



**TOWN OF LADYSMITH
MINUTES OF A REGULAR MEETING OF THE
MUNICIPAL SERVICES COMMITTEE**

**MONDAY, NOVEMBER 14, 2016
COUNCIL CHAMBERS, CITY HALL
6:31 P.M.**

COUNCIL MEMBERS PRESENT:

Councillor Steve Arnett (Chair)
Councillor Joe Friesenhan
Councillor Duck Paterson

Mayor Aaron Stone
Councillor Carol Henderson

Councillor Cal Fradin
Councillor Rob Hutchins

STAFF PRESENT:

Guillermo Ferrero
Clayton Postings

Erin Anderson
Joanna Winter

Geoff Goodall

CALL TO ORDER

Councillor Arnett called this meeting of the Municipal Services Committee to order at 6:31 p.m.

AGENDA APPROVAL

MS 2016-046

Moved and seconded:

That the agenda for this meeting of the Municipal Services Committee be approved.

Motion carried.

MINUTES

MS 2016-047

Moved and seconded:

That the minutes of the Municipal Services Committee meeting held September 12, 2016 be approved.

Motion carried.

DELEGATIONS

**Calum Matthews, Tourism Vancouver Island
Value of Tourism**

Calum Matthews showed a short video outlining the value and benefits of tourism on Vancouver Island, and responded to questions from Council.

Council thanked Mr. Matthews for his informative presentation.

REPORTS

MS 2016-048

Grants-in-Aid Policy

Moved and seconded:

That the Committee recommend that Council:

1. Approve the amended Grants-in-Aid policy as presented;
2. Direct staff to enter into a Service Agreement with the Ladysmith and District Historical Society for the operation of the Ladysmith Archives and Ladysmith Museum; and

3. Continue to consider providing annual financial assistance to the Ladysmith Resources Centre Association under the Grants-in-Aid program.

Motion carried.

The Committee requested that the Ladysmith Resources Centre Association present a progress report annually to Council.

Parks, Recreation & Culture and Invasive Species Advisory Committees Terms of Reference

Moved and seconded:

MS 2016-049

That the Committee recommend that Council:

1. Extend a personal invitation to the Directors of Cowichan Valley Regional District Areas G and H as well as Stz'uminus First Nation Council requesting participation on the Town of Ladysmith Parks, Recreation & Culture and Invasive Species Advisory Committees;
2. Direct Staff to commence the membership recruitment process for Town of Ladysmith citizen representatives for the Parks, Recreation & Culture and Invasive Species Advisory Committees; and
3. Repeal Town of Ladysmith Parks and Recreation Commission Bylaw 1278 and Amendment Bylaws 1311 and 1528.

Motion carried.

Moved and seconded:

MS 2016-050

That the Committee recommend that Council amend section 4.iii of the Terms of Reference for the Parks, Recreation & Culture Advisory Committee to read as follows:

At the first regular meeting following July 1st each year, the members of the Committee with voting privileges will elect a Chair of the Committee from one of the eight citizen member representatives.

Motion carried.

Opposed: Councillor Paterson

Moved and seconded:

MS 2016-051

That the Committee recommend that Council amend section 4.iii of the Terms of Reference for the Invasive Species Advisory Committee to read as follows:

At the first regular meeting of the Invasive Species Advisory Committee following July 1st each year, the members of the Committee with voting privileges will elect a Chair of the Committee from one of the six citizen member representatives.

Motion carried.

MS 2016-052	<i>Moved and seconded:</i> That the Committee recommend that Council: 1. Adopt the Terms of Reference for the Parks, Recreation & Culture Advisory Committee as amended; and 2. Adopt the Terms of Reference for the Invasive Species Advisory Committee as amended. <i>Motion carried.</i>
MS 2016-053	Coastal Animal Control Services Reports for July, August and September, 2016 <i>Moved and seconded:</i> That the Committee receive the Coastal Animal Control Services Reports for the months July to September, 2016. <i>Motion carried.</i>
MS 2016-054	Ladysmith Fire/Rescue Reports for July, August and September, 2016 <i>Moved and seconded:</i> That the Committee receive the Ladysmith Fire/Rescue Reports for the months July to September, 2016. <i>Motion carried.</i>
MS 2016-055	Building Inspector's Report for the period July to September, 2016 <i>Moved and seconded:</i> That the Committee receive the Building Inspector's Report for the period July to September, 2016. <i>Motion carried.</i>
CORRESPONDENCE	Rod Smith, Ladysmith Maritime Society And Kathy Holmes, Arts Council of Ladysmith and District
MS 2016-056	Request to Install Security Cameras at Machine Shop <i>Moved and seconded:</i> That Council refer to staff the request from the Ladysmith Maritime Society and Ladysmith and District Arts Council to install security cameras in the vicinity of the Machine Shop and parking lot stairs to investigate feasibility and privacy concerns, and to report back to Council.
MS 2016-057	*AMENDMENT* <i>Moved and seconded:</i> That resolution MS 2016-056 be amended to read as follows: That Council refer to staff the request from the Ladysmith Maritime Society and Ladysmith District Arts Council to install security cameras in the vicinity of the Machine Shop and parking

lot stairs.
Amendment carried.

Motion as amended carried.

ADJOURNMENT

MS 2016-058

Moved and seconded:
That this meeting of the Municipal Services Committee adjourn
at 7:51 p.m.
Motion carried.

CERTIFIED CORRECT

Chair (Councillor S. Arnett)

Corporate Officer (J. Winter)