



Infrastructure Services

**Request for Proposals
No. 2025-IS-05**

**Chemainus Rd Sanitary System
Civil Engineering Services**

For further information please contact:

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RFP Issue Date: **May 21, 2025**
RFP Closing Date: **June 26, 2025 1:30 pm,**
RFP Opening: **PRIVATE**
Location of Bid Opening: **Ladysmith City Hall**



Details of Addendum

1. CHANGES TO RFP

1. The original RFP stated that “Submissions in response to this RFP will be opened publicly at the Town of Ladysmith City Hall on June 19, 2025, at 1:45 pm.”

This should be corrected to: “*Submissions in response to this RFP will be opened **privately** at the Town of Ladysmith City Hall on June 26, 2025.*”

Note the change in Closing Date.

2. Add the following paragraph to Appendix B:

Item 8. Proponents should provide Proposals based on the scope and may also provide scope modifications, substitutions, or additions. A Proponent should clearly identify in its Proposal any proposed scope modification or amendment, including the rationale and the benefit to the Owner (such as the amount of cost-savings or superior performance), if any, for each alteration, modification or amendment. Please price each modification separately from the proposal price.

2. PROPONENT QUESTIONS

Question: With the two RFPs out at the same time would the Town be willing to consider an extension to one/both of the closing times?

Answer: The closing date has been extended for No. 2025-IS-05, to the 26th of June.

Question: Is the scope of work under this RFP expected to include topographic survey, geotechnical investigations, environmental and archaeological reviews/investigations?

Answer: The proponents need to consider surveying and investigations to complete preliminary and detailed design Item 5.6. of Appendix A – project description. These items may be itemized as part of the proposal.

Question: Will the Town consider accepting digital of email submission? Or only paper.

Answer: The Town will only accept paper submissions for this RFP

Question: Does the scope include any works for the Sandy Beach Lift Station?

Answer: This will depend on the proposal options prepared by the proponent.

Question: Do you have any formal record drawings for the section in question that could be shared?

Answer: Yes. The record drawings are available at the following link:

[RFP-2025-IS-05 Chemainus Rd-SS-Record Dwgs](#)

Question: Is there an official closing date for questions to be submitted to the Town?

Answer: The final date to submit questions will be June 23rd, 2025. Any questions received after this date will not be answered.