



MINUTES

Community Planning Advisory Committee (CPAC)

Wednesday, July 3, 2019 at 7:00 p.m.
Council Chambers, City Hall

PRESENT: Members – Tamara Hutchinson, Brian Childs, Jason Harrison, Jennifer Sibbald, Lacey McRae Williams, Steve Frankel, Tony Beckett; Council Liaison – Tricia McKay; Planner & Recorder – Lisa Brinkman

ABSENT: n/a

GUEST: Lorne & Verna Hastings (applicants)
Tara Laffin (applicant), Victor and Donna Laffin

The meeting was called to order at 7:00 p.m.

1. WELCOME, INTRODUCTION & ORIENTATION

Community Planning Advisory Committee (CPAC) members introduced themselves. L. Brinkman welcomed the members and provided a summary of the purpose of CPAC and the contents of the CPAC binder.

2. ELECTION OF CHAIR

Lacey McRae Williams volunteered to be Chair of the Community Planning Advisory Committee.

It was moved, seconded and carried that Lacey McRae Williams be acclaimed as Chair of the Community Planning Advisory Committee.

3. AGENDA APPROVAL

It was moved, seconded and carried that the Agenda of July 3, 2019 be approved.

4. COUNCIL REFERRALS

a. Zoning Bylaw Amendment Application 3360-19-05
1134 Trans Canada Highway

Planner Brinkman provided a summary of the application. CPAC members asked questions and discussed the proposal. The applicant, Verna Hastings, answered questions.

It was moved, seconded and carried that the Community Planning Advisory Committee recommends support for the proposal to allow a child care facility as a principal use at 1134 Trans Canada Highway.

OPPOSED: L. McRae Williams and T. Beckett

b. **Zoning Bylaw Amendment application 3360-19-06**
341 Dogwood Drive

Planner Brinkman provided a summary of the application. CPAC members asked questions and discussed the proposal. The applicant, Tara Laffin, answered questions.

It was moved, seconded and carried that the Community Planning Advisory Committee recommends support in principal for the proposal to allow a coach house as an accessory use at 341 Dogwood Drive, with further consideration regarding coach house size, height, and property access.

5. **NEW BUSINESS**

None

6. **MONTHLY BRIEFING**

None

7. **NEXT MEETING**

CPAC meetings will be held on the first Wednesday of the month at 7:00 p.m. as needed.

8. **ADJOURNMENT**

It was moved, seconded and carried that the meeting be adjourned at 8:45 p.m.

Chair (L. McRae Williams)

RECEIVED:

Corporate Officer (J. Winter)