TOWN OF LADYSMITH

Celebrate our Present. Embrace our Future. Honour our Past.

BUSINESS LICENCE APPLICATION

The information gathered on this form will be used to administer Municipal bylaws, is collected under the authority of the *Local Government Act* and the Business Licence Bylaw, and may be released to other parties upon request. If you have a business premises, this application must be made to the Municipality in which your premises is located. If you have any questions about this application, please contact 250.245.6414 ext 6210 or bl@ladysmith.ca.

Business Information:	
Name:	
Street Address:	
Mailing Address:	
Email:	Postal Code:
Phone:	Fax:

Type of Business: If residential, provide a complete description of what you intend to do, including specifically, where you will be conducting the business and approximately how much square footage the business will occupy.

Are Renovations Taking Place: Yes   No

Commercial: Yes No	Square Footage of area:	If restaurant/cafe/pub: Number of seats:
Residential: Yes No	Approximate Number of Employees:	

Type of Licence:

☐   Ladysmith $100.00 - Inter-Municipal (includes Duncan, North Cowichan and Lake Cowichan) ($50.00 after July 1)

Inter-Community (see below)
Additional $170.00

I/We hereby make application for an Inter-Community business licence in accordance with "Town of Ladysmith Inter-Community Business Licence Bylaw 2013, No. 1839". I/We undertake to comply with the Bylaws of the Town of Ladysmith and other municipalities now in force or which may hereafter come into force. I also understand, payment of the Business Licence fee in advance does not guarantee approval of the licence. Note: Licence fees apply to a calendar year January 1st to December 31st and are not refundable.

Owner/ Manager Contact Information:	
Name (Print):	Phone:
Address:	Postal Code:

I agree that I will comply with all applicable bylaws, statutes and regulations relating to this application.

Signature: _____ Date: _____