



## MINUTES OF A REGULAR MEETING OF COUNCIL

**Tuesday, July 16, 2024**

**7:00 P.M.**

**Ladysmith Seniors Centre**

**630 2nd Avenue**

### **Council Members Present:**

Mayor Aaron Stone

Councillor Ray Gourlay

Councillor Amanda Jacobson

Councillor Tricia McKay

Councillor Duck Paterson

Councillor Marsh Stevens

Councillor Jeff Virtanen

### **Staff Present:**

Allison McCarrick

Erin Anderson

Chris Barfoot

Jake Belobaba

Sue Bouma

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### **1. CALL TO ORDER**

Mayor Stone called this Meeting of Council to order at 5:30 p.m., in order to retire immediately into Closed Session.

### **2. CLOSED SESSION**

#### **CS 2024-158**

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- (c) labour relations or other employee relations.

*Motion Carried*

### **3. OPEN MEETING AND ACKNOWLEDGEMENT (7:00 P.M.)**

Mayor Stone called this Regular Meeting of Council to order at 7:00 p.m., recognizing with gratitude that it was taking place on the unceded territory of the Stz'uminus First Nation.

#### **4. AGENDA APPROVAL**

##### **CS 2024-159**

That Council approve the agenda for this Regular Meeting of Council for July 16, 2024.

*Motion Carried*

#### **5. RISE AND REPORT- Items from Closed Session**

Council rose from Closed Session at 6:46 p.m. with report on the following:

##### **CE 2024-059**

That Council:

1. Direct staff to increase the hours of the Bylaw Compliance Officer position from part-time to full-time hours, effective August 15, 2024.
2. Rise and report on Recommendation No. 1 immediately.

*Motion Carried*

#### **6. MINUTES**

##### **6.1 Minutes of the Regular Meeting of Council held July 2, 2024**

##### **CS 2024-160**

That Council approve the minutes of the Regular Meeting of Council held July 2, 2024.

*Motion Carried*

#### **7. COMMITTEE MINUTES**

##### **7.1 Committee of the Whole - July 9, 2024**

##### **CS 2024-161**

1. That Council direct staff to provide other alternatives to the annual large item Spring Clean Up program in a future report to Council;
2. That Council receive the July 9, 2024 report from the Infrastructure Services department regarding the parking situation on Ray Knight Drive;
3. That the Mayor, on behalf of Council, write a letter to the Ministry of Transportation and Infrastructure requesting that the Ministry take on their maintenance responsibilities as outlined in the "2002 Division of Maintenance Responsibilities" agreement; and
4. That Council direct staff to include the control of invasive species in the tree protection bylaw anticipated under the Official Community Plan implementation.

*Motion Carried*

## **7.2 Community Planning Advisory Committee - July 3, 2024**

### **CS 2024-162**

That Council receive the minutes of the Community Planning Advisory Committee meeting held July 3, 2024.

*Motion Carried*

## **8. REPORTS**

### **8.1 Ladysmith Skatepark Society – Grant in Aid**

#### **CS 2024-163**

That Council provide a late Grant in Aid to the Ladysmith Skatepark Society in the amount of \$2,500.

*Motion Carried*

## **9. BYLAWS**

### **9.1 Bylaws for Introduction**

#### **9.1.1 “Town of Ladysmith Zoning Bylaw 2014, No. 1860 Amendment Bylaw No. 2187”**

##### **CS 2024-164**

That Council give first, second and third readings to “Town of Ladysmith Zoning Bylaw 2014, No. 1860 Amendment Bylaw No. 2187”.

*Motion Carried*

### **9.2 Bylaws for Adoption**

#### **9.2.1 “Community Centre Fees and Charges Bylaw 2024, No. 2178”**

##### **CS 2024-165**

That Council adopt “Community Centre Fees and Charges Bylaw 2024, No. 2178”.

*Motion Carried*

#### **9.2.2 “Development Procedures Bylaw 2024, No. 2179”**

##### **CS 2024-166**

That Council adopt “Development Procedures Bylaw 2024, No. 2179”.

*Motion Carried*

**9.2.3 “Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905 Amendment Bylaw No. 2180”**

**CS 2024-167**

That Council adopt “Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905 Amendment Bylaw No. 2180”.

*Motion Carried*

**9.2.4 “Town of Ladysmith Fees and Charges Bylaw 2008, No. 1644 Amendment Bylaw No. 2182”**

**CS 2024-168**

That Council adopt “Town of Ladysmith Fees and Charges Bylaw 2008, No. 1644 Amendment Bylaw No. 2182”.

*Motion Carried*

**9.3 Bylaw Status Sheet**

**10. NEW BUSINESS**

**10.1 Municipal Insurance Association of BC (MIABC) Annual General Meeting - Voting Delegates**

**CS 2024-169**

That Council appoint Councillor Gourlay as voting delegate and Mayor Stone and Councillor Stevens as alternate voting delegates for the Municipal Insurance Association of BC (MIABC) Annual General Meeting taking place on Tuesday, September 17, 2024, in conjunction with the Union of BC Municipalities Convention in Vancouver.

*Motion Carried*

**10.2 Replacement for Councillor McKay at the 2024 Vancouver Island Economic Alliance Summit**

**CS 2024-170**

That Council authorize Councillor Stevens to replace Councillor McKay as a delegate at the Vancouver Island Economic Alliance Summit to be held October 23-24, 2024 in Nanaimo.

*Motion Carried*

**11. QUESTION PERIOD**

A member of the public asked whether the Zoning Bylaw amendment in Item 9.1.1 would create more red tape or affect costs for developers or small business owners.

**12. ADJOURNMENT**

**CS 2024-171**

That this Regular Meeting of Council be adjourned at 7:29 p.m.

*Motion Carried*

CERTIFIED CORRECT

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Mayor (A. Stone)

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Corporate Officer (S. Bouma)