



## MINUTES OF A PUBLIC HEARING AND REGULAR MEETING OF COUNCIL

**Tuesday, July 22, 2025**

**6:00 P.M.**

**Ladysmith Seniors Centre  
630 2nd Avenue**

### **Council Members Present:**

Mayor Deena Beeston  
Councillor Ray Gourlay  
Councillor Amanda Jacobson

Councillor Tricia McKay  
Councillor Duck Paterson  
Councillor Jeff Virtanen

### **Council Members Absent:**

Councillor Marsh Stevens

### **Staff Present:**

Allison McCarrick  
Erin Anderson  
Chris Barfoot

Jake Belobaba  
Nick Pescod  
Hayley Young

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### **1. CALL TO ORDER AND ACKNOWLEDGEMENT**

*\*as per  
Council  
Resolution  
CS 2025-353*

Mayor Beeston called this Public Hearing and Regular Meeting of Council to order at 6:00 p.m., recognizing with gratitude that it was taking place on the \*traditional territory of the Stz'uminus First Nation.

### **2. AGENDA APPROVAL**

#### **CS 2025-184**

That Council approve the agenda for this Public Hearing and Regular Meeting of Council for July 22, 2025, as amended to include a public submission received after publication of the agenda for the following item:

- Item 3. Public Hearing - “Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2025, No. 2213.”

*Motion Carried*

### **3. PUBLIC HEARING**

Members of the public present: 3

#### **3.1 Outline of the Public Hearing Process - Mayor Beeston**

Mayor Beeston outlined the public hearing process and stated that the public would have the opportunity to provide their comments to Council about Bylaw No. 2213.

She advised that staff would introduce the proposed bylaw amendments, followed by public submissions. She reminded the public that the content of submissions would be made public and form a part of the public record for the hearing, and that the function of Council at a public hearing is to listen rather than to debate the merits of the proposed bylaws, although they may ask clarifying questions.

She advised that once everyone had an opportunity to be heard, the public hearing would be closed and no further submissions or comments could be accepted by members of Council.

#### **3.2 Introduction of Bylaw and Statutory Requirements – Director, Development Services**

Jake Belobaba, Director of Development Services, introduced “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2025, No. 2213” as the subject of the public hearing. Bylaw 2213 applies to designated single-family dwelling properties within the R-1-A and C-1 zones within the Town of Ladysmith.

Mr. Belobaba confirmed that the purpose of Bylaw No. 2213 is to amend the Zoning Bylaw to permit Bed and Breakfast as an accessory use on the Small Lot A Zone (R-1-A) and Local Commercial (C-1) zones. The proposed amendment would allow Single Unit Dwelling property owners to operate bed and breakfast businesses for the short-term accommodation in the R-1-A and C-1 zones, provided that each business meets the Bed and Breakfast regulations contained in the Zoning Bylaw.

Mr. Belobaba confirmed the public hearing notification and engagement process. Notice of this public hearing was printed in the Ladysmith Chronicle on July 17, 2025, and posted on the Town’s website and community notice boards. A copy of the notice, the proposed bylaw, and background information were made available at the front counter of City Hall and Development Services and were available on the Town’s website

for the notice period. Staff in the Development Services office were available to respond to questions prior to the public hearing.

Mr. Belobaba advised that as of noon today, the Town had received one written submission relating to the proposed bylaw.

### **3.3 Submissions**

#### **3.4 Call for Submissions to Council (Three Times) - Mayor Beeston**

Mayor Beeston called for submissions from the public.

Tim Low, 1359 Cedarwood Road, confirmed his submission had been received and reiterated his support for the proposed bylaw.

Mayor Beeston called for submissions a second time.

Mayor Beeston called for submissions a third and final time.

Mayor Beeston asked the Deputy Corporate Officer, H. Young, if any submissions had been received during the hearing. The Deputy Corporate Officer advised that no submissions had been received.

#### **3.5 Declaration that the Public Hearing for Bylaw No. 2213 is Closed - Mayor Beeston**

Hearing no comments and receiving no further submissions, Mayor Beeston declared the public hearing for Bylaw No. 2213 closed at 6:05 p.m. and stated that no further submissions or comments from the public or interested persons could be accepted by members of Council.

### **4. BYLAWS - OFFICIAL COMMUNITY PLAN AND ZONING (SUBJECT OF THE PUBLIC HEARING)**

#### **4.1 "Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2025, No. 2213"**

##### **CS 2025-185**

That Council give third reading to "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2025, No. 2213".

*Motion Carried*

## 5. MINUTES

### 5.1 Minutes of the Regular Meeting of Council held July 8, 2025

#### **CS 2025-186**

That Council approve the minutes of the Regular Meeting of Council held July 8, 2025.

*Motion Carried*

## 6. COMMITTEE MINUTES

### 6.1 Committee of the Whole - July 15, 2025

#### **CS 2025-187**

That Council direct staff to establish a local government bylaw dispute adjudication system under the *Local Government Bylaw Notice Enforcement Act*.

*Motion Carried*

#### **CS 2025-188**

That Council direct staff to prepare the following amendments to "Council Procedure Bylaw 2009, No. 1666":

- a. Implement various housekeeping amendments;
- b. Expand meeting conduct expectations to include attendees;
- c. Grant all Council members who voted on the prevailing side the right to bring a previously voted-on matter back for reconsideration within 30 days;
- d. Provide additional grounds for denying delegation requests; and
- e. Update language pertaining to legal matters.

*Motion Carried*

#### **CS 2025-189**

That Council direct staff to amend "Town of Ladysmith Election and Assent Voting Bylaw 2018, No. 1964" to set the required minimum number of qualified nominators for a member of Council at ten, in accordance with section 86 (2)(a) of the *Local Government Act*.

*Motion Carried*

OPPOSED: Councillor Virtanen.

**CS 2025-190**

That Council direct staff to contact federal and provincial ministries with jurisdiction over the waters surrounding Ladysmith and encourage those ministries to work with the Royal Canadian Marine Search and Rescue regarding funding.

*Motion Carried*

OPPOSED: Councillor Paterson.

**CS 2025-191**

That Council direct staff to contact the local Island Health facility manager to discuss the community garden proposal and determine whether there is support to move the idea forward.

*Motion Carried*

OPPOSED: Councillor Paterson.

**7. REPORTS****7.1 Special Occasion Licence Policy****CS 2025-192**

That Council modify the Special Occasion Licence Policy to include the Holland Creek Fields as an additional permitted location within the hours of 11:00 am to 8:00 pm.

*Motion Carried*

**8. BYLAWS****8.1 Bylaw Status Sheet****9. CORRESPONDENCE****9.1 Rotary Clubs of Ladysmith and Chemainus 15<sup>th</sup> Annual Charity Golf Tournament****CS 2025-193**

That Council allocate \$350.00 to sponsor a hole at the 15<sup>th</sup> Annual Rotary Charity Golf Tournament on September 20, 2025 as requested in the correspondence received July 7, 2025, with the funding to come from Council public relations budget.

*Motion Carried*

**10. QUESTION PERIOD**

There were no questions from the public.

**11. ADJOURNMENT**

**CS 2025-194**

That this Regular Meeting of Council be adjourned at 6:26 p.m.

*Motion Carried*

CERTIFIED CORRECT

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Mayor (D. Beeston)

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Deputy Corporate Officer  
(H. Young)