

AGENDA

Heritage Revitalization Advisory Commission

Thursday, June 21, 2018 at 5:00 pm
Council Chambers, City Hall

Mandate: to undertake heritage and revitalization projects as **approved** by Council and to advise Council on **referred** heritage matters.

1. **PRESENTATION**
“Governance and Effective Meetings” (J. Winter, Town of Ladysmith Corporate Services)
2. **AGENDA APPROVAL**
3. **ADOPTION OF APRIL 19, 2018 MINUTES ***
4. **COUNCIL REFERRALS/UPDATES**

| Resolution | Meeting Date | Resolution Details |
|---------------|--------------|---|
| CS 2018 - 138 | May 7, 2018 | From March 15, 2018 That Council: 1. Receive the Heritage Strategic Plan 2018 Review (attached); 2. Appoint Ann Rogers as the LDHS Liaison to the Heritage Revitalization Advisory Commission, and Lesley Moore as the Alternate; and 3. Direct staff to consider the suggestions of the Heritage Revitalization Advisory Commission in the final location of the Great Street Plaque in the area of First Avenue and Gatacre Street. |
| CS 2018 - 139 | May 7, 2018 | From April 19, 2018 That Council: 1. Direct staff to work with the owner of 210 Buller Street to install a second plaque at the owner’s cost. 2. Advise the HRAC that any changes to the Metal Collage will require approval by Council, subject to budget. |

5. **SIGN/FAÇADE APPLICATIONS**
 - a) Sign Permit – Reflectiens Natural Health (512 First Avenue) *
 - b) Sign Permit – By the Sea (32 High Street) *
6. **HERITAGE PROJECT(S)**



7. **NEW BUSINESS/UPDATES**
 - a) Metal Collage Sub-committee Update
 - b) Heritage BC Conference report

8. **NEXT MEETING**
TBA - Summer 2018

9. **ADJOURNMENT**

***Attachments**

MINUTES
Heritage Revitalization Advisory Commission (HRAC)
Thursday, April 19, 2018 at 5:00 p.m.
Council Chambers, City Hall

PRESENT: Chair: Marnie Craig; Members: Bob Darling, Harald Cowie, Rob Johnson, Bernardien Knol, Marina Sacht, Ann Rogers (LDHS Member); Alternate Council Liaison – Councillor Duck Paterson; Staff Liaison – Angela Davies (Planner & Recorder)

REGRETS: Tamara Hutchinson

GUESTS: Angela Quek (AYPQ Architecture), Karen Olenik

The meeting was called to order at 5:00 p.m.

1. AGENDA

It was moved, seconded and carried that the Agenda of April 19, 2018 be approved subject to the following additions:

- 6(c) Lady Cynthia Rhododendron Update
- 6(d) LDHS Ladysmith Lives & Legends Videos Update

2. MINUTES

It was moved, seconded and carried that the Minutes of March 15, 2018 be adopted.

3. COUNCIL REFERRALS/UPDATES

None.

4. SIGN/FAÇADE APPLICATIONS

(a) Façade/Sign Permit – 431 First Avenue

Applicant A. Quek of AYPQ Architecture and owner K. Olenik presented the plans for 431 First Avenue.

It was moved, seconded and carried that the Heritage Revitalization Advisory Commission supports the colour, design, location and style of the proposed façade updates, signage and awning for 431 First Avenue.

5. HERITAGE PROJECT(S)

a) Heritage Plaque revisions

Planner A. Davies reviewed the recent installation of heritage plaques and potential locations for the plaques intended for residential properties. Heritage Plaque subcommittee member M. Craig volunteered to work with an owner regarding plaque revisions.

A. Davies explained that the new owner of the Convent School Apartment building (210 Buller Street) has approved the installation of a heritage plaque, and has requested that a heritage plaque also be provided in Mandarin for visitors from China.

It was moved, seconded and carried that the Heritage Revitalization Advisory Commission recommends to Council that property owners cover the cost for additional plaques, including material and labour.

