

SUBDIVISION APPLICATION

PROPERTY INFORMATION		
Address of property		
Legal Description of Property or PID		
PID Number		
Number of Lots	Size of property	
APPLICANT AND OWNER INFORMATION		
Applicant Name		
Telephone	Cell Phone	E-mail
Mailing Address		Postal Code
Property Owner Name		
Telephone	Cell Phone	E-mail
Mailing Address		Postal Code
APPLICATION TYPE		
<input type="checkbox"/> Preliminary Layout Approval (PLA)	<input type="checkbox"/> Final Approval	<input type="checkbox"/> PLA Renewal
DECLARATION		
I/We hereby declare that all of the above statements and information contained in the material submitted in support of this application are, to the best of my knowledge, true and correct in all respects. All property owners on the certificate of title must complete this section or sign the Agent Authorization Form		
Registered Owner or Authorized Agent's Name:	Signature:	Date:
Name:	Signature:	Date:

The personal information on this form is collected under the general authority of the **Community Charter and Freedom of Information & Protection of Privacy Act (FOIPPA)** and is protected in accordance with FOIPPA. Personal information will only be used by authorized staff to fulfill the purpose for which it was originally collected or for a use consistent with that purpose. If you have any questions about the use and collection of this information, contact the Corporate Officer at 250.245.6417 or foi@ladysmith.ca.

To submit by mail: Town of Ladysmith P.O. Box 220 Ladysmith, BC V9G 1A2	To submit in person: City Hall 410 Esplanade Ave. Ladysmith, BC	To submit by e-mail: Development Services Department ds@ladysmith.ca	For further information: Development Services Department 132C Roberts St., Ladysmith, BC T: 250-245-6415 E: ds@ladysmith.ca
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DEVELOPMENT SERVICES OFFICE

250.245.6415 / ds@ladysmith.ca / www.ladysmith.ca

132C Roberts Street MAIL PO Box 220. Ladysmith. BC. V9G 1A2

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