.

*Motion Carried*

**5. MINUTES**

**5.1 Minutes of the Regular Meeting of Council held June 20, 2023**

**CS 2023-171**

That Council approve the minutes of the Regular Meeting of Council held June 20, 2023.

*Motion Carried*

**6. DEVELOPMENT APPLICATIONS**

**6.1 Development Permit for Subdivision – 1301/1391 Rocky Creek Road**

**CS 2023-172**

That Council issue Development Permit 3060-23-01 for 1301/1391 Rocky Creek Road (Lot A District Lots 81, 86 and 98 Oyster District Plan EPP87265. PID: 030-801-460) to authorize subdivision, vegetation removal and land alteration.

*Motion Carried*

**7. REPORTS**

**7.1 Town of Ladysmith 2022 Annual Municipal Report**

**CS 2023-173**

That Council approve the Town of Ladysmith 2022 Annual Municipal Report.

*Motion Carried*

## **8. BYLAWS**

### **8.1 Bylaws for Adoption**

#### **8.1.1 “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw, 2023, No. 2140”**

##### **CS 2023-174**

That Council adopt “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw, 2023, No. 2140”.

*Motion Carried*

#### **8.1.2 “Town of Ladysmith Fire Services Bylaw 2023, No. 2147”**

##### **CS 2023-175**

That Council adopt “Town of Ladysmith Fire Services Bylaw 2023, No. 2147”.

*Motion Carried*

#### **8.1.3 “Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905, Amendment Bylaw 2023, No. 2152”**

##### **CS 2023-176**

That Council adopt “Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905, Amendment Bylaw 2023, No. 2152”.

*Motion Carried*

### **8.2 Bylaw Status Sheet**

## **9. CORRESPONDENCE**

### **9.1 Rotary Clubs of Ladysmith and Chemainus 13th Annual Charity Golf Tournament**

##### **CS 2023-177**

That Council allocate \$350 to sponsor a hole at the 13<sup>th</sup> Annual Rotary Charity Golf Tournament on September 23, 2023 as requested in the correspondence received June 20, 2023.

*Motion Carried*

## **10. NEW BUSINESS**

### **10.1 Municipal Insurance Association of BC (MIABC) Annual General Meeting - Voting Delegates**

#### **CS 2023-178**

That Council appoint Councillor Paterson as voting delegate and Councillors McKay and Mayor Stone as alternate voting delegates for the Municipal Insurance Association of BC (MIABC) Annual General Meeting taking place on Tuesday, September 19, 2023, in conjunction with the Union of BC Municipalities Convention in Vancouver.

*Motion Carried*

## **11. QUESTION PERIOD**

A member of the public enquired about the possibility of using potential budgetary surplus on paving the Transfer Beach Parking lot, increasing the amount charged as payment in lieu of parking to reflect current land prices, and whether new parking standards would affect existing locations, such as the Ladysmith & District Credit Union or the Ladysmith Community Health Centre.

## **12. RISE AND REPORT- Items from Closed Session**

Council rose from Closed Session at 6:46 p.m. with report on the following:

#### **CE 2023-043**

That Council:

1. Amend the 2023-2027 Financial Plan to create a Holland Creek Dam Assessment project with a budget of \$125,000 with funds to come from deferring the Sawmill Meter Replacement #1 (south); and
2. Rise and report on recommendation 1 immediately.

## **13. ADJOURNMENT**

#### **CS 2023-179**

That this Regular Meeting of Council be adjourned at 7:15 p.m.

*Motion Carried*

CERTIFIED CORRECT

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Mayor (A. Stone)

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Corporate Officer (M. O'Halloran)