6. NEW BUSINESS/UPDATES

a) Heritage BC Conference attendance

Commission members discussed the 2018 Heritage BC Conference in New Westminster. M. Craig and R. Johnson will attend the conference.

b) Metal Collage Update

Members suggested potential updates to the Metal Collage, including additional images on the First Avenue side of the collage, and the need to repair and clarify the photo legend. A subcommittee will consist of H. Cowie, R. Johnson and B. Darling.

It was moved, seconded and carried that the Heritage Revitalization Advisory Commission recommends to Council that maintenance and updates be made to the Metal Collage on First Avenue and advise Council that a HRAC Metal Collage subcommittee has been formed.

c) Lady Cynthia Rhododendron Update

R. Johnson noted that the Lady Cynthia Rhododendron, located at 226 Kitchener Street, may have health issues. Members noted that a tree protection bylaw is not considered a Council Strategic Priority, but suggested that this particular tree may warrant additional care.

It was moved, seconded and carried the Heritage Revitalization Advisory Commission recommends to Council that support or assistance be provided to the property owner of 226 Kitchener Street to maintain the condition of the Lady Cynthia Rhododendron.

d) LDHS Ladysmith Lives & Legends Videos Update

M. Sacht explained the Ladysmith Lives & Legends video series was produced by the Ladysmith & District Historical Society as part of a Canada 150 Celebration project. To date, twelve videos have been released on YouTube.

It was moved, seconded and carried that the Heritage Revitalization Advisory Commission recommends to Council that a link be provided from the Town of Ladysmith website to the LDHS YouTube Channel for heritage promotion purposes.

7. NEXT MEETING

Thursday, May 17, 2018 at 5:00 p.m., City Hall Council Chambers

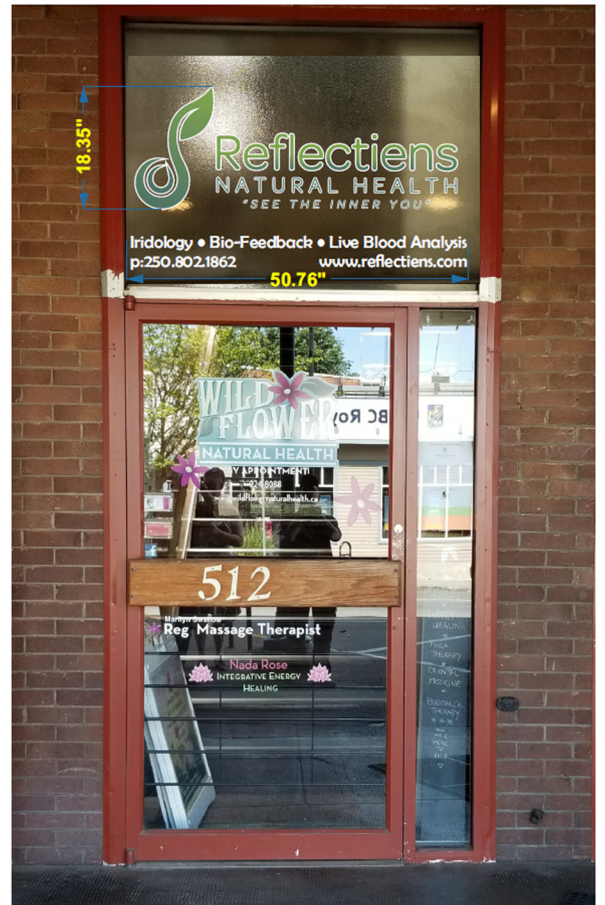
8. ADJOURNMENT

It was moved, seconded and carried that the meeting be adjourned at 6:35 p.m.

Chair (M. Craig)

RECEIVED:

Corporate Officer (J. Winter)



HRAC Review - Sign Permit Application
 "Reflectiens Natural Health" - 512 First Avenue



First Avenue: located between the door and window, above window height



High Street: located above the first window



Material: Raised high density foam lettering on Alu-panel
Dimensions: 1.5 ft by 4 ft