LADYSMITH

MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, January 9, 2024
6:30 P.M.
Ladysmith Seniors Centre
630 2nd Avenue

Council Members Present:
Mayor Aaron Stone
Councillor Ray Gourlay
Councillor Amanda Jacobson
Councillor Tricia McKay
Councillor Duck Paterson
Councillor Marsh Stevens
Councillor Jeff Virtanen

Staff Present:
Allison McCarrick
Erin Anderson
Jake Belobaba
Ryan Bouma
Sue Bouma

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1. CALL TO ORDER

Mayor Stone called this Meeting of Council to order at 6:30 p.m., in order to retire immediately into Closed Session.

2. CLOSED SESSION

CS 2024-001
That, in accordance with section 90(1) of the *Community Charter,* Council retire into closed session in order to consider items related to the following:

- (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.

Motion Carried

3. OPEN MEETING AND ACKNOWLEDGEMENT (7:00 p.m.)

Mayor Stone called this Regular Meeting of Council to order a 7:00 p.m., recognizing with gratitude that it was taking place on the unceded territory of the Stz'uminus First Nation.

Mayor Stone wished everyone a Happy New Year.

4. AGENDA APPROVAL

CS 2024-002
That Council approve the agenda for this Regular Meeting of Council for January 9, 2024.
Motion Carried

5. RISE AND REPORT- Items from Closed Session

Council rose from Closed Session at 6:33 p.m. without report.

2022 Closed Session Resolutions

As noted in the agenda package, Council rose with report on routine closed session resolutions for the period January 2022 to December 2022, as well as the following selected 2022 resolutions related to the business of Council:

- **CE 2022-013 (March 1, 2022)**
  That Council direct staff to:
  1. Regretfully inform the Arts Council of Ladysmith & District that their request, as outlined in their correspondence dated January 24, 2022, to lease a portion of the Town-owned property at Buller Street for a period of up to ten years, in order to install temporary trailers which will be used as office space and classrooms while the Machine Shop is being renovated is not viable; and
  2. Set up a meeting with the Arts Council of Ladysmith & District, staff and Mayor Stone to discuss options.

- **CE 2022-014 (March 1, 2022)**
  That Council not rise and report on resolution CE 2022-013 at this time.

- **CE 2022-016 (March 15, 2022)**
  That Council approve the agenda for this Closed Meeting of Council for March 15, 2022, as amended to include the following agenda item under New Business,:Item 5.1, "Town of Ladysmith COVID-19 Vaccination policy 07-2640-F".

- **CE 2022-028 (May 3, 2022)**
  That Council:
  1. Defer consideration of the request by Rogers Communications Inc. to install a communications tower at the Town of Ladysmith Public Works yard until staff develop a Cell Tower Siting Policy;
  2. Advise Rogers Communications Inc. accordingly; and

3. Not rise and report on this item at this time.

- **CE 2022-040 (June 21, 2022)**
  That Council direct staff to advise Rogers Communications Inc. that it must follow the Town's newly-adopted Telecommunications Antenna Structure Policy related to its request to install a communications location at the Town of Ladysmith Public Works Yard at 330 6th Avenue.

- **CE 2022-041 (June 21, 2022)**
  That Council not provide approval in principle for the draft Licence Agreement with Rogers Communications Inc. for a communications location at the Town of Ladysmith Public Works Yard at 330 6th Avenue.

- **CE 2022-042 (June 21, 2022)**
  By unanimous consent Council agreed not to rise and report on Resolution Nos. CE 2022-040 and CE 2022-041 at this time.

- **CE 2022-082 (December 20, 2022)**
  That Council:

  1. Receive the final design of the Ladysmith Arts and Heritage Hub Artist Studio building and landscaping, as outlined in the report by the Director of Parks, Recreation & Culture dated December 20, 2022.

6. MINUTES

6.1 Minutes of the Public Hearing and Regular Meeting of Council held December 19, 2023

CS 2024-003
That Council approve the minutes of the Public Hearing and Regular Meeting of Council held December 19, 2023.
Motion Carried

7. PROCLAMATIONS

7.1 Crime Stoppers Month

Mayor Stone proclaimed January 2024 as Crime Stoppers Month in the Town of Ladysmith.

8. REPORTS

8.1 Ladysmith Harbour Economic Development Corporation (formerly DL2016 Holdings Corporation) Annual General Meeting

CS 2024-004

That Council, as the sole shareholder of the Ladysmith Harbour Economic Development Corporation (previously DL 2016 Holdings Corporation) entitled to vote at an annual general meeting resolve that:

1.The financial statements of the Company for the period ended December 31, 2022 are hereby approved;

2.The number of directors of the Company is hereby fixed at five;

3.The following persons, each of whom has consented to act as a director, are hereby elected as directors of the Company, to hold office until the next annual general meeting of the Company (or unanimous resolutions consented to in lieu of holding an annual general meeting) or until their successors are appointed:

- Allison McCarrick
- Jake Belobaba
- Erin Anderson
- Chief John Elliott
- Roberta Bowman

4.Grant Thornton, LLP, Certified Public Accountants are hereby appointed auditors for the Company until the next annual reference date of the Company or until a successor is appointed, at a remuneration to be fixed by the directors; and

5.January 9, 2024 is selected as the annual reference date for the Company for its current annual reference period.

These resolutions shall be deemed to be effective as of January 9, 2024.

Motion Carried

8.2 Alternative Approval Process – Buller Street Revitalization Project

CS 2024-005

That Council direct staff to prepare a borrowing bylaw in the amount of $13,500,000 for the Buller Street revitalization project located on Town owned lands at 1st Avenue and Buller Street and proceed with the Alternative Approval Process to obtain elector assent.

Motion Carried

OPPOSED: Councillor Stevens

9. BYLAWS

9.1 Bylaws for Introduction

9.1.1 "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2163"

CS 2024-006
That Council give first, second and third readings to "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2023, No. 2163".
Motion Carried

9.2 Bylaw Status Sheet

10. NEW BUSINESS

10.1 2024 Conference Attendance

10.1.1 Association of Vancouver Island Coastal Communities

CS 2024-007
That Council appoint Councillors Gourlay, Jacobson, McKay and Paterson to join Mayor Stone at the Association of Vancouver Island and Coastal Communities annual convention to be held April 12-14, 2024 in Victoria.
Motion Carried

10.1.2 Union of British Columbia Municipalities

CS 2024-008
That Council appoint Councillors Gourlay, Jacobson, Paterson and Virtanen to join Mayor Stone at the Union of British Columbia Municipalities annual convention to be held September 16-20, 2024 in Vancouver.
Motion Carried

10.1.3 Federation of Canadian Municipalities

CS 2024-009
That Council appoint Councillor Virtanen to join Mayor Stone at the Federation of Canadian Municipalities 2024 Convention to be held June 6-9, 2024 in Calgary.
Motion Carried

10.1.4 Vancouver Island Economic Alliance

CS 2024-010
That Council appoint Councillors Gourlay, McKay, Paterson and Virtanen to join Mayor Stone at the Vancouver Island Economic Alliance to be held October 23-24, 2024 in Nanaimo.
Motion Carried

11. QUESTION PERIOD

A member of the public asked about the projected cost for the proposed new City Hall and whether there was a contingency plan should costs exceed what had been anticipated.

12. ADJOURNMENT

CS 2024-011
That this Regular Meeting of Council be adjourned at 7:20 p.m.
Motion Carried

Redacted

Mayor (A. Stone)

CERTIFIED CORRECT

Redacted

Corporate Officer (S. Bouma)