



INFRASTRUCTURE SERVICES

Request for Proposals

No. 2023-IS-07

Holland Lake Dam Capacity and Climate Resiliency Improvements Consultant

ADDENDUM #2

For further information
please contact:

Ryan Bouma

Dir. of Infrastructure Services

250-245-6440

rbouma@ladysmith.ca

RFP Issue Date: **October 30, 2023 at 2:00 p.m.**

Site Visit: **November 20, 2023 at 9:00 a.m.** meet at

Town of Ladysmith Public Works, 330 6th Avenue, Ladysmith

Addendum #1: **November 23, 2023**

Enquiry Submission Date: **December 8, 2023 at 4:00 p.m.,**

Addendum #2: **December 11, 2023**

RFP Closing Date: **December 14, 2023 at 2:00 p.m.,**

RFP Opening: **December 14, 2023 at 2:15 p.m.**



Addendum #2: Request for Proposal No. 2023-IS-07

HOLLAND LAKE DAM CAPACITY AND CLIMATE RESILIENCY IMPROVEMENTS CONSULTANT

This addendum (Addendum #2) includes revisions to the RFP document and a compilation of questions and answers received from possible Proponents up to 4:00pm on December 8, 2023.

Issued: December 11, 2023

This addendum shall be read in conjunction with and considered as an integral part of the Request for Proposal (RFP). Revisions supersede the information contained in the original RFP or previously issued Addendum. No consideration will be allowed for any extras due to any Proponents not being familiar with the contents of this Addendum. All other terms and conditions remain the same.

REVISIONS

N/A

QUESTIONS

Questions have been paraphrased.

1. Question:

How much support is needed from the consultant for stakeholder engagement?

Answer:

The Town will likely not have the expertise to complete applications, discuss with regulators, provide drawings, etc. The Town would initiate engagement with Mosaic, Council, regulators, and other stakeholders and take care of reasonable responses and meetings; however, the Consultant will likely be needed to complete technical portions of applications, provide answers to questions, explain complex problems, and other related items. Stakeholder engagement will be an important part of the project. Although difficult to quantify the level of effort required, the Town is small with limited staff and resources so staff will rely on the Consultant throughout.

2. Question:

In Appendix A, 3. Scope, 5. Preliminary Design, a. the Town notes “deconstruction of existing dams”. What is meant by this?

Answer:

The dams are not intended to be deconstructed and replaced entirely. It is anticipated that some deconstruction, such as removing rip rap, excavating the low level output, the abutments, etc. may be required to successfully raise the dam height. These activities should be captured during preliminary design.

3. Question:

In Section 4 the RFP mentions Council meetings. Are these expected to be in-person meetings?

Answer:

Although Council meetings are mostly held in person, the Consultant would only be required to attend via Zoom during the related topic. In-person attendance would also be acceptable, but not expected.

ADDITIONAL INFORMATION

This RFP now closes within 7 days and only administrative questions are able to be answered.

End of Addendum #2