

TOWN OF LADYSMITH

BYLAW NO. 2151

A Bylaw to amend the Fees & Charges Bylaw

The Council of the Town of Ladysmith in open meeting assembled enacts the following amendments to "Fees and Charges Bylaw 2008, No. 1644":

1. Delete Schedule "1" in its entirety and replace with the attached Schedule "1".
2. Delete Schedule "3" in its entirety and replace with the attached Schedule "3".

Effective Date

3. This bylaw comes into effect January 1, 2024.

Citation

4. This Bylaw may be cited for all purposes as "Town of Ladysmith Fees and Charges Bylaw 2008, No. 1644, Amendment Bylaw 2023, No. 2151".

READ A FIRST TIME on the 26th day of September, 2023
READ A SECOND TIME on the 26th day of September, 2023
READ A THIRD TIME on the 26th day of September, 2023
ADOPTED on the 3rd day of October, 2023



Mayor (A. Stone)



Deputy Corporate Officer (S. Bouma)
for Corporate Officer (M. O'Halloran)



SCHEDULE "1"
Miscellaneous Fees and Application Fees

<i>Item:</i>	<i>Fee:</i>
Miscellaneous Fees:	
Copies of Extracts of Minutes – per page	\$0.25
Copies of Bylaws and Council Minutes – per page	\$0.25
Certificate of Outstanding Taxes	\$20.00
Fence Line Fee	\$75.00
Topographic Maps	\$25.00
Waterfront Area Plan	\$10.00
Holland Creek Area Plan	\$10.00
South Ladysmith Area Plan	\$10.00
Official Community Plan (including Schedule A.I - DPAs)	\$35.00
Engineering Specifications	\$30.00
Comfort Letter	\$100.00
Memorial Park Bench	\$3,950.00
Zoning Bylaw	\$40.00
Official Community Plan and Zoning Bylaw Maps (Large Size) per map	\$15.00
NSF cheques/Returned items/Stop payments	\$25.00
Refunds of overpayments for property taxes or user fees	10% of refund amount – minimum \$5.00 maximum \$25.00 per refund
Transfer of online banking payments between accounts: - First & second transfer	no charge
- Subsequent transfers	10% of transfer amount – minimum \$5.00 maximum \$25.00 per transfer
Mortgage listings of property taxes owing (per folio)	\$3.00
Annual Property tax levies - Vancouver Island Real Estate Board	\$450.00
Current year property tax notice after tax due date (for current owner)	No charge
Previous years' property tax notice on year-specific paper (for current owner)	\$25.00 per copy
Subdivision trees	\$750.00 per tree
Recycling bags	\$1.25 per bag

<i>Item:</i>	<i>Fee:</i>
Application Fees:	
Official Community Plan Amendment	\$2,000.00 plus advertising and delivery costs
Zoning Bylaw Amendment	\$2,000.00 plus advertising and delivery costs
Zoning Bylaw Amendment - Coach House (R-1 Zone)	\$1000.00 plus advertising and delivery costs
Combined OCP/Zoning Bylaw Amendment	\$3,000.00 plus advertising and delivery costs
Subdivision - PLA	\$500.00 plus \$250.00/lot
Subdivision- Approval, Extension, Form P	\$500.00
Development Permit - Multi-Unit, Commercial, Downtown, Industrial	\$1,000.00
Development Permit - High Street Intensive Residential	\$750.00
Development Permit - Riparian, Hazard Lands	\$250.00
Development Permit - Coach House Intensive Residential	\$250.00
Development Permit - Façade Improvement	\$100.00
Development Permit - Amendment	\$100.00
Development Variance Permit	\$750.00 plus Delivery Costs
Board of Variance	\$750.00 plus Delivery Costs
Temporary Use Permit	\$1,500.00 plus Advertising and Delivery Costs
Strata Conversion	\$500.00 plus \$250.00/unit
Boundary Extension Proposal	\$2,000.00 plus \$50.00/hectare plus advertising and electoral approval costs
Liquor License Primary Referral Review Community Consultation	\$1,750.00 plus advertising costs
ALR Application - Subdivision/Non-Farm Use	\$600.00 plus ALR Fees
ALR Application - Exclusion	\$2,000.00 plus ALR Fees
Revitalization Tax Exemption Application Fee	\$250.00
Sign Permit	\$10.00 Application plus a \$100.00 damage deposit
Real Estate Sign	\$20.00 per agency

Temporary Sign/Banner Deposit	\$10.00 Application plus a \$100.00 damage deposit
Large Event Damage Deposit	Up to \$1,000.00
Ladysmith Visioning Report	\$25.00
Application for Statement of Concurrence (Telecommunications Tower)	\$250.00
Application for Recommendation of Cannabis Retail Licence Application/Amendment	\$2,000.00 plus advertising and delivery costs
Electric Vehicle Charging (includes idle fee)	\$1 per hour for first 2 hours \$2 per hour thereafter

Note: All fees are subject to applicable taxes

**SCHEDULE "3"
Cemetery Fees**

	Proposed Right of Interment	Right of Interment (Care fund)
<i>Ground Burial Lots</i>		
Adult (over 12 yr.) Full Ground Burial Lot - Resident or former resident	\$ 900	\$ (225)
Adult (over 12 yr.) Full Ground Burial Lot - Non resident	\$ 1,400	\$ (350)
Child (12 & under) Full Ground Burial Lot - Resident or former resident	\$ 450	\$ (130)
Cremation Ground Lot - Resident or former resident	\$ 400	\$ (100)
Cremation Ground Lot - Non resident	\$ 600	\$ (150)

	Preparation & Placement	Town approved Liner
<i>Preparation & Placement</i>		
Adult (over 12 yr.) Full Burial	\$ 1,000	\$ 500
Child (12 & under) Full Burial	\$ 500	\$ 500
Cremation (single)	\$ 400	\$ 60
Cremation (double)	\$ 425	\$ 75

	Marker	Marker Care Fund
<i>Memorial:</i>		
Installation of Single Marker (up to 60cm x 30cm)	\$ 250	\$ (65)
Installation of Double Marker (up to 75cm x 45cm)	\$ 350	\$ (90)
Removal & Reinstall	\$ 450	

<i>Fees for services & products</i>	
Late Arrival (after 3pm) on regular business day	\$100 per hour
Disinterment/exhumation of full burial	\$ 1,800
Disinterment/exhumation of cremated remains	\$ 750
<i>Saturday Service (in addition to above fees)</i>	
Full Burial	\$ 500
Cremation Burial	\$ 300
Transfer/Surrender fee for interment right certificate	\$ 50
Special Services & Handling Fees	By prior arrangement with Administrator

Note: All fees are subject to applicable taxes