



## MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, April 2, 2024

6:30 P.M.

Ladysmith Seniors Centre  
630 2nd Avenue

### Council Members Present:

Mayor Aaron Stone  
Councillor Amanda Jacobson  
Councillor Tricia McKay

Councillor Duck Paterson  
Councillor Marsh Stevens  
Councillor Jeff Virtanen

### Council Members Absent:

Councillor Ray Gourlay

### Staff Present:

Allison McCarrick  
Erin Anderson  
Chris Barfoot  
Jake Belobaba

Ryan Bouma  
Sue Bouma  
Andrea Hainrich

---

## 1. CALL TO ORDER

Mayor Stone called this Meeting of Council to order at 6:30 p.m., in order to retire immediately into Closed Session.

## 2. CLOSED SESSION

### CS 2024-057

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- (b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.

*Motion Carried*

### **3. OPEN MEETING AND ACKNOWLEDGEMENT**

Mayor Stone called this Regular Meeting of Council to order at 7:00 p.m., recognizing with gratitude that it was taking place on the unceded territory of the Stz'uminus First Nation.

Mayor Stone thanked John Marston, creator of the new welcome sign installed at the southern gateway to the Town. Mayor Stone commended Mr. Marston's artistic vision for the project as well as his cultural leadership in the community.

Mayor Stone also expressed appreciation for the recent Provincial and Federal grants received by the Town for water infrastructure project upgrades.

### **4. AGENDA APPROVAL**

#### **CS 2024-058**

That Council approve the agenda for this Regular Meeting of Council for April 2, 2024.

*Motion Carried*

### **5. RISE AND REPORT- Items from Closed Session**

Council rose from Closed Session at 6:42 p.m. without report.

### **6. MINUTES**

#### **6.1 Minutes of the Regular Meeting of Council held March 19, 2024**

##### **CS 2024-059**

That Council approve the minutes of the Regular Meeting of Council held March 19, 2024.

*Motion Carried*

### **7. DELEGATIONS**

#### **7.1 Nora Arajs and Jane Kiltnei, Cowichan Climate Hub**

Jane Kiltnei and Nora Arajas of the Cowichan Climate Hub discussed the increased health risks associated with methane emissions from the domestic use of natural gas and spoke about the BC zero emissions step code and the goal to make new buildings fossil fuel free. They invited the Town to join other local governments in BC in adopting zero carbon bylaws to meet the net carbon emissions goal and responded to Council's questions.

Council thanked Ms. Kiltnei and Ms. Aja for their presentation and their efforts to improve climate resilience throughout the Cowichan Valley.

## **8. COMMITTEE MINUTES**

### **8.1 Parks, Recreation & Culture Advisory Committee - March 20, 2024**

#### **CS 2024-060**

That Council receive the minutes of the Parks, Recreation & Culture Advisory Committee meeting held March 20, 2024.

*Motion Carried*

## **9. REPORTS**

### **9.1 Appropriate Behaviour - Code of Conduct – Recreation Facilities Updates**

#### **CS 2024-061**

That Council endorse the presented updates to the Town of Ladysmith Appropriate Behaviour – Code of Conduct – Recreation Facilities Policy.

*Motion Carried*

### **9.2 Downtown Parking Study**

#### **CS 2024-062**

That Council receive the Downtown parking study report and presentation dated April 2, 2024 from the Director of Development Services pursuant to policy 2.33 of the Official Community Plan.

#### **CS 2024-063**

##### **AMENDMENT**

That Council amend resolution CS 2024-062 to include direction to increase enforcement of parking time limits in the vicinity of Harmony Square.

*Amendment Carried*

#### **Resolution CS 2024-062, as amended, reads:**

That Council receive the Downtown parking study report and presentation dated April 2, 2024 from the Director of Development Services pursuant to policy 2.33 of the Official Community Plan, and direct staff to increase enforcement of parking time limits in the vicinity of Harmony Square.

*Main Motion, as Amended, Carried*

### **9.3 Town of Ladysmith Utility Kiosk Wrap Design and Locations**

#### **CS 2024-064**

That Council direct staff to choose five of the newest concept designs from the options provided in the report dated April 2, 2024 by the Director of Parks, Recreation & Culture, to wrap the utility kiosks being installed by F3 Networks Canada Inc at five identified locations.

*Motion Carried*

## **10. BYLAWS**

### **10.1 Bylaw Status Sheet**

## **11. NEW BUSINESS**

### **11.1 Letter of Support to the Province regarding a potential new school at the Ecole Davis Road property**

#### **CS 2024-065**

That the Mayor, on behalf of Council, write a letter of support to the Province regarding a potential new school at the Ecole Davis Road property.

*Motion Carried*

## **12. QUESTION PERIOD**

A member of the public asked about the company responsible for installing the utility kiosk wraps presented in item 9.3 as well as the lifespan of the wraps and the costs involved in selecting the designs. He also asked if Council would consider redoing the parking study sampling to take into consideration the operating hours of downtown businesses.

## **13. ADJOURNMENT**

#### **CS 2024-066**

That Council adjourn this Regular Meeting of Council at 8:25 p.m.

*Motion Carried*

CERTIFIED CORRECT

---

Mayor (A. Stone)

---

Corporate Officer (S. Bouma)