

AGENDA

Heritage Revitalization Advisory Commission

Thursday, October 18, 2018 at 5:00 pm
Council Chambers, City Hall

Mandate: to undertake heritage and revitalization projects as approved by Council and to advise Council on referred heritage matters.

1. AGENDA APPROVAL
2. ADOPTION OF JUNE 21, 2018 MINUTES *
3. COUNCIL REFERRALS/UPDATES
4. SIGN/FAÇADE APPLICATIONS
5. HERITAGE PROJECT(S)
 - a) Metal Collage on First Avenue
6. NEW BUSINESS/UPDATES
7. NEXT MEETING
November 15, 2018 – Council Chambers, City Hall
8. ADJOURNMENT

*Attachments



MINUTES
Heritage Revitalization Advisory Commission (HRAC)
Thursday, June 21, 2018 at 5:00 p.m.
Council Chambers, City Hall

PRESENT: Acting Chair: Rob Johnson; Members: Tamara Hutchinson, Bob Darling, Harald Cowie, Bernardien Knol, Lesley Moore (Alternate LDHS Member); Council Liaison – Councillor Rob Hutchins; Staff Liaison – Angela Davies (Planner & Recorder)

REGRETS: Marnie Craig; Marina Sacht

GUESTS: Joanna Winter (Manager of Legislative Services & Corporate Officer)

The meeting was called to order at 5:00 p.m.

1. PRESENTATION

J. Winter presented on “Governance and Effective Meetings” and provided guidance to HRAC members throughout the meeting to assist in running an effective meeting.

2. AGENDA

It was moved, seconded and carried that the Agenda of June 21, 2018 be approved with the addition of 6(c) Lady Cynthia Rhododendron Update, and 6(d) Membership Term Expiration.

3. MINUTES

It was moved, seconded and carried that the Minutes of April 19, 2018 be adopted.

4. COUNCIL REFERRALS/UPDATES

Councillor Hutchins applauded recent investment in Ladysmith’s downtown, including 431 First Avenue (former Barb’s Kitchen) and 422 First Avenue (Traveller’s Hotel). Councillor Hutchins also noted the recent adoption of the Waterfront Area Plan, and the upcoming Councillor Candidate information session on Tuesday, June 26th.

5. SIGN/FAÇADE APPLICATIONS

(a) Sign Permit – Reflectiens Natural Health (512 First Avenue)

Members reviewed the proposed signage for the door and existing awning.

(b) Sign Permit – By the Sea (32 High Street)

Members reviewed the proposed façade signs.

It was moved, seconded and carried that the Heritage Revitalization Advisory Commission supports the proposed signage for “Reflectiens Natural Health” at 512 First Avenue, and “By the Sea” at 32 High Street.

6. HERITAGE PROJECT(S)

None.

7. NEW BUSINESS/UPDATES

a) Metal Collage Sub-Committee Update

The Metal Collage Sub-Committee reported that approximately 10 photographic images could be added to the west side of the metal collage at a cost of approximately \$30 per image. The sub-committee suggested that photos depict post-1930's Ladysmith on the blank (west) side of the collage.

It was moved, seconded and carried that the Heritage Revitalization Advisory Commission recommends to Council that the Metal Collage Update be added to the 2019 budget to purchase and install additional photos and provide legends for both the east and west sides of the collage.

b) Heritage BC Conference report

R. Johnson provided a summary of the Heritage BC conference he attended in May 2018. He showed HRAC members a short video that he presented at the conference, summarizing recent heritage projects throughout Ladysmith.

Councillor Hutchins will invite members of HRAC to attend a Council Meeting and will present Council with the heritage conference video segment, along with a Ladysmith "Lives & Legends" video.

c) Lady Cynthia Rhododendron Update

It was moved, seconded and carried that the following motion be rescinded from the April 19, 2018 Heritage Revitalization Advisory Commission minutes: *It was moved, seconded and carried the Heritage Revitalization Advisory Commission recommends to Council that support or assistance be provided to the property owner of 226 Kitchener Street to maintain the condition of the Lady Cynthia Rhododendron.*

d) Membership Term Expiration

Members inquired about the upcoming expiration date for some members. J. Winter outlined the upcoming Commission Review and asked that members with expiring terms consider an extension until January 2019.

It was moved, seconded and carried that Heritage Revitalization Advisory Commission members support the extension of the membership terms until January 1, 2019 due to the Commission Review process.

8. NEXT MEETING

The next HRAC meeting is scheduled for Thursday, September 20th 2018 at 5:00 p.m. in Council Chambers.

9. ADJOURNMENT

It was moved, seconded and carried that the meeting be adjourned at 7:10 p.m.

Acting Chair (R. Johnson)

RECEIVED:

Corporate Officer (J. Winter)