



# INVITATION TO TENDER

## Town of Ladysmith

### High Street Watermain Replacement

Signed Tenders in sealed envelopes that are clearly marked "Tender for Town of Ladysmith, High Street Watermain Replacement" will be received at the Town Hall, 410 Esplanade, Ladysmith, B.C., up to **2:00 pm local time, Thursday, October 13, 2022**, after which time they will be opened by Town staff. The Tenders will not be opened in public. Tenderers may request unofficial results following the opening.

The work includes:

- Replacement of 11 water services on High Street and installation of approximately 100 metres of 200 mm dia. PVC watermain including fittings and tie-ins.

Tender documents will be available from Koers & Associates Engineering Ltd. after 10:00 am on **Thursday, September 22, 2022**. Tenderers will need to register online to access the digital Tender documents and receive any Question & Answer sheets and Addenda that are issued during the tender period. Tenderers can register by accessing the Koers & Associates web address <http://www.koers-eng.com>, clicking on the **Contractor Sign-up** link at the bottom of the homepage and submitting the **Contractor Sign-Up for Tender Notifications** registration information. Upon receipt of the **Contractor Sign-Up for Tender Notifications** registration information, an email will be sent to the Tenderer asking them to update their subscription by selecting the project they wish to bid. Tenderers that have previously registered will automatically receive the email requesting them to update their subscription. A link and password for accessing the digital Tender documents will be emailed to the Tenderer upon receipt of this information. Future correspondence for this Tender update will be available to those Tenderers who have successfully registered and subscribed to this project.

Tenderers wishing to obtain hard copies of the Contract Documents and Drawings may request copies by emailing [mpalmer@koers-eng.com](mailto:mpalmer@koers-eng.com). Typically 48 hours notice will be required to assemble the document package. When ready, the Contractor may pick these up from the office of Koers & Associates Engineering Ltd. following Payment in the amount of \$105.00 per set (incl. GST), which must be made by cash or by cheque made payable to Koers & Associates Engineering Ltd. This payment is non-refundable.

Enquiries regarding the project shall be directed to Matt Palmer, P.Eng., of Koers & Associates Engineering Ltd., by email [mpalmer@koers-eng.com](mailto:mpalmer@koers-eng.com). Enquiries shall be made in writing and must be received no later than 48 hours prior to closing.

Tenders must be accompanied by the specified Bid Security, payable to the Town of Ladysmith. Award of the contract is subject to sufficient budget funds being available for the project. The proposed project superintendent, subcontractors, schedule of completion, size of workforce, proposed equipment, and previous experience on other similar size and type of projects will all be considered in the review and acceptance of the Tender.

The Town of Ladysmith reserves the right to waive informalities in or reject any or all Tenders, or accept the Tender deemed most favourable in the interests of the Town as detailed in this invitation and the Tender documents. Tenders not conforming to the specified requirements may be returned to the Tenderer without consideration. The lowest or any Tender will not necessarily be accepted.

Mr. Ryan Bouma, P.Eng.  
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Town of Ladysmith  
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