



## MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, March 4, 2025

6:30 P.M.

Ladysmith Seniors Centre

630 2nd Avenue

### **Council Members Present:**

Acting Mayor Tricia McKay  
Councillor Ray Gourlay  
Councillor Amanda Jacobson

Councillor Duck Paterson  
Councillor Jeff Virtanen

### **Council Members Absent:**

Councillor Marsh Stevens

### **Staff Present:**

Allison McCarrick  
Erin Anderson  
Chris Barfoot  
Jake Belobaba  
Tim Tanton

Sue Bouma  
Nick Pescod  
Mark Van Vliet  
Hayley Young

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## **1. CALL TO ORDER**

Acting Mayor McKay called this Meeting of Council to order at 6:30 p.m., in order to retire immediately into Closed Session.

## **2. CLOSED SESSION**

### **CS 2025-055**

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

*Motion Carried*

**3. OPEN MEETING AND ACKNOWLEDGEMENT (7:00 P.M.)**

Acting Mayor McKay called this Regular Meeting of Council to order at 7:00 p.m., recognizing with gratitude that it was taking place on the unceded territory of the Stz'uminus First Nation.

**4. AGENDA APPROVAL**

**CS 2025-056**

That Council approve the agenda for this Regular Meeting of Council for March 4, 2025 as amended to include Item 11.2 "Letter to the Premier Regarding the Recent US Tariffs and the Forest Industry."

*Motion Carried*

**5. MINUTES**

**5.1 Minutes of the Regular Meeting of Council held February 18, 2025**

Councillor Virtanen thanked Acting Mayor McKay for taking on additional committee appointments, as noted in the February 18, 2025 minutes.

**CS 2025-057**

That Council approve the minutes of the Regular Meeting of Council held February 18, 2025.

*Motion Carried*

**6. PROCLAMATIONS**

**6.1 World Down Syndrome Day - March 21, 2025**

Acting Mayor McKay proclaimed March 21, 2025 as World Down Syndrome Day in Ladysmith.

**7. COMMITTEE MINUTES**

**7.1 Parks, Recreation & Culture Advisory Committee - February 19, 2025**

**CS 2025-058**

That Council receive the minutes of the Parks, Recreation & Culture Advisory Committee meeting held February 19, 2025.

*Motion Carried*

## **7.2 Public Arts Committee - February 20, 2025**

### **CS 2025-059**

That Council receive the minutes of the Public Arts Committee meeting held February 20, 2025.

*Motion Carried*

## **8. REPORTS**

### **8.1 License of Occupation and Temporary Use Permit 117 Gatacre**

#### **CS 2025-060**

That Council:

1. Approve Temporary Use Permit 3340-25-01 for Lot 1, Plan VIP64257, District Lot 56, Oyster Land District (117 Gatacre) to allow a construction staging and laydown area to support the construction at 440 1st Avenue; and
2. Authorize staff to finalize and execute the draft license of occupation, attached as Attachment C to the March 4, 2025 report to Council, to allow the use of 117 Gatacre by the developer of 440 1st Avenue for a period of up to 24 months at a rate of \$1,087/month.

*Motion Carried*

### **8.2 2025 Community Banner Selection**

#### **CS 2025-061**

That Council:

1. Approve the recommendations of the Public Art Committee for the 2025 Community Public Art Banner Program to produce banners based on the following submissions:
  - a. By The Sea Concept 1, Side 1 – Natasha Bartlett;
  - b. Along The Trail Concept 1, Side 2 – Natasha Bartlett; and
2. Direct staff to proceed with ordering and installing the approved banners.

*Motion Carried*

## **9. BYLAWS**

### **9.1 Bylaws for Adoption**

#### **9.1.1 “Financial Plan Bylaw 2025, No. 2206”**

##### **CS 2025-062**

That Council adopt "Financial Plan Bylaw 2025, No. 2206".

*Motion Carried*

### **9.2 Bylaw Status Sheet**

## **10. CORRESPONDENCE**

### **10.1 Ladysmith Chamber Statement on Ludlow Road Roundabout**

### **10.2 Forrest Field Enhancement Society Donor Recognition**

##### **CS 2025-063**

That Council approve the request by the Forrest Field Enhancement Society to:

1. Raise funds for the implementation of the Lot 108 Park Plan; and
2. Construct and install a permanent metal structure to recognize donors of the project.

*Motion Carried*

## **11. COUNCIL SUBMISSIONS**

### **11.1 Councillor Stevens' Request to Remove Signature from the Council Code of Conduct**

### **11.2 Letter to the Premier Regarding the Recent US Tariffs and the Forest Industry**

##### **CS 2025-064**

That Council direct staff to draft a letter for the Mayor's signature to Premier Eby and Minister Parmar, urging them to act swiftly on their mandate to assist industries affected by the recent US tariffs to find overseas markets.

*Motion Carried*

Acting Mayor McKay acknowledged that this was her final meeting as Acting Mayor for Ladysmith and expressed gratitude for the opportunity to serve in the role. She thanked the public, her friends, and her family for their support, and reflected on the complexities of municipal governance. Emphasizing her continued commitment to responsible leadership, she highlighted its role in building a strong community and a bright future. Acting Mayor McKay also extended appreciation to CAO Allison McCarrick and senior staff for their dedication in navigating complex challenges. She concluded by thanking Council for their collaboration and reaffirmed her confidence in their shared commitment to making strategic and progressive decisions that will benefit Ladysmith in the years to come.

On behalf of Council, Councillor Paterson commended Acting Mayor McKay for her outstanding leadership over the past six months and thanked her for her dedication and hard work.

**12. QUESTION PERIOD**

There were no questions submitted by the public.

**13. RISE AND REPORT- Items from Closed Session**

Council reconvened the meeting at 7:51 p.m. without report.

**14. ADJOURNMENT**

**CS 2025-065**

By unanimous consent, Council adjourned the meeting at 7:51 p.m.

*Motion Carried*

CERTIFIED CORRECT

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Acting Mayor (T. McKay)

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Corporate Officer (S. Bouma)