

REVITALIZATION TAX EXEMPTION PROGRAM APPLICATION

APPLICANT INFORMATION:	
Name:	Phone:
Address:	Cell:
Postal Code:	Fax:
Email:	
OWNER INFORMATION:	
Name:	Phone:
Address:	Cell:
Postal Code:	Fax:
Email:	
PROPERTY INFORMATION:	
Civic Address:	
Legal Description:	
CONSULTANT INFORMATION:	
Name of Architect:	Phone:
Address:	Cell:
Postal Code:	Fax:
Name of Engineer:	Phone:
Address:	Cell:
Postal Code:	Fax:
Name of Contractor:	Phone:
Address:	Cell:
Postal Code:	Fax:

PROJECT INFORMATION:

Present Use of Building:

Project Timeframe:

PROJECT COST:

Estimated Total Construction Cost:

APPLICATION REQUIREMENTS:

Please attach the following:

- ☐ Certificate of Title
- ☐ Cover letter outlining scope of work
- ☐ A total construction cost estimate - itemized (preference is to be completed by an architect, engineer or building contractor). Receipts will be required at project completion to verify estimate accuracy
- ☐ Description of how this project aligns with the objectives of:
 - To stimulate construction and alteration of buildings within Ladysmith; and
 - To encourage new business investment in commercial and industrial used lands and, in turn, encourage new employment; and
 - To promote a higher standard of urban design within business areas and employment areas in order to increase the attractiveness of these locations; and
 - Generally reinforce the Town's commitment to economic revitalization
- ☐ Application fee of \$250.00 to be paid upon approval in principle of the project

The Town of Ladysmith reserves the right to decline approval of applications not in keeping with the Revitalization Tax Exemption Program guidelines.

I, being the registered owner ☐ or authorized agent ☐ make this application.

(If applicant is not the registered owner, a letter of authorization from the owner is required before the application can be processed).

Signature of Applicant:

Date: