



TOWN OF LADYSMITH

A MEETING OF THE MUNICIPAL SERVICES
COMMITTEE

WILL BE HELD IN COUNCIL CHAMBERS, CITY HALL
MONDAY, MARCH 13, 2017
6:30 P.M.
COUNCIL CHAMBERS, CITY HALL

Mandate –To advise Council on a broad spectrum of issues related to departmental matters

CALL TO ORDER

1. AGENDA APPROVAL

2. MINUTES

- 2.1. Minutes of the Municipal Services Committee Meeting held
December 12, 2016..... 1 - 2

3. REPORTS

- 3.1. Ticket Bylaw, Bylaw Officer and Inspection Bylaw and Consequential
Amendments3 - 11

Staff Recommendation:

That Council direct staff to bring forward a new Ticket Bylaw, a new Bylaw Officer and Inspection Bylaw and amendments to other bylaws, as outlined in the Staff Report dated March 13, 2017 from the Director of Development Services that will:

1. Make ticket fines available for all bylaw contraventions where using a ticket would enhance the ability to achieve compliance and streamline work;
2. Amend the offence and penalty sections of bylaws under which tickets may be issued where such sections do not properly support the issuance of tickets and/or the appropriate prescribed fines for each offence;
3. Prescribe ticket fines for all offences using the criteria set out in the Report to ensure consistent application across various bylaws;
4. Establish reduced ticket fines for prompt payment, where suitable, to create an incentive for violators to pay their tickets instead of ignoring or disputing them;
5. Ensure that the appropriate Town officials and the RCMP are properly appointed and named as bylaw enforcement officers for the purpose of conducting inspections and/or issuing tickets as appropriate; and
6. Limit the use of Offence Notices to the Streets and Traffic Bylaw and the Parks Usage Bylaw in relation to offences involving vehicles.

3.2. Building Inspector’s Report to December 30, 2016..... 12

Staff Recommendation:

That the Committee receive the Building Inspector’s Reports for the months October to December, 2016.

3.3. Ladysmith Fire/Rescue Reports for October, November and December 2016..... 13 - 15

Staff Recommendation:

That the Committee receive the Ladysmith Fire/Rescue Reports for the months October to December, 2016.

3.4. Coastal Animal Control Services Reports for October, November and December 2016..... 16 - 29

Staff Recommendation:

That the Committee receive the Coastal Animal Control Services Reports for the months October to December, 2016.

4. FINANCIAL PLAN – GRANTS-IN-AID DELIBERATIONS

4.1. Presentation and Discussion

4.2. Public Input and Questions

5. COUNCIL SUBMISSIONS

6. CORRESPONDENCE - None

7. UNFINISHED BUSINESS

7.1. Don’t Close the Doors on Adult Education Proposed Resolution 30 - 45

Staff Recommendation:

That the Committee recommend that Council pass the following resolution:

“Be it resolved that Council requests that the Mayor write a letter to Minister Andrew Wilkinson stating support for Adult Basic Education and requesting the Ministry to reinstate funding for Adult Basic Education programs and that the letter be copied to the Canadian Federation of Students BC and the Vancouver Island University Students’ Union.”

7.2. Urban Star Park

Council may recall that at the December 5, 2016 Council Meeting, Council referred the issue of establishing an urban star park to the next Municipal Services Committee meeting for discussion.

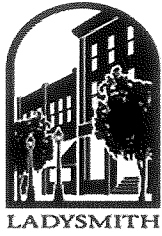
8. NEW BUSINESS

- 8.1. Communities in Bloom Program 46 - 49
Celebrate Canada's 150th Anniversary**

Recommendation:

That the Committee refer to staff the Communities in Bloom 2017 Program information to determine the feasibility of participating in the competition as part of the Celebrate Canada's 150th Anniversary celebrations.

ADJOURNMENT



**TOWN OF LADYSMITH
MINUTES OF A REGULAR MEETING OF THE
MUNICIPAL SERVICES COMMITTEE
MONDAY, DECEMBER 12, 2016
COUNCIL CHAMBERS, CITY HALL
6:34 P.M.**

COUNCIL MEMBERS PRESENT:

Councillor Rob Hutchins (Chair)
Councillor Cal Fradin
Councillor Rob Hutchins

Mayor Aaron Stone
Councillor Joe Friesenhan
Councillor Duck Paterson

Councillor Steve Arnett
Councillor Carol Henderson

STAFF PRESENT:

Guillermo Ferrero
Clayton Postings

Erin Anderson
Joanna Winter

Geoff Goodall
Sue Bouma

CALL TO ORDER

Councillor Hutchins called this meeting of the Municipal Services Committee to order at 6:34 p.m.

AGENDA APPROVAL

MS 2016-059

Moved and seconded:

That the agenda for this meeting of the Municipal Services Committee be approved.

Motion carried.

MINUTES

MS 2016-060

Moved and seconded:

That the minutes of the Municipal Services Committee meeting held November 14, 2016 be approved.

Motion carried.

REPORTS

Financial Report – as of October 31, 2016

Staff responded to questions from Council regarding the Financial Report. Council expressed their concern about water security.

MS 2016-061

Moved and seconded:

That the Committee recommend that Council:

1. Receive the financial report for the period ending October 31, 2016 for information purposes.
2. Amend the Financial Plan for the Water and Sewer Fund to allocate funds from debt payments to offset operational expenses.

Motion carried.

NEW BUSINESS

Diversity and Inclusion

Council discussed ideas and options for a variety of initiatives in the community to promote and celebrate diversity and inclusion.

MS 2016-062

Moved and seconded:

That the Committee recommend that Council direct staff to research location and costs for a rainbow crosswalk in the community, and bring recommendations to Council.

Motion carried.

MS 2016-063

Moved and seconded:

That the Committee request staff to develop a draft Diversity Proclamation for consideration at an upcoming Municipal Services Committee meeting, with reference to similar proclamations from other communities, including the city of Victoria.

Motion carried.

The Committee recommended that Diversity and Inclusion be added to the agenda of the next joint meeting with School District 68.

ADJOURNMENT

MS 2016-064

Moved and seconded:

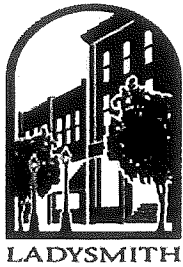
That this meeting of the Municipal Services Committee adjourn at 7:29 p.m.

Motion carried.

CERTIFIED CORRECT

Chair (Councillor S. Arnett)

Corporate Officer (J. Winter)



Town of Ladysmith

STAFF REPORT TO COUNCIL

From: Felicity Adams, Director Development Services
Date: March 13, 2017
File No: 4020-00

RE: Ticket Bylaw, Bylaw Officer and Inspection Bylaw and Consequential Amendments

RECOMMENDATION:

That Council direct staff to bring forward a new Ticket Bylaw, a new Bylaw Officer and Inspection Bylaw and amendments to other bylaws, as outlined in the Staff Report dated March 13, 2017 from the Director of Development Services that will:

1. Make ticket fines available for all bylaw contraventions where using a ticket would enhance the ability to achieve compliance and streamline work;
2. Amend the offence and penalty sections of bylaws under which tickets may be issued where such sections do not properly support the issuance of tickets and/or the appropriate prescribed fines for each offence;
3. Prescribe ticket fines for all offences using the criteria set out in the Report to ensure consistent application across various bylaws;
4. Establish reduced ticket fines for prompt payment, where suitable, to create an incentive for violators to pay their tickets instead of ignoring or disputing them;
5. Ensure that the appropriate Town officials and the RCMP are properly appointed and named as bylaw enforcement officers for the purpose of conducting inspections and/or issuing tickets as appropriate; and
6. Limit the use of Offence Notices to the Streets and Traffic Bylaw and the Parks Usage Bylaw in relation to offences involving vehicles.

PURPOSE:

The purpose of this report is to advise Council of consequential amendments that are required to utilize violation tickets as a bylaw compliance tool, and to seek Council's direction for (a) proposed changes to the Ticket Information Utilization Bylaw; (b) establishing a Bylaw Officer and Inspection Bylaw, and (c) amending the offence and penalty provisions of certain bylaws as outlined in the Report.

PREVIOUS COUNCIL DIRECTION

This report was prepared in response to Council direction in the 2016-2020 Financial Plan that an overall compliance strategy for the Town be developed. Ensuring that the Town's compliance and enforcement functions are operating from a solid legal foundation is the first step in ensuring that the Town has a Bylaw Compliance and Enforcement program that is conforming to best practices, including administrative fairness and transparency. The proposed changes will also assist in streamlining operational procedures for staff by simplifying processes where possible and ensuring consistent objective approaches to compliance management.

INTRODUCTION/BACKGROUND:

The current Ticket Utilization and Information Bylaw (No. 1457) was enacted in 2002. In the intervening 15-year period, many of the Town's bylaws have been repealed, changed, and/or replaced. In addition, the province amended the ticketing regulations under the *Community Charter* (in 2010) to allow for reduced fines on municipal tickets for early payment and eliminating the need for Council to consult with the judiciary in setting fines.

Approval of the recommendations in this Report will ensure that the Town's bylaws, in relation to ticket issuance and the authorities granted to compliance and enforcement staff, are brought up to date with provincial legislation and provide a solid foundation for setting future compliance and enforcement policies and procedures. It should be noted that nothing in any of the proposed bylaw amendments will change the focus of Town staff to maximize voluntary compliance with Town Bylaws wherever possible.

What is an Offence Notice? An Offence Notice is a prescribed form under the *Community Charter* that an authorized official may use to notify a person that they have committed an offence under a bylaw. The Notice will prescribe a fine, which if paid within a fixed period of time - usually 30 days - will preclude further enforcement action being taken by the Town. If the Notice is not paid, in order to take any action against the accused a Town official must prepare and swear an Information at the provincial courthouse (in Duncan) under the *Offence Act* and the accused would then be served a summons to appear in court to answer to the charge. An Offence Notice may be issued to a person indirectly, i.e. by leaving it on the windshield of their car.

What is a Municipal Ticket Information (Ticket)? A Ticket is also a prescribed form under the *Community Charter* that an authorized official may serve on a person (or an incorporated entity) to "charge" them with an offence under a bylaw. Tickets must indicate a prescribed fine (set under a Ticket Bylaw). If an accused person fails to respond to a ticket within 14 days from the date they were served (either by paying the ticket or filing a notice of dispute), they will be "deemed guilty" of the bylaw offence they were charged with. The matter is then concluded with the exception that the prescribed fine is now a debt owing to the Town. A Ticket must be personally served on a person in accordance with the *Offence Act*.

It should be noted that for most bylaws where the issuing of a Ticket is not currently available, identified Town officials can issue an Offence Notice for a contravention. While Offence Notices work well for parking type offences (as they do not require the issuing officer to personally serve the accused with the Offence Notice), they are cumbersome for most offences because if the Offence Notice is not paid, the Town must launch a formal prosecution against the accused with a mandatory court appearance. This process greatly increases the amount of time staff must spend on a specific file to bring it to a successful conclusion. Issuing a Ticket will lead to either a conviction or acquittal in every case without the need to complete and process further paperwork. The entire process is normally completed within 15 days (unless the accused person files a notice of dispute and requests a hearing) and enables the Town to initiate a payment hearing directly should an assessed fine be outstanding.

SCOPE OF WORK:

In preparing the recommendations in this Report, staff reviewed the following information:

- current ticket fine amounts,
- ticket fine amounts for provincial offences set under the *Offence Act*,

- reduced fine amounts available on Offence Notices issued by the Town,
- fine reductions available under the *Offence Act* for ticket offences,
- established ticket fines in other nearby municipalities in cases where such fines have been set within the past 5 years, and
- offence and penalty provisions under all of the bylaws set out in Appendix 'B' to determine if they adequately support ticket issuance.

In addition staff:

- Consulted with the Police, Fire Department and other Town staff to determine where the current use of (or inability to use) tickets is not obtaining the desired compliance levels,
- Examined bylaws in other municipalities that authorize staff to conduct compliance and enforcement functions, and
- Determined where Town officials have been assigned enforcement duties but have not been granted the authority to issue tickets under a bylaw.

The review relating to ticketed fine amounts was completed with consideration given to the recommended criteria set out in Appendix 'C'. These criteria were developed by staff so that Council could provide direction for ticket fines and set appropriate levels relative to the seriousness of the offence. It should be noted that if Council adopts the criteria set out in Appendix 'C', they still retain the ability to impose specific ticket fines for specific bylaw offences under all Town bylaws.

If the recommendations are supported by Council, the proposed changes will:

- Amend the offence and penalty sections of each bylaw (listed in Appendix A) under which tickets may be issued to ensure the provisions support the issuance of tickets and the prescribed fines under the Ticket Bylaw;
- Prescribe ticket fines for offences under all of the Bylaws listed in Appendix 'B';
- Ensure that appropriate fine amounts that reflect the severity of offences and ensure consistency across various bylaws are prescribed for each offence in accordance with the criteria set out in Appendix 'C';
- Set reduced fine levels to create an incentive for early payment of fines (within 30 days after the date of service) for those offences where a reduced fine is appropriate;
- Ensure that the appropriate Town officials are empowered to conduct compliance duties (inspections and enforcement) and issue tickets under each bylaw; and
- Remove redundant provisions of bylaws that are no longer required due to these proposed amendments.

Pros and cons of the staff recommendations include:

Pros:

- All ticket fines under all bylaws will be set via objective standards providing greater consistency and ensuring appropriate fines are in place for each offence
- Fines would be increased in many instances which would provide better deterrence
- Greater use of ticket fines would assist in streamlining work processes
- Appropriate officials would be empowered to issue tickets making enforcement more efficient than current practice

- Offence and penalty provisions under the Town's bylaws would be aligned with the scheduled ticket fines helping to ensure any court challenge to a specified ticket fine would be unsuccessful.
- Reduced ticket fines would be available in appropriate situations and would encourage early payment of ticket fines, again reducing the need for follow-up action to collect unpaid fines

Cons:

- May increase expectations by the public that more enforcement actions will be undertaken by Bylaw Compliance staff.

Upon approval of the proposed changes, staff will proceed with drafting the necessary bylaw amendments for Council approval. Concurrently, staff is working on a Compliance and Enforcement (C&E) Policy that would provide more specific detail respecting the practices carried out by staff involved in C&E duties. This policy would be brought to Council after the foundation bylaws (as proposed in this Report) are approved.

ALTERNATIVES:

An alternative that Council could consider is to maintain the status quo and make no changes to the existing Ticket Information Utilization Bylaw.

Pros:

- No additional work by staff

Cons:

- Leaves missing and inconsistent ticket fine amounts in place under various bylaws.
- Staff would continue to pursue enforcement action through a more complex process for certain bylaw contraventions.
- Offenders will have no incentive to pay tickets promptly.
- The use of tickets as a compliance tool would continue to be unavailable for many bylaw offences encountered regularly by Bylaw Officers and officials authorized to issue tickets.
- Contrary to Council's direction to staff to update compliance and enforcement related policies, procedures and bylaws.

FINANCIAL IMPLICATIONS:

This work would be undertaken within current funding. Legal review of the proposed bylaw amendments would be an additional cost:

LEGAL IMPLICATIONS:

Implementing the recommendations will ensure that the issuance and administration of MTI's and Offence Notices complies with the *Community Charter* and regulations. The proposed amendments are also within the scope of the *Bylaw Enforcement: Best Practices Guide for Local Governments*, issued by the BC Ombudsperson in March, 2016.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

The proposed bylaw changes along with the adoption of a corporate Compliance and Enforcement Policy will greatly aid in providing clarity to the community that the Town's bylaw compliance and enforcement program is operating in a fair and transparent manner.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

In the short term, various departments will be solicited to provide input on the proposed bylaw changes which are currently in draft form.

RESOURCE IMPLICATIONS:

The drafting of the various bylaws and amendments is expected to be completed within available resources. A legal review of the recommended changes by the Town's Solicitor is also recommended before the bylaws are submitted to Council.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

These changes have no direct impact on the Sustainability Visioning Report. Adopting transparent and administratively fair compliance processes will indirectly support those portions of the Sustainability Visioning Report that rely on Town bylaws to be successful.


ALIGNMENT WITH STRATEGIC PRIORITIES:

This work is in conformity with Council direction (Strategic Direction F) to assist in ensuring a safe and healthy community.

SUMMARY:

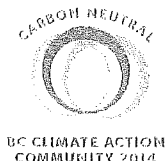
Current fines established under the Ticket Information Utilization Bylaw have not been reviewed recently and set under an objective set of criteria. The Town has never had a specific bylaw in place to appoint and authorize Town officials to carry out compliance and enforcement activities including ticketing. Changes in staffing have resulted in certain officials not being able to issue tickets where warranted. Contraventions under many bylaws, particularly older bylaws, cannot be dealt with by issuing a ticket. In a number of cases, offence and penalty provisions of bylaws do not align with the Ticket Information Utilization Bylaw.

Council's approval of its strategic priority to review bylaw compliance and enforcement policy and the Province's change to the *Community Charter* regulations provides an opportunity to complete a thorough, comprehensive review of ticket fines and ensure a sound foundation for the conduct of compliance and enforcement activities. Completing this work and bringing forward the appropriate amendments to the Town's bylaws will enhance compliance and streamline enforcement activities.


Report Author: Mark Hayden, Bylaw Officer

Reviewed By:


Felicity Adams, Director of Development Services



I concur with the recommendations.



Guillermo Ferrero, City Manager

ATTACHMENTS:

Appendix A - Bylaws requiring amendments to the offence and penalty provisions

Appendix B - Proposed list of bylaws to be included in the Ticket Bylaw

Appendix C - Criteria to be considered when setting ticket fines

Appendix A

Bylaws requiring amendments to the offence and penalty provisions to support proposed amendments to the Ticket Bylaw

Animal and Poultry Bylaw 1994, No.1136	Noise Suppression Bylaw 2003, No. 1476
Building and Plumbing Bylaw 1994, No.1119	Nuisance Abatement Bylaw 2015, No. 1893
Business Licence Bylaw 2003, No. 1513	Parks Usage Bylaw 1995, No. 1158
Cemetery Management Bylaw 2009, No. 1668	Property Maintenance Bylaw 2015, No. 1894
Dog Licensing, Control and Pound Bylaw 1995, No. 1155	Sign and Canopy Bylaw 1995, No. 1176
Fire Prevention Bylaw 2013, No.1815	Streets and Traffic Bylaw 1998, No. 1309
Fireworks Regulation Bylaw 1991, No. 1016	Tree Cutting Regulation Bylaw 1979, No. 695
Garbage, Recyclables and Organics Bylaw (2005), No. 1588	Waterworks Regulation Bylaw 1999, No. 1298
Landclearing Management Regulation Bylaw 2009, No.1703	Zoning Bylaw 2014, No. 1860

Appendix B

Bylaws to be included in the Ticket Bylaw

Bylaw	Tickets currently authorized (Y/N)	Bylaw	Tickets currently authorized (Y/N)
Animal and Poultry Bylaw 1994 No. 1136	Y **	Noise Suppression Bylaw 2003, No. 1476	Y
Building and Plumbing Bylaw 1994, No. 1119	Y **	Nuisance Abatement Bylaw 2015, No. 1893	Y
Business Licence Bylaw 2003, No. 1513	Y **	Parks Usage Bylaw 1995, No. 1158	N
Cemetery Management Bylaw 2009, No. 1668	N	Property Maintenance Bylaw 2015, No. 1894	Y **
Dog Licencing, Control and Pound Bylaw 1995, No. 1155	Y ***	Sign and Canopy Bylaw 1995, No. 1176	Y ** & ***
Fire Prevention Bylaw 2013, No. 1815	N *	Streets and Traffic Bylaw 1998, No. 1309	Y ** & ***
Fireworks Regulation Bylaw 1991, No. 1016	N	Tree Cutting Regulation Bylaw 1979, No. 695	Y **
Garbage, Recyclables and Organics Collection Bylaw (2005), No. 1588	N ***	Waterworks Regulation Bylaw 1999, No. 1298	Y **
Landclearing Management Regulation Bylaw 2009, No. 1703	N	Zoning Bylaw 2014, No. 1860	Y **

* Offences contained in this Bylaw were able to be enforced by Municipal Ticket under a previous version of the Bylaw.

** While the Bylaw is authorized to be enforced by Municipal Ticket, the current schedule in the Ticket Information Utilization Bylaw does not conform to the Bylaw.

*** Offences under this Bylaw may be enforced by issuing an Offence Notice.

Bylaws that cannot be enforced through issuing a Municipal Ticket or an Offence Notice can only be enforced through the swearing of an Information before a Provincial Court Justice (and having a Summons issued) or by Injunctive action in the Supreme Court of BC if approved by Council.

Appendix C

Criteria for Assessing Municipal Ticket Information Fines

1. Violations that have (or may have) an impact on public health, public safety or cause harm to the environment will have the greatest penalties (generally \$300 +).
2. Violations that significantly impact revenue or the Town's ability to properly manage its business will have mid-range penalties (generally in the \$150 to \$300 range).
3. Violations that address minor nuisances, inappropriate social behaviours or are not otherwise mentioned above will have lower penalties (generally in the \$75 to \$200 range).
4. Only violations with penalties in the lower or mid-range will normally be candidates for reduced fines for early payment – which if used, should create an incentive for the violator to pay within the early payment period.
5. Generally a fine of less than \$75 (non-reduced amount) should be avoided as the cost to the Town of processing/administering a violation ticket is a minimum of \$60.00.
6. The fine must have a value high enough to be a deterrent to a potential violator, but not so high as to be unreasonable relative to the offence.
7. Tickets cannot be prescribed for speeding or firearms offences (*Community Charter* prohibition).
8. Tickets cannot impose a fine greater than \$1000 (*Community Charter* prohibition).
9. Similar offences in different bylaws should have similar penalties prescribed.
10. Where the Province has established ticket fines for similar offences under the *Offence Act* (BC), the Ticket Bylaw should prescribe fines (non-reduced amount) within +/- 10%.



TOWN OF LADYSMITH

Quarterly Building Permit Summary - YTD December 2016

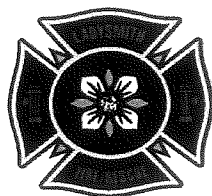
	Commercial		Industrial		Institutional		Residential (NEW)		Residential Adds, Renos, Other		Dwelling Units	Total Permits	Bldg & Plbg Permit Fees This Month	Permit Values This Month	Permit Values Year to Date 2016
	No. of Permits	Values	No. of Permits	Values	No. of Permits	Values	No. of Permits (new res)	Values	No. of Permits	Values					
DEC 3	3	\$ 204,000	0	\$ -	0	\$ -	0	\$ -	3	\$ 22,670	1	6	\$ 2,793	\$ 226,670	\$ 10,995,533

Year to Date

	No. of Permits	Values	No. of Permits	Values	No. of Permits	Values	No. of Permits (new res)	Values	No. of Permits	Values	Dwelling Units	Total Permits	Bldg & Plbg Permit Fees This Month	Permit Values This Month	Permit Values Year to Date 2016
JAN 1	0	\$0	1	\$100,000	1	\$267,375	0	\$0	0	\$0	2	3	\$7,067	\$617,375	\$617,375
FEB 0	0	\$0	0	\$0	0	\$0	7	\$217,520	7	\$217,520	2	7	\$2,549	\$217,520	\$834,895
MAR 1	0	\$65,000	0	\$0	2	\$447,510	4	\$44,000	4	\$44,000	2	7	\$6,554	\$556,510	\$1,391,405
APR 0	0	\$0	0	\$0	9	\$2,281,568	3	\$51,840	3	\$51,840	15	12	\$28,115	\$2,333,408	\$3,724,813
MAY 0	0	\$0	0	\$0	3	\$675,972	2	\$90,600	2	\$90,600	6	5	\$9,140	\$766,572	\$4,491,385
JUN 2	0	\$55,000	0	\$0	1	\$597,580	3	\$597,580	5	\$47,920	1	11	\$8,306	\$700,500	\$5,191,885
JUL 0	0	\$0	0	\$0	3	\$694,580	2	\$21,000	2	\$21,000	3	5	\$8,495	\$715,580	\$5,907,465
AUG 0	0	\$0	0	\$0	5	\$1,031,643	4	\$80,219	4	\$80,219	7	9	\$13,310	\$1,111,862	\$7,019,327
SEP 1	0	\$25,000	0	\$0	6	\$1,805,114	3	\$40,218	3	\$40,218	12	14	\$22,722	\$1,870,332	\$8,889,659
OCT 2	0	\$160,560	0	\$0	6	\$1,092,213	3	\$20,460	3	\$20,460	8	11	\$15,254	\$1,273,233	\$10,162,892
NOV 2	0	\$75,108	0	\$0	2	\$530,863	0	\$0	0	\$0	3	4	\$7,194	\$605,971	\$10,768,863
DEC 3	0	\$204,000	0	\$0	0	\$0	0	\$0	3	\$22,670	1	6	\$2,793	\$226,670	\$10,995,533
TOTAL 12	0	\$834,668	0	\$0	2	\$100,000	40	\$9,424,418	36	\$636,447	62	94	\$131,499	\$10,995,533	

Handwritten: R. Beck FOR
 Colin Bollinger, Senior Building Inspector
Handwritten: Felicity Adams
 Felicity Adams, Director of Development Services

Demos Mth	#DU	Value	#BP	Value
YTD 2016	62	\$9,424,418	94	\$10,995,533
YTD 2015	45	\$5,417,866	90	\$7,054,459
YTD 2014	27	\$4,040,659	81	\$4,745,009



Ladysmith Fire /Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5
 Phone: 250-245-6436 • Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: **October 2016**

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YTD TOTALS
Alarms Activated: Pulled Station			1		1			1					3
By mistake		1	1				1						3
Electrical problem			1	1		1	5		2	1			11
Due to cooking		2	1	1				2	1	2			9
Assistance	1			1	1	1	2	2		1			9
Burning Complaint		2		4		1	6	4					17
Fire: Structure	1		1						1	1			4
Chimney			1										1
Interface / Bush							1	1					2
Vehicle		1						2					3
Other		1			1	1		1					4
Hazardous Materials					1	2		1	1				5
Hydro Lines: Down / Fire		1	1			1		3					6
Medical Aid	5	2	2	2	3	5	2	3	4	5			33
MVI	5	4	10	2	1	5	3	3	3	2			38
Rescue													0
Mutual Aid provided by Ladysmith to outside areas	2	1	1		2	1	3	1	2	2			15
MONTH TOTALS (exc.. Practises)	14	15	20	11	10	18	23	24	14	14	0	0	163
Practises (Totals for each Month)	4	4	5	4	5	4	5	5	4	4			44
Mutual Aid requested by Ladysmith from outside areas	1		1			1		1		1			5

ALARMS ACTIVATED (Location/Owner)

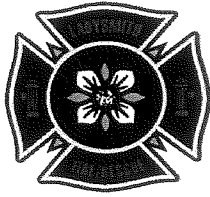
1. 410 Walker Rd - cooking
2. 11049 N. Davis - cooking
3. 17 Roberts St. Telus Building - faulty sensor

COMPARISONS:

Year to Date 2016	<u>163</u> (exc. practices)
Year to Date 2015	<u>179</u> (exc. practices)
Year to Date 2014	<u>175</u> (exc. practices)

APPROVED:

Ray Delcourt
 Fire Chief



Ladysmith Fire /Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5
 Phone: 250-245-6436 • Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: **November 2016**

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YTD TOTALS
Alarms Activated: Pulled Station			1		1			1			1		4
By mistake		1	1				1				2		5
Electrical problem			1	1		1	5		2	1	5		16
Due to cooking		2	1	1				2	1	2			9
Assistance	1			1	1	1	2	2		1			9
Burning Complaint		2		4		1	6	4			1		18
Fire: Structure	1		1						1	1			4
Chimney			1										1
Interface / Bush							1	1					2
Vehicle		1						2					3
Other		1			1	1		1					4
Hazardous Materials					1	2		1	1				5
Hydro Lines: Down / Fire		1	1			1		3					6
Medical Aid	5	2	2	2	3	5	2	3	4	5	2		35
MVI	5	4	10	2	1	5	3	3	3	2	3		41
Rescue													0
Mutual Aid provided by Ladysmith to outside areas	2	1	1		2	1	3	1	2	2			15
MONTH TOTALS (exc. Practises)	14	15	20	11	10	18	23	24	14	14	14	0	177
Practises (Totals for each Month)	4	4	5	4	5	4	5	5	4	4	5		49
Mutual Aid requested by Ladysmith from outside areas	1		1			1		1		1			5

ALARMS ACTIVATED (Location/Owner)

- Lodge on 4th 1127 4th Ave - Pull Station
- Lodge on 4th 1127 4th Ave - Working around sensor
- Coronation Mall 320 Davis Rd - Sprinkler Head hit
- Seaview Manor 218 Bayview Ave -Working around sensor
- Rialto Apartments - Faulty Sensor
- 450 Thetis Drive - Sensor Problems
- 450 Thetis Drive - Sensor Problems
- 526 Buller Street - Faulty Sensor

COMPARISONS:

Year to Date 2016	<u>177</u> (exc. practices)
Year to Date 2015	<u>179</u> (exc. practices)
Year to Date 2014	<u>175</u> (exc. practices)

APPROVED:

Ray Delmont
 Fire Chief



Ladysmith Fire /Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5
 Phone: 250-245-6436 · Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: **December 2016**

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YTD TOTALS
Alarms Activated: Pulled Station			1		1			1			1		4
By mistake		1	1				1				2	4	9
Electrical problem			1	1		1	5		2	1	5		16
Due to cooking		2	1	1				2	1	2		1	10
Assistance	1			1	1	1	2	2		1		3	12
Burning Complaint		2		4		1	6	4			1	1	19
Fire: Structure	1		1						1	1			4
Chimney			1										1
Interface / Bush							1	1					2
Vehicle		1						2					3
Other		1			1	1		1					4
Hazardous Materials					1	2		1	1			2	7
Hydro Lines: Down / Fire		1	1			1		3				1	7
Medical Aid	5	2	2	2	3	5	2	3	4	5	2	3	38
MVI	5	4	10	2	1	5	3	3	3	2	3	9	50
Rescue													0
Mutual Aid provided by Ladysmith to outside areas	2	1	1		2	1	3	1	2	2		1	16
MONTH TOTALS (exc.. Practises)	14	15	20	11	10	18	23	24	14	14	14	25	202
Practises (Totals for each Month)	4	4	5	4	5	4	5	5	4	4	5	4	53
Mutual Aid requested by Ladysmith from outside areas	1		1			1		1		1			5

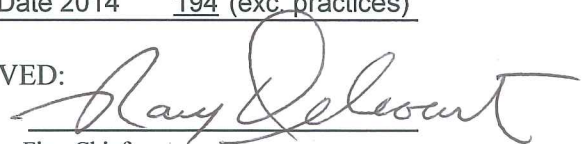
ALARMS ACTIVATED (Location/Owner)

- 533 Kitchener St. - working around sensor
- 631 1st Ave (Rialto) - working around sensor by contractors
- 1110 First Ave (Aggie Hall) - problem with alarm system around sensor
- 1271 McKinley - cooking
- 810 6th Ave (FJCC) - Testing of alarms. Problem with street address by new monitoring company

COMPARISONS:

Year to Date 2016	<u>202</u> (exc. practices)
Year to Date 2015	<u>196</u> (exc. practices)
Year to Date 2014	<u>194</u> (exc. practices)

APPROVED:


 Fire Chief

RECEIVED
JAN 06 2017

COASTAL ANIMAL CONTROL SERVICES OF BC LTD

2202 Herd Rd. Duncan, BC. V9L 6A6

(250) 748-3395

TOWN OF LADYSMITH POUND REPORT

October 2016

Disposition of Impounded Dogs	Current Month	2016 Totals
Stray dogs impounded	1	15
Stray dogs claimed	1	14
Stray dogs put up for adoption	0	0
Stray dogs pending	0	1
Stray dogs euthanized	0	0
Stray livestock / cats	0	0
Other	0	0
Calls Received and Investigated	48	165
Aggressive dogs	0	18
Dogs at large	4	21
Confined dog	1	12
Noise (barking) complaints	3	25
Other non specific dog related calls	1	13
Wildlife / livestock / cats	0	1
Patrols	39	75
After hour call outs	1	3
Pick Up fees	\$50.00	\$150.00
Impound fees	\$300.00	\$1300.00
Daily board fees	\$20.00	\$300.00
Monthly Pound and Board Fees Collected	\$370.00	\$1750.00
Tickets issued		YTD
Over 3 dog limit	0	0
Unlicenced dog	0	0
Restricted dog at large	0	1
Restricted dog not muzzled or leashed	0	0
Dangerous dog not securely confined	0	1
Habitually noisy	0	0
Failure to clean up after dog	0	0
Licencing Statistics	Tags	47
	Revenue	\$1796.00

Judi Burnett
Coastal Animal Control Services of BC Ltd

CAS Summary of Service Calls

Total calls by type: **48**

At large	4
Confined	1
Noisy	3
Other	1
Park Patrols	39

01-Oct-16 to 31-Oct-16

Issue	Call #	Received	Type	Completed
Ladysmith			48 calls	
At large			4	
	1539	10-Oct-16	Dog	
	1527	07-Oct-16	Dog	08-Oct-16
	1525	06-Oct-16	Dog	19-Oct-16
	1524	04-Oct-16	Dog	
Confined			1	
	1538	10-Oct-16	Dog	11-Oct-16
Noisy			3	
	1566	26-Oct-16	Dog	29-Oct-16
	1565	26-Oct-16		
	1526	07-Oct-16	Dog	08-Oct-16
Other			1	
	1562	25-Oct-16	Dog	26-Oct-16
Park Patrols			39	
	1570	29-Oct-16	Dog	29-Oct-16
	1571	29-Oct-16	Dog	29-Oct-16
	1569	28-Oct-16	Dog	28-Oct-16
	1568	27-Oct-16	Dog	27-Oct-16
	1567	27-Oct-16	Dog	27-Oct-16
	1564	26-Oct-16	Dog	26-Oct-16
	1563	26-Oct-16	Dog	26-Oct-16
	1561	25-Oct-16	Dog	25-Oct-16
	1560	25-Oct-16	Dog	25-Oct-16
	1558	22-Oct-16	Dog	22-Oct-16
	1559	22-Oct-16	Dog	22-Oct-16
	1557	21-Oct-16	Dog	21-Oct-16
	1556	21-Oct-16	Dog	21-Oct-16
	1555	21-Oct-16	Dog	21-Oct-16
	1552	19-Oct-16	Dog	19-Oct-16
	1553	19-Oct-16	Dog	19-Oct-16
	1554	19-Oct-16	Dog	19-Oct-16
	1550	15-Oct-16	Dog	15-Oct-16
	1549	15-Oct-16	Dog	15-Oct-16
	1551	15-Oct-16	Dog	15-Oct-16
	1548	14-Oct-16	Dog	14-Oct-16
	1547	14-Oct-16	Dog	14-Oct-16
	1546	13-Oct-16	Dog	13-Oct-16
	1545	13-Oct-16	Dog	13-Oct-16

Issue	Call #	Received	Type	Completed
	1543	12-Oct-16	Dog	12-Oct-16
	1544	12-Oct-16	Dog	12-Oct-16
	1542	11-Oct-16	Dog	11-Oct-16
	1540	08-Oct-16	Dog	08-Oct-16
	1541	08-Oct-16	Dog	08-Oct-16
	1537	07-Oct-16	Dog	07-Oct-16
	1535	06-Oct-16	Dog	06-Oct-16
	1534	06-Oct-16	Dog	06-Oct-16
	1533	06-Oct-16	Dog	06-Oct-16
	1536	06-Oct-16	Dog	06-Oct-16
	1532	05-Oct-16	Dog	05-Oct-16
	1530	04-Oct-16	Dog	04-Oct-16
	1531	04-Oct-16	Dog	04-Oct-16
	1528	01-Oct-16	Dog	01-Oct-16
	1529	01-Oct-16	Dog	01-Oct-16

Total: 48 calls

Coastal Animal Control Services
Park Patrol Sheets

Ladysmith

October
2016

DATE	TIME IN	TIME OUT	PARK/BEACH	COMMENTS	DOGS #	WN
✓ Oct 1	9:20A	10:30	harbourview pk, Root St. pk, Holland cr. Ball park, High St field, Aggie fields, spirit sq, Forrest field, Kinsmen PK	Soccer game @ Forrest field. many people.	5	
✓ Oct 1	10:30A	11:45A	Transfer Beach.	Quiet - approx 12 ppl.	4	
✓ Oct 4	10:00A	10:15A	Transfer Beach.	Quiet. approx 10 ppl 2 dogs walking along grass next to road - wrong side - if a mod of bylaw complied.	3	
✓ Oct 4	1:30P	3:15P	Bob Stuart park, Aggie fields, spirit square, High St field, Kinsmen pk, root st. pk, harbourview pk.	Quiet.	2	
✓ Oct 5	3:45P	4:00P	Transfer beach	Quiet.	4	
✓ Oct 6	11:30A	11:40	Transfer beach	aprox 20 ppl	3	
✓ Oct 6	11:45A	12:20P	Roots park, Kinsmen PK, Forrest field, Aggie fields, spirit sq, High St field, Wickham pk, Holland cr. Ball park, Harbourview pk.	Quiet.	0	
✓ Oct 6	4:05P	4:30P	Transfer Beach	Rainy, quiet.	0	
✓ Oct 6	4:30P	5:00P	patrol Ladysmith	quiet.	0	
✓ Oct 7	10:15A	10:30	Transfer Beach.	1 German shep - off leash on beach. - accessed by water. couple living on sail boat came ashore for storm last night. left when asked. (there's no signage on water side)	7	
✓ Oct 8	12:50P	1:15P	Harbourview PK, Holland cr. Ball park, Root St. pk, spirit sq, High St field, Aggie fields, Forrest field, Kinsmen PK	Rainy, quiet	0	
✓ Oct 8	1:45P	2:30P	Transfer beach.	8 ppl	2	
✓ Oct 11	9:45A	10:15A	Transfer Beach	15 ppl Quiet (cold)	2	
✓ Oct 12	11:30A	11:45A	Transfer Beach	aprox 25 ppl	6	
✓ Oct 12	11:45A	12:45P	Harbourview PK, Holland cr Ball park, Root st. pk, High St fields, spirit sq, Aggie fields, Forrest field, Kinsmen PK	quiet.	3	
✓ Oct 13	1:50P	2:10P	Transfer Beach.		4	

Ladysmith

DATE	TIME IN	TIME OUT	PARK/BEACH	COMMENTS	DOGS #	WN
✓ Oct 13	5:10p	6:00p	Harbourview pk, Holland cr Ball PK, Root st pk, Kinsmen pk, Forrest fld, Aggie fields, spirit sq, High st field,	1 dog + owner walking in Kinsmen PK field. exited into residential area. (Noted there's no signage near rear field access points) Davidson Rd	2	
✓ Oct 14	10:45a	10:55a	Transfer Beach		2	
✓ Oct 14	10:55a	11:25	Harbourview pk, Holland cr Ball park, Root st park, Kinsmen pk, Forrest field, Aggie fields, spirit sq, High st. field.		0	
✓ Oct 15	10:45a	11:05	Aggie fields, spirit sq, High st field, Kinsmen park, Forrest field, harbourview pk, Holland creek ball park, Root st. park		0	
✓ Oct 15	12:00p	1:00	Transfer Beach		0	
✓ Oct 15	1:00	2:30	Ladysmith patrol (various neighborhoods)	Nothing to report.	0	
✓ Oct 19	9:50a	10:20	Harbourview pk, Holland cr. Ball park, Root st pk, Kinsmen pk, Forrest field, Aggie fields, spirit sq, High st fields		0	
✓ Oct 19	10:20a	10:35	Transfer Beach	aprox 15 ppl 1 in amphitheatre - verbal warn.	5	
✓ Oct 19	3:25p	3:40p	Transfer Beach	8 ppl	1	
✓ Oct 21	10:25a	10:35a	Transfer Beach	1 dog + owner on beach, asked to leave to other side of road. insistant about signage - No dogs on playgrounds or playfields, stating the beach is neither. Apparently asked a maintenance worker about dogs on beach, who said it was ok.	15 ppl 3	
✓ Oct 21	2:00p	2:30p	Aggie fields, spirit sq, High st field, Forrest field, Kinsmen pk, Root st pk, Harbourview pk, Holland cr. Ball pk		0	
✓ Oct 21	2:30p	3:20p	Transfer Beach	aprox 10 ppl	5	
✓ Oct 22	9:45a 11:45a	10:45a 12p	Transfer Beach	5 dogs on beach side verbal warn. compliance gained aprox 20 ppl in 4 dogs area.	15 7	
✓ Oct 22	10:45a	11:45a	harbourview pk, Holland cr. Ball park, root st pk, Kinsmen pk, Forrest field, spirit sq. Park, High st. field, widechamp pk	Football game @ Forrest fld.	1	
✓ Oct 25	9:45a	10:00a	Transfer Beach	4 people	2	
✓ Oct 25	10:00a	10:30	Kinsmen pk, Forrest field, Aggie fields, spirit sq, High st fields, Root st. pk, Holland cr. Ball park, harbourview pk	Nothing to report	0	

Coastal Animal Control Services
Park Patrol Sheets

DATE	TIME IN	TIME OUT	PARK/BEACH	COMMENTS	DOGS #	WN
✓ Oct 26	10:15A	10:50A	Forrest Aids, Kinsmen pk, Aggie fields, spirit supk, High st. Aids, Root st pk, Wickham pk, Holland or. Ball pk, Harbourview pk	Nothing to report	1	
✓ Oct 26	10:50A	11:10A	Transfer beach	11 people.	1	
✓ Oct 27	10:45A	11:30A	Transfer beach	14 ppl	3	
✓ Oct 27	11:30A	12:10P	Kinsmen pk, Forrest Aids, Aggie fields, spirit supk, High st. Aids, Root st pk, Wickham pk, Holland or. Ball pk, Harbourview pk	1 dog off leash playing in Kinsmen pk w/ owner. Owner was told the creek to the trails is dog ok. W given, compliance gained	1	
✓ Oct 28	10:15A	10:45A	Transfer Beach	1 dog on wrong side. W given. 12 ppl	3	
✓ Oct 29	9:15A	10:00A	Aggie Aids, Forrest Aids, Kinsmen pk, spirit supk, High st. Aids, Root st pk, Wickham pk, Holland or. Ball pk, Harbourview pk	Nothing to report	0	
✓ Oct 30	10:00A	10:50	Transfer Beach	13 ppl.	6	

COASTAL ANIMAL CONTROL SERVICES OF BC LTD

2202 Herd Rd. Duncan, BC. V9L 6A6

(250) 748-3395

TOWN OF LADYSMITH POUND REPORT

November 2016

Disposition of Impounded Dogs	Current Month	2016 Totals
Stray dogs impounded	0	15
Stray dogs claimed	0	14
Stray dogs put up for adoption	0	0
Stray dogs pending	0	1
Stray dogs euthanized	0	0
Stray livestock / cats	0	0
Other	0	0
Calls Received and Investigated	35	200
Aggressive dogs	0	18
Dogs at large	1	22
Confined dog	0	12
Noise (barking) complaints	2	27
Other non specific dog related calls	0	13
Wildlife / livestock / cats	0	1
Patrols	32	107
After hour call outs	0	3
Pick Up fees	\$00.00	\$150.00
Impound fees	\$000.00	\$1300.00
Daily board fees	\$00.00	\$300.00
Monthly Pound and Board Fees Collected	\$000.00	\$1750.00
Tickets issued		YTD
Over 3 dog limit	0	0
Unlicenced dog	0	0
Restricted dog at large	0	1
Restricted dog not muzzled or leashed	0	0
Dangerous dog not securely confined	0	1
Habitually noisy	0	0
Failure to clean up after dog	0	0
Licencing Statistics		
Tags	0	47
Revenue	00.00	\$1796.00

Judi Burnett

Coastal Animal Control Services of BC Ltd

CAS Summary of Service Calls

Total calls by type: **35**

At large 1
 Noisy 2
 Park Patrols 32

01-Nov-16 to 30-Nov-16

Issue	Call #	Received	Type	Completed
Ladysmith			35 calls	
At large			1	
	1594	22-Nov-16	Dog	22-Nov-16
Noisy			2	
	1595	23-Nov-16	Dog	02-Dec-16
	1583	09-Nov-16	Dog	
Park Patrols			32	
	1606	30-Nov-16	Dog	30-Nov-16
	1605	29-Nov-16	Dog	29-Nov-16
	1604	29-Nov-16	Dog	29-Nov-16
	1603	25-Nov-16	Dog	25-Nov-16
	1602	25-Nov-16	Dog	25-Nov-16
	1601	24-Nov-16	Dog	24-Nov-16
	1600	23-Nov-16	Dog	23-Nov-16
	1599	23-Nov-16	Dog	23-Nov-16
	1598	19-Nov-16	Dog	19-Nov-16
	1597	19-Nov-16	Dog	19-Nov-16
	1596	18-Nov-16	Dog	18-Nov-16
	1593	17-Nov-16	Dog	17-Nov-16
	1592	16-Nov-16	Dog	16-Nov-16
	1591	16-Nov-16	Dog	16-Nov-16
	1590	15-Nov-16	Dog	15-Nov-16
	1589	15-Nov-16	Dog	15-Nov-16
	1587	12-Nov-16	Dog	12-Nov-16
	1588	12-Nov-16	Dog	12-Nov-16
	1586	10-Nov-16	Dog	10-Nov-16
	1585	10-Nov-16	Dog	10-Nov-16
	1584	09-Nov-16	Dog	09-Nov-16
	1582	09-Nov-16	Dog	09-Nov-16
	1581	08-Nov-16	Dog	08-Nov-16
	1580	08-Nov-16	Dog	08-Nov-16
	1579	05-Nov-16	Dog	05-Nov-16
	1578	04-Nov-16	Dog	04-Nov-16
	1577	03-Nov-16	Dog	03-Nov-16
	1576	03-Nov-16	Dog	03-Nov-16
	1575	02-Nov-16	Dog	02-Nov-16
	1574	02-Nov-16	Dog	02-Nov-16
	1572	01-Nov-16	Dog	01-Nov-16
	1573	01-Nov-16	Dog	01-Nov-16
Total:			35 calls	

DATE	TIME IN	TIME OUT	PARK/BEACH	COMMENTS	DOGS #	WN
✓ Nov 1	11:30 A	11:45 A	Transfer Beach	6 ppl	8	
✓ Nov 1	2:20 P	3:00 P	harbourview pk, Holland cr, Ball park, Root st pk, Kingsmen pk, Forrest field, Aggie flds, spirit sq, High st fld.	Nothing to Report	0	
✓ Nov 2	9:10 A	9:30	Forrest Ald, Kingsmen PK, Aggie flds, spirit sq, High st fld, Root st park, Holland cr, Ball PK, harbourview pk	Nothing to Report	0	
✓ Nov 2	12:15 P	12:30 P	Transfer Beach	7 ppl	4	
✓ Nov 3	11:50 A	12:15 P	Transfer Beach	1 dog wrong area. VW Given, compliance patrol 20 ppl approx	11	
✓ Nov 3	12:45 P	1:00 P	harbourview PK, Holland cr, ball pk, Root st. pk, Kingsmen PK, Forrest fld, Aggie fld, spirit sq, High st field	Nothing to report	0	
✓ Nov 4	10:40 A	11:05 A	Transfer Beach	27 ppl	3	
✓ Nov 5	1 pm	2:45 P	Transfer Beach	27 ppl	18 21	
✓ Nov 8	9:45 A	10:25	harbourview pk, Holland cr, Ball pk, Root st pk, Kingsmen PK, Forrest fld, Aggie flds, spirit sq, High st fld.	Nothing to report	0	
✓ Nov 8	10:25	10:40 A	Transfer Beach	11 ppl	4	
✓ Nov 9	9:55 A	10:10 A	Transfer Beach	14 ppl	1	
✓ Nov 9	12:40 P	1:15 P	harbourview pk, Holland cr, Ball pk, Root st pk, Kingsmen PK, Forrest fld, Aggie flds, spirit sq, High st fld.	New dog park @ old french school off Davis Rd.	0	
✓ Nov 10	1:30 P	2:00 P	Transfer Beach.	Approx 30 ppl	9	
✓ Nov 10	4:10 P	5:00 P	Harbourview pk, Davis Rd dog pk, Holland cr Ball PK, Kingsmen PK, Forrest fld, Aggie flds, spirit sq, High st fld.	1 dog + owner in Kingsmen Park. (copy flash) Left via Davidson Rd access when I pulled up.	7	
✓ Nov 12	10:30 A	12:15	Forrest Ald, Kingsmen PK, Aggie flds, spirit sq, High st fld, Root st PK, Wickham pk, Holland cr ball pk, Davis Rd dog pk, harbourview pk, Russel rd dog pk	soccer match @ Forrest fld patrolled christie rd up to logging area	4	
Nov 12	12:15 P	1:00 P	Transfer Beach	50 ish ppl	9 11	

Coastal Animal Control Services
Park Patrol Sheets

DATE	TIME IN	TIME OUT	PARK/BEACH	COMMENTS	DOGS #	WN
✓ Nov 15	11:40A	11:55P	Transfer Beach	14 ppl	9	
✓ Nov 15	3:45P	4:05P	transfer	8 ppl	4	
✓ Nov 16	12:15P	1:00P	Christie Rd, Arroyo, Aggie Pds, spirit sq, Highst Ad, Forrest Ad, Kinsmen Pk, Rootst Pk, Holland or Ball park, Davis Rd dog park, Harbourview	.	2	
✓ Nov 16	1:00P	2:20	Transfer	20 ppl ish 1 dog in playground - verbal wng given. cooperative.	12 12	
✓ Nov 17	12:00P	12:15P	Transfer	11 ppl 1 dog in amphitheatre VW.	8 8	
✓ Nov 18	12:00P	12:10P	Transfer	9 ppl	3	
✓ Nov 19	9:30A	10:15A	Forrest field, Kinsmen Pk, Aggie Pds, spirit sq, Highst Pk, Rootst Pk, William Pk, Holland or Ball Pk, Davis rd dog Pk, Harbourview	(Soccer games @ Forrest Ad. 2) 2 dogs in Kinsmen park (coming from stockings lake trail)	11 11 11 12	
✓ Nov 19	12:20P	1:15P	Transfer beach	28 28 ppl. 30 (1 dog by washroom (I held it out in parking area so owner could use the facilities))	8 10	
✓ Nov 23	1:15P	2:20P	Harbourview pk, Davis Rd dog pk, Holland or Ball Pk, Rootst Pk, Aggie Pds, spirit sq, Highst Ad, Kinsmen Pk, Forrest Ad		11 5	
✓ Nov 23	2:20P	2:25P	Transfer beach	Nothing to report. (few vehicles, 4 ppl to ppt started)	3 3	
✓ Nov 24	3:40P	7:45P	1st Ave light up.	Asked all dogs/owners to leave. compliance gained. (1 service dog permitted to stay)	24	
✓ Nov 25	11:20A	11:50	Transfer Beach	approx 28 ppl	9 9	
✓ Nov 25	3:50	4:05	harbourview, davis, holland or ball pk Dogwood Dr.		2	
✓ Nov 29	10:15A 2:25P	10:30A 2:45P	Transfer beach	4 ppl approx 12 ppl.	2 4	
✓ Nov 29	10:30A	11:05	Davis Rd dog pk, Harbourview, Holland or Ball Pk, Rootst Pk, Kinsmen Pk, Forrest Ad, Aggie Pds, spirit sq, Highst Ad	Nothing to Report.	0 0	
✓ Nov 30	8:55A	9:20A	Transfer Beach	6 ppl.	4	

COASTAL ANIMAL CONTROL SERVICES OF BC LTD

2202 Herd Rd. Duncan, BC. V9L 6A6

(250) 748-3395

TOWN OF LADYSMITH POUND REPORT

December 2016

Disposition of Impounded Dogs	Current Month	2016 Totals
Stray dogs impounded(RCMP call)	1	17
Stray dogs claimed	1	15
Stray dogs put up for adoption	0	0
Stray dogs pending	0	1
Stray dogs euthanized	0	0
Stray livestock / cats	0	0
Other (p/u deceased dog)	1	1
Calls Received and Investigated	32	232
Aggressive dogs	3	21
Dogs at large	2	24
Confined dog	0	12
Noise (barking) complaints	1	28
Other non specific dog related calls	1	14
Wildlife / livestock / cats	0	1
Patrols	25	132
After hour call outs	0	3
Pick Up fees (RCMP)	\$100.00	\$250.00
Impound fees	\$000.00	\$1300.00
Daily board fees	\$10.00	\$310.00
Monthly Pound and Board Fees Collected	\$110.00	\$1860.00
Tickets issued		YTD
Over 3 dog limit	0	0
Unlicenced dog	0	0
Restricted dog at large	0	1
Restricted dog not muzzled or leashed	0	0
Dangerous dog not securely confined	0	1
Habitually noisy	0	0
Failure to clean up after dog	0	0
Licencing Statistics		
Tags	0	47
Revenue	00.00	\$1796.00

Judi Burnett

Coastal Animal Control Services of BC Ltd

CAS Summary of Service Calls

Total calls by type: 32

Aggressive	3
At large	2
Noisy	1
Other	1
Park Patrols	25

01-Dec-16 to 31-Dec-16

Issue	Call #	Received	Type	Completed
Ladysmith			32 calls	
Aggressive			3	
	1623	20-Dec-16	Dog	21-Dec-16
	1621	16-Dec-16	Dog	
	1614	09-Dec-16	Dog	05-Jan-17
At large			2	
	1615	12-Dec-16	Dog	12-Dec-16
	1608	06-Dec-16	Dog	06-Dec-16
Noisy			1	
	1616	14-Dec-16	Dog	
Other			1	
	1630	27-Dec-16	Dog	27-Dec-16
Park Patrols			25	
	1639	31-Dec-16	Dog	31-Dec-16
	1638	31-Dec-16	Dog	31-Dec-16
	1637	30-Dec-16	Dog	30-Dec-16
	1634	28-Dec-16	Dog	28-Dec-16
	1635	28-Dec-16	Dog	28-Dec-16
	1636	28-Dec-16	Dog	28-Dec-16
	1632	27-Dec-16	Dog	27-Dec-16
	1633	27-Dec-16	Dog	27-Dec-16
	1631	24-Dec-16	Dog	24-Dec-16
	1629	23-Dec-16	Dog	23-Dec-16
	1628	17-Dec-16	Dog	17-Dec-16
	1627	16-Dec-16	Dog	16-Dec-16
	1626	16-Dec-16	Dog	16-Dec-16
	1624	15-Dec-16	Dog	15-Dec-16
	1625	15-Dec-16	Dog	15-Dec-16
	1619	14-Dec-16	Dog	14-Dec-16
	1620	14-Dec-16	Dog	14-Dec-16
	1618	13-Dec-16	Dog	13-Dec-16
	1617	07-Dec-16	Dog	07-Dec-16
	1613	03-Dec-16	Dog	03-Dec-16
	1612	03-Dec-16	Dog	03-Dec-16
	1611	02-Dec-16	Dog	02-Dec-16
	1610	02-Dec-16	Dog	02-Dec-16
	1609	01-Dec-16	Dog	01-Dec-16
	1607	01-Dec-16	Dog	01-Dec-16
Total:			32 calls	

Coastal Animal Control Services
Park Patrol Sheets

Ladysmith

DATE	TIME IN	TIME OUT	PARK/BEACH	COMMENTS	DOGS #	WN
✓ Dec 1	10:50A	11:00A	Transfer	4 ppl	3	
✓ Dec 1	2:15p	3:15p	Transfer	1 dog playing field (Beachside) UW given aprox 15 ppl	11	
✓ Dec 2	4:30p	5:00p	Transfer Beach	aprox 12 ppl	7	
✓ Dec 2	5:00p	6:45p	Old Tyme Xmas 1st Ave	Ave wasn't blocked off. ensured dogs were on leash.	14	
✓ Dec 3	2:15p	2:45p	harbourview, davis rd dog pk, holland cr, Ball pk, Root st pk, Kinsmen pk, Forrest pk, Aggie Pds, Spirit sq, High st pk.	1 dog off leash in Kinsmen pk field. exited to stacking table trails before I could catch up. 1 dog exiting on wash from Kinsmen off stacking table.	4	
✓ Dec 3	2:45p	3:10p	Transfer Beach	aprox 30 ppl	5	
✓ Dec 7	4:00p	4:05	Transfer Beach	8 ppl	3	
✓ Dec 13	4:00p	4:15p	Transfer beach	7 ppl	4	
✓ Dec 14	11:30A	11:45A	Transfer Beach	4 ppl	1	
✓ Dec 14	11:45p	12:45p	Forrest Pds, Kinsmen pk, Aggie Pds, Spirit sq, pk, High st pk, Root st pk, Davis Rd dog pk, harbourview pk, holland cr, Ball pk	Nothing to report	1	
✓ Dec 15	2:45p	3:10p	Transfer Beach	(1 dog in dog park) spoke to lady about incidents involving Blordiel - multiple incidents. owner is Wade Fotherby 250-924-7666. requested statements to be sent to office.	11 7	
✓ Dec 15	3:10p	4:00p	harbourview pk, Davis Rd dog pk, holland cr, Ball pk, Root st pk, Kinsmen pk, Forrest pk, Aggie Pds, Spirit sq, High st pk.	15 ppl casually Nothing to report.	0	
✓ Dec 16	1:15p	1:45p	Transfer Beach	2 dogs on wrong side, UW given, compliance gained. aprox 15 ppl	11 5	
✓ Dec 16	1:45p	3:30p	Spirit sq, High st pk, Root st pk, Holland cr, Ball pk, Davis Rd dog pk, harbourview pk, Wickschump pk, Kinsmen pk, Forrest pk, Aggie Pds, Bobchart pk	Nothing to report.	2 dogs in dog pk	
✓ Dec 17	12:55p	1:30p	Transfer	2 dogs on beach side. UW given, compliance gained	5	
✓ Dec 23	11:35A	1:05p	Transfer Beach	15 ppl 1 standard people - compliance, off leash - UW given - compliance. 1 shelter - off leash. owner throwing ball by volleyball court. UW given - compliance.	7 2 in wrong area	

Coastal Animal Control Services
Park Patrol Sheets

DATE	TIME IN	TIME OUT	PARK/BEACH	COMMENTS	DOGS	WN
					#	
✓ Dec 24	10:00 A	10:50 A	Transfer Beach	1 dog in amphitheatre, VW given, compliant 16 PPI	8 9	
✓ Dec 27	1:35 P	2:20	Harbour View pk, Davis rd dog pk, Hollander Ball pk, Forrest pk, Spirit pk, High st pk, Ragsie pk, Aggie pk	Pit/lab/rott running off leash - ball playing. low beach area pk. Restricted dog into sheet & vw given. Individual new to area.	1 loose 2 in dog pk	
✓ Dec 27	2:20 P	3:30 P	Transfer Beach	1 dog off leash - chasing ball in amphitheatre - VW given. 1 dog on beach - VW given. 1 other upset, no place for dog with kids appear to be dog in ball by Kaseen nut	## ### VW ## ### 19 4	
✓ Dec 28	9:10 A	9:25 A	Transfer Beach	6 PPI	11 2	
✓ Dec 28	9:25 A	10:20 A	Davis Rd dog pk, Harbour View pk, Hollander Ball pk, Ragsie pk, Forrest pk, Aggie pk, Spirit pk, High st pk	Nothing to report	0	
✓ Dec 28	11:45 A	12:30 A	Patrol around Hill Ave ext. out - looking for loose dog.	No bightings	0	
✓ Dec 30	10:45 A	11:00 A	Transfer Beach	Approx 20 PPI	1	
✓ Dec 31	9:30 A	10:00 A	Harbour View pk, Davis rd dog pk, Hollander Ball pk, Ragsie pk, Forrest pk, Aggie pk, Spirit pk, High st pk	2 dogs in Davis Rd dog pk	2	
✓ Dec 31	10:00 A	10:15 A	Transfer Beach	Approx 15 PPI	## 5	

From: Sarah Segal
Sent: December 20, 2016 1:26 PM
To: Guillermo Ferrero
Subject: Don't Close the Doors on Adult Basic Education

Good day Mr. Ferrero,

I'm following up in response to your request following our presentation yesterday evening at Ladysmith City Council. You requested that I provide a clear resolution to be passed in relation to our campaign for adult basic education, and I also wanted to provide more information, in response to a question asked by one of your councillors.

The resolution we would suggest to the Ladysmith City Council is as follows:

Background:

Adult Basic Education assists many residents of Ladysmith, including new immigrants, single parents, and young workers who didn't finish high school.

Access to Adult Basic Education is essential to ensure that all students have the ability to qualify for college and university level programs and for skilled trades training. These credentials have become almost mandatory to meet the requirements to be eligible for careers that pay a living wage.

In December 2014, the Province of British Columbia reversed its policy to offer free Adult Basic Education to adults and cut associated funding for the program. As of January 1, 2015, colleges and universities can charge for secondary school classes and as of May 1, 2015 school districts will no longer be able to offer classes to high school graduates who would like to take classes to upgrade their marks or take classes to further their study or work.

Motion:

Be it resolved that Council requests the Mayor to write a letter to Minister Andrew Wilkinson stating support for Adult Basic Education and requesting the Ministry to reinstate funding for Adult Basic Education programs and that the letter be copied to the BC Federation of Students and the Vancouver Island University Students' Union.

I've enclosed a sample letter for your consideration.

In response to the question last night regarding the impact of the funding cuts at Vancouver Island University, I met today with our Dean of ABE, who informed me of the following:

Enrolment in developmental education, which includes adult basic education, is down by 13% from the 2013-2014 year to the 2015-2016 academic year.

Also, I learned that while very low income students can access the grant we mentioned last night, the threshold to qualify is so low that only 1/3 of ABE students at VIU access it. Further, because it is considered taxable income, and because students cannot deduct tuition spent on ABE courses on their taxes, many students report that the grant isn't financially worthwhile.

On behalf of students in your community, and from the Vancouver Island University Students' Union, I extend our thanks once again for your time and support on this important issue. Please let me know if any further information is required.

Regards,

Sarah

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Sarah Segal
Student Advocate/Organizer
Vancouver Island University Students' Union
Local 13 BC Federation of Students

Adult Basic Education in BC

NEW FINANCIAL BARRIERS WILL FURTHER RESTRICT ACCESS

What is Adult Basic Education?

Adult basic education (ABE) is the provision of elementary and secondary level education to adults through BC's K-12 school system and most public post-secondary institutions.

ABE provides access to a variety of courses and skills training ranging from basic literacy to adult high school graduation. It also supports learners in improving their employability and life skills in addition to helping adult learners attain basic upgrading in preparation for further education. The post-secondary system is used as a delivery method for adult basic education in recognition that many adults achieve a higher rate of success and seek further education when studying in a college or university environment.

Adult basic education is an integral component of BC's education system and economic prosperity, providing a wide range of programs to students who require additional training or skills upgrading in order to participate fully in society and the economy. ABE also plays an important role in increasing adult literacy and improving high school completion and post-secondary participation rates within BC's Aboriginal population.

To be effective, adult basic education must be accessible to all who need it. Recognizing this, the BC Liberals eliminated tuition fees for ABE in 2007. In December 2014, Christy Clark's Liberal government announced they would be ending this policy, no longer requiring that adult basic education be tuition fee-free. Following years of declining investment by the provincial government, a \$15 million funding cut to adult basic education programming was also announced, further eroding these programs.¹

\$15.9 Million

Following years of declining investment by the provincial government, a \$15.9 million funding cut to adult basic education programming was also announced, further eroding these programs.

“High school is free, but further upgrading is not. I think it is reasonable to expect adults who've already graduated to contribute to these costs.”

– PETER FASSBENDER, MINISTER OF EDUCATION, 2014



A Short History of Access to ABE in BC

“We are helping people upgrade their education so they can take advantage of our growing economy and enjoy rewarding careers... by offering free tuition for adult basic education, whether students have graduated from high school or not. We’re also going beyond that by helping more adult learners pay for books, transportation and child care.”

—FORMER BC LIBERAL ADVANCED EDUCATION MINISTER MURRAY COELL, 2007

As far back as back as 1976, the provincial government viewed ABE as a “high priority special program”.² At the time, both federal and provincial governments were involved with vocational training and adult basic education. In 1986, responsibility for the majority of adult basic education was transferred to the newly created Ministry of Advanced Education and Labour Market Development, where it remains today (now known simply as the Ministry of Advanced Education).³

In 1988, tuition fees were abolished for adult learners without a high school diploma, followed by an abolishment of tuition fees for all fundamental ABE programming in 1991.⁴ The provincial government took a further step in 1998, with the announcement that all ABE would be tuition-fee free in the post-secondary system.⁵

This policy change was short lived, as the change in government in 2002 also brought a change in policy: the provincial government once again gave public post-secondary institutions the ability to charge tuition fees for adult learners taking ABE courses if they already had a high school diploma. Fundamental level ABE programs remained tuition-fee free, however, which remains the case today.

After extensive research and consultation on the importance of ABE to the province, and the impact of tuition fees on the majority of those adult learners attempting to access the system,

the provincial government again announced a reversal in policy in 2007: all ABE courses in both the K-12 and post-secondary systems became tuition-fee free for all learners, regardless of their high school graduation status starting in 2008.

On December 4, 2014, the Ministries of Education and Advanced Education made an unexpected announcement that the provincial government would be cutting \$6.9 million in funding to ABE programming at post-secondary institutions, and an additional \$9 million from the K-12 system. In order to compensate for this cut, post-secondary institutions would be allowed to charge up to \$1600 per term for all ABE courses offered on their campuses.” Tuition remains free for students working toward their high school diploma in the K-12 sector, or those taking basic, introductory courses not at a post-secondary campus. Beginning May 1, 2015, the provincial government will no longer be providing funding to school districts for tuition-free upgrading courses for adults who already hold a high school diploma.⁶

As with other increases to tuition fees across the province, the introduction of tuition fees for ABE has always followed a period of underfunding or funding model changes. These policies provide an excuse for the provincial government to allow institutions to charge fees, and overwhelmingly punish adult learners who are already in the system or those planning to enroll in upgrading courses.

Who are Adult Basic Education Students?

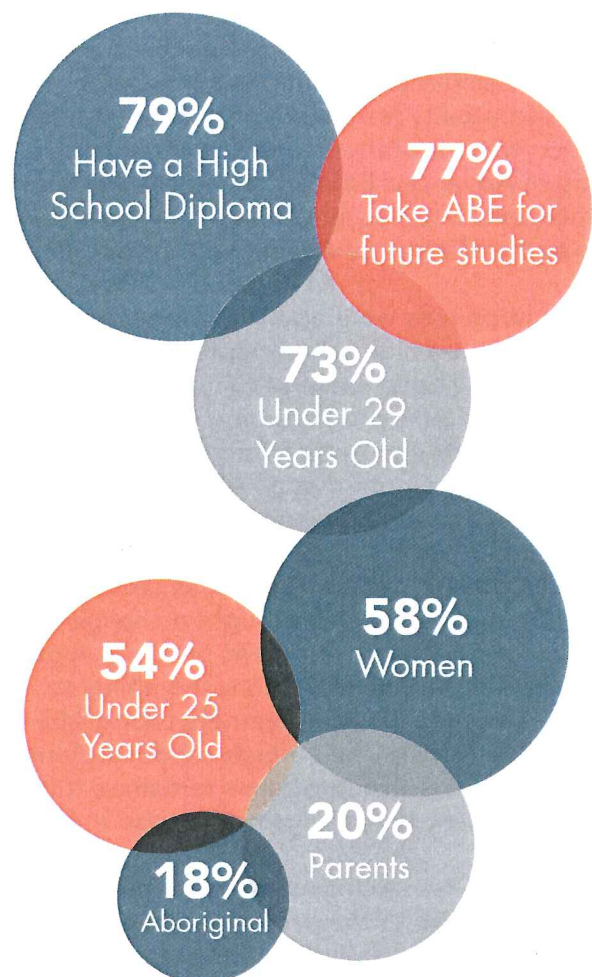
The vast majority of adult basic education students are low-income earners, enrolling in programs in order to qualify for entry into trades or college and university programs.

Adult basic education students fall into three basic categories: those seeking to upgrade their high school courses to qualify for employment opportunities or entry into post-secondary education, those seeking to complete their high school studies, and those with developmental disabilities enrolled in adult special education programs. Other ABE students include those wishing to simply improve their basic literacy or numeracy, or those taking English as a second language courses.

The majority of adult basic education students (79 percent) have already completed high school, and return to primary or secondary-level education in order to qualify for employment or post-secondary education (83 percent).⁷ In many cases, these adults take basic education courses because their high school courses are no longer relevant, due to the length of time since they attended high school. This is often the case in math and science courses. In other cases, adults must change their employment and take secondary level courses required in their new position.

The vast majority of adult basic education students are low-income earners, enrolling in programs in order to qualify for entry into trades or college and university programs.

ABE Students by Demographic



Six-year high school completion rates for Aboriginal youth stand at 59.4 percent, compared to 83.6 percent for non-Aboriginal students. As a result, the proportion of Aboriginal students in adult basic education is higher (at 18 percent) than in the traditional K-12 system (at 10 percent).

A Socio-Economic Equalizer?

Six-year high school completion rates for Aboriginal youth stand at 59.4 percent, compared to 83.6 percent for non-Aboriginal students. As a result, the proportion of Aboriginal students in adult basic education is higher (at 18 percent) than in the traditional K-12 system (at 10 percent).⁸

Women also make up a slightly higher proportion of adult basic education students than in traditional K-12 (58 percent versus 49 percent)⁹ and 20 percent of adult basic education students support a family while pursuing post-secondary education. Overall, the number of students studying while working full-time has increased since 2012 (from 22 to 29 percent), with over half (55 percent) being employed while taking classes.¹⁰

Education and employment outcomes for former ABE students are high, with 70 percent of students continuing their studies after ABE (48 percent in certificate/diploma programs, 43 percent pursuing degrees) and 88 percent of former ABE students no longer studying actively participating in the labour force.¹¹ Accessible adult basic education is not, therefore, simply important to meeting BC's objectives of a knowledge-based economy and being the most literate jurisdiction in North America. Adult basic education also has a strong social justice component, addressing social inequality and increasing economic stability for marginalized groups.

Former ABE Students

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The Barriers

Tuition Fees

Public education from K-12 is free in Canada, as for several generations governments everywhere have understood it as the foundation for a strong economy and society.

As noted, in 2002, the BC government began allowing post-secondary institutions to charge tuition fees for basic education courses to adults who have a certificate of high school graduation – the overwhelming majority of those participating in adult basic education courses. Under pressure from students, this decision was wisely reversed in 2007, with the government committing to providing tuition free education for adult learners. The 2007 decision to eliminate tuition fees for ABE was an outcome of the BC government's Campus 2020 Report,¹² and followed months of research and consultation. The Report determined that the provision of cost-free upgrading programs is key to providing a strong economic future for British Columbia and greater access to the labour market for a diversity of citizens.

In December 2014, Christy Clark's BC Liberal government announced a reversal on their previous policy, removing the tuition fee-free mandate. Tuition fees are a significant barrier to accessing adult basic education, creating financial difficulty for those seeking to upgrade their high school courses in order to qualify for employment or entry into post-secondary education. As seen from past experience, tuition fees charged for ABE in the mid-2000s represented a small source of revenue for institutions. Yet, when this cost was downloaded onto individual students as opposed to being paid for by the provincial government, it amounted to a significant impact on individual learners.

Tuition Fees

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Adult Upgrading Grant

It deserves noting that the provincial government funds a specific grant for adult learners attempting to access and participate in adult basic education. The Adult Upgrading Grant (AUG) – formerly known as the Adult Basic Education Student Assistance Program (ABESAP) – provides a nominal amount of money to very low-income earners in order to offset the costs of pursuing education.

In order to counteract the cost of tuition fees, the BC government announced increased funding to the Adult Upgrading Grant to assist with the costs of tuition fees, books, supplies, childcare, and transportation. The income threshold cut-off in order to qualify for a grant has also been changed slightly, with adult learners earning up to 10 percent more than the income threshold cut-off being eligible to apply for a grant to cover only half of their tuition fees.¹³

Unfortunately, the income threshold for even being eligible to apply for a grant is so low that many adult learners will not qualify (for example, a student working full-time making \$11.40 per hour is the cut-off for a single family size to receive the full grant, or \$12.50 per hour to be eligible to receive a grant to cover a maximum of 50 percent of tuition fees).¹⁴ This is far below the estimated living wage for Metro Vancouver of \$20.10.¹⁵ Further, it is up to institutions to distribute the grants, and concerns have been expressed that the expenses the grants are meant to cover (including transportation and childcare) will not be funded due to lack of adequate funding of the grant program.

INCOME THRESHOLD CUTOFF



- METRO VANCOUVER LIVING WAGE
- SINGLE FAMILY CUT OFF FOR FULL GRANT
- SINGLE FAMILY CUT OFF FOR 50% GRANT



Funding Cuts

Over the last decade, operating budgets for BC's colleges and universities have been more or less frozen, making it difficult for institutions to maintain free ABE offerings to meet demand. In response, some institutions have limited adult basic education enrolment (e.g. Thompson Rivers University) or re-classified several high school credits as university transfer courses in order to charge tuition fees (e.g. Camosun College). The result of provincial and federal funding cuts is a wide variance in the quality of and access to adult basic education throughout the province.

Funding cuts have also essentially guaranteed that institutions will opt for the highest amount of tuition fees allowable in order to make up for the shortfall in government funding. The provincial government maintains that tuition-fee free adult basic education is no longer sustainable due to an increase in delivery costs, and that charging tuition fees will ensure the post-secondary programs remain "sustainable".¹⁶ However, the funding shortfall is a direct result of irresponsible government policy. To ensure an effective system, adequate and targeted funding must be made available to institutions to offer high-quality adult basic education.

Funding cuts have also essentially guaranteed that institutions will opt for the highest amount of tuition fees allowable in order to make up for the shortfall in government funding.

Restrictive Income Assistance Policy

In 2002, the BC government changed social assistance rules to disallow those on income assistance (with the exception of those with disabilities) from attending post-secondary education. This includes adult basic education.

The change was made as part of the government's plan to reduce income assistance recipients by focusing on having them secure immediate employment. This strategy neglects the importance of meaningful training and skills development to the acquisition of sustained and adequate employment.

In light of the trend towards a knowledge-based economy in BC, there is a strong economic argument to be made for encouraging individuals on income assistance to enrol in adult basic education, post-secondary education, and skills training. The government's current income assistance policy does the exact opposite.



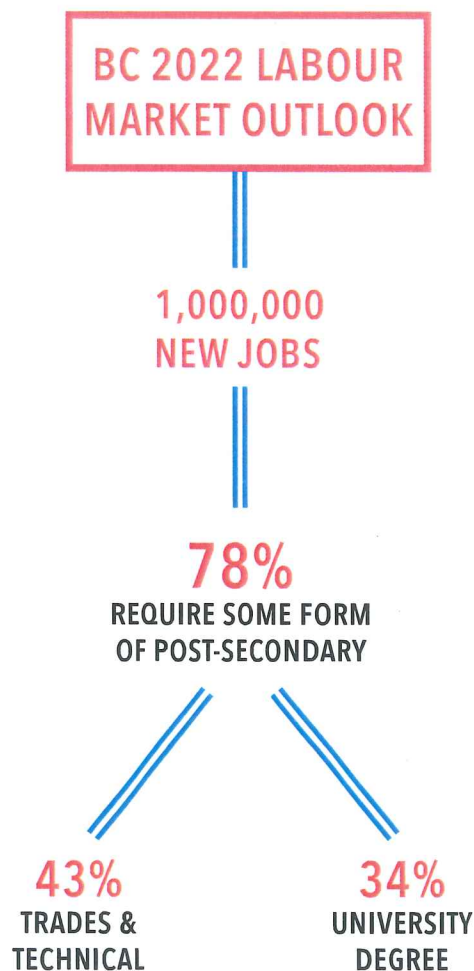
The Consequences

Skills Shortage

BC is facing a major skills shortage as “baby boomers” retire and levels of new labour market participants are declining. According to the BC 2022 Labour Market Outlook, in less than one decade, it is estimated that almost one million new jobs will be available in BC,¹⁷ and 78 percent of these new jobs will require some form of post-secondary education or training (43 percent will require a trades or technical training, and 34 percent will require a university degree).¹⁸ At the same time, it is estimated that approximately 530,000 young people will enter the job market over the next ten years,¹⁹ leaving many already in the workforce left to fill the new jobs being created. Without access to the proper training and education, the gap between the number of people entering the labour force and those retiring will continue to increase.

Government policies of allowing tuition fees to be charged for adult basic education and restricting access for income assistance recipients directly contribute to this shortage. Reducing access to high school completion or upgrading for the purpose of re-training threatens the supply of new participants in BC’s skilled economy and workforce.

Education and training is key to economic growth in the province. Improving adult education levels, and thereby increasing the size of BC’s skilled workforce is an integral component to supporting economic development in all regions.



Low Completion Rates

Completion rates for adult basic education have been identified as an area of concern by the government, despite overall high completion rates for adult basic education students. Counter-intuitively, some college administrators have stated that charging tuition fees provides an incentive to complete, arguing that many students will not take their classes seriously, otherwise. In fact, many students do not complete because of the financial burden of taking courses.

A truly effective solution to low completion rates is to eliminate the barriers to accessing adult basic education, including tuition fees, and develop positive incentives that encourage completion and the pursuit of post-secondary education.

A high proportion of adults in BC are illiterate. A province-wide literacy organization estimates that 40 percent of BC adults have difficulty reading a newspaper, filing out a work application form, reading a map or understanding a lease.

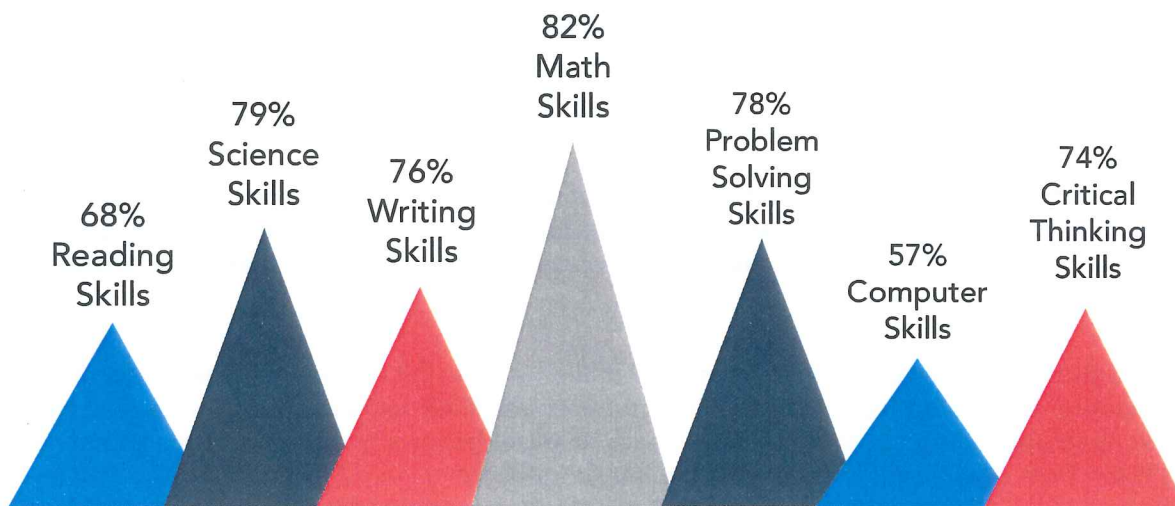
High Illiteracy

A high proportion of adults in BC are illiterate. A province-wide literacy organization estimates that 40 percent of BC adults have difficulty reading a newspaper, filing out a work application form, reading a map or understanding a lease. Similarly, 49 percent of BC adults do not have the skills necessary to calculate a tip, create a budget, calculate sales tax, or understand credit card interest rates.²⁰ These difficulties include functionality in a variety of areas, such as reading, writing, computer skills, and other areas that are important for full participation in a knowledge-based economy.

Access to adult basic education impacts all of these areas. Students have reported that ABE has been helpful in development of their math skills (82 percent) and their science skills (79 percent), and over three-quarters of former students have reported that ABE was helpful or very helpful to their development of independent learning skills and problem solving skills.²¹

Financial barriers to adult basic education inhibit the improvement of adult literacy by reducing the ability of potential learners to access the system.

ABE Students Report an Increase in Skills:



Enrolment Declines

BC's post-secondary education system saw significant drops in enrolment when tuition fees were implemented in 2002. Many students who were already in the adult basic education system were forced to end their studies. A 2005 survey conducted by the Ministry of Advanced Education showed that 21 percent of those who planned on taking more courses but did not cited lack of financial resources as a reason, 25 percent cited the decision to work, and 18 percent cited personal circumstances, which included circumstances such as lack of childcare.²² Of course, all three of these choices are inextricably linked to financial resources.

Conclusion

Adult basic education is an important component of building a skilled workforce, addressing socio-economic marginalisation, and has a profound affect on the individuals who need to access it. Overwhelmingly, adult basic education students credit their courses with developing their literacy, numeracy, and computer skills, as well as self-confidence and social skills.

To accomplish these goals, ABE must be accessible to all who need it, regardless of economic status. Tuition fees will negate the assistance provided by grants to adult learners in accessing ABE. In the past, students who accessed the grant were able to use it toward addressing the costs of textbooks, transportation, and childcare, all of which continue to present significant barriers to many adult basic education students. Now, the majority of it will now go toward paying for tuition fees.

Experience has shown that charging tuition fees for adult basic education reduces enrolment, and has a significant impact on the learners who are currently enrolled or plan to be. The provincial government itself admits that many of the learners accessing ABE programs face unique challenges accessing the labour market.²³

With BC's 2015 Budget projecting a three-year \$879 million surplus,²⁴ it is clear there is no justification for cutting funding to basic education and asking students and their families to pay more. The new fees to high school and upgrading courses will only create financial barriers to adults returning to school, preventing them from meaningfully accessing the labour market.

The BC government made an important decision in 2007 to re-introduce free adult basic education, determining that free ABE was key to the province's future. This conclusion is equally true today as it was then.

Experience has shown that charging tuition fees for adult basic education reduces enrolment, and has a significant impact on the learners who are currently enrolled or plan to be. The provincial government itself admits that many of the learners accessing ABE programs face unique challenges accessing the labour market.

- 1 "Adult upgrading courses supported by grants for low-income learners", December 4, 2014, BC Government Media Release: <http://www.newsroom.gov.bc.ca/2014/12/adult-upgrading-courses-supported-by-grants-for-low-income-learners.html>.
- 2 Adult Basic Education: A Guide to Upgrading in British Columbia's Public Post-Secondary Institutions, An Articulation Handbook, 2014/15 Edition: <http://www.aved.gov.bc.ca/abe/docs/handbook.pdf>.
- 3 Ibid.
- 4 Ibid. Note that both changes in policy were as a result of recommendations provided through provincial research and consultation processes – the 1988 changes stemming from a recommendation of the 1988 Report of the Royal Commission on Education, and the 1991 change as a result of a recommendation in the Provincial Literacy Advisory Committee's 1989 Report.
- 5 Ibid.
- 6 "Adult upgrading courses supported by grants for low-income learners", December 4, 2014, BC Government Media Release: www.newsroom.gov.bc.ca/2014/12/adult-upgrading-courses-supported-by-grants-for-low-income-learners.html.
- 7 BC Ministry of Advanced Education, 2013 Developmental Student Outcomes Survey: Report of Findings, BC Student Outcomes.
- 8 Note these numbers are at an all-time high. "Aboriginal completion rate shows continued improvement", November 20, 2013, BC Government Media Release: <http://www.newsroom.gov.bc.ca/2013/11/aboriginal-completion-rate-shows-continued-improvement.html>.
- 9 BC Ministry of Education, Student Statistics (2014-15): https://www.bced.gov.bc.ca/reports/pdfs/student_stats/prov.pdf
- 10 BC Ministry of Advanced Education, 2013 Developmental Student Outcomes Survey: Report of Findings, BC Student Outcomes.
- 11 Ibid. Note this includes students both employed and actively looking for employment.
- 12 Campus 2020 Thinking Ahead: The Report, April 2007: <http://www.aved.gov.bc.ca/publications/docs/campus2020-thinkingahead-report.pdf>.
- 13 "Adult upgrading courses supported by grants for low-income learners", December 4, 2014, BC Government Media Release: www.newsroom.gov.bc.ca/2014/12/adult-upgrading-courses-supported-by-grants-for-low-income-learners.html. (continued...)
- Note the "Adult Upgrading Grant" was previously called the "Adult Basic Education Student Assistance Plan (ABESAP)".
- 14 Adult upgrading courses and grants, March 20, 2015, BC Government Factsheet: <http://www.newsroom.gov.bc.ca/ministries/advanced-education/factsheets/factsheet-adult-upgrading-courses-and-grants.html>.
- 15 "Working for a Living Wage" 2014 Update, Canadian Centre for Policy Alternatives: https://www.policyalternatives.ca/sites/default/files/uploads/publications/BC%20Office/2014/04/CCPA-BC_Living_Wage_Update_2014_revJul15.pdf.
- 16 "Funding to support transition to new adult upgrading model", February 13, 2015, BC Government Media Release: www.newsroom.gov.bc.ca/2015/02/funding-to-support-transition-to-new-adult-upgrading-model.html.
- 17 British Columbia 2022 Labour Market Outlook, WorkBC: <https://www.workbc.ca/WorkBC/media/WorkBC/Documents/Docs/BC-LM-Outlook-2012-2022.pdf>.
- 18 B.C.'s Skills for Jobs Blueprint: Re-Engineering Education and Training, 2014: https://www.workbc.ca/WorkBC/media/WorkBC/Documents/Docs/Booklet_BCsBlueprint_web_140428.pdf.
- 19 BC Skills for Jobs Blueprint website, accessed April 7, 2015: <https://www.workbc.ca/Job-Seekers/Skills-and-Training/B-C-s-Skills-for-Jobs-Blueprint.aspx>.
- 20 The Importance of Literacy, 2015 Factsheet, Decoda Literacy Solutions: http://decoda.ca/wp-content/uploads/OnePager12_01_2015_FactSheet_Importance_of_Literacy.pdf.
- 21 BC Ministry of Advanced Education, 2013 Developmental Student Outcomes Survey: Report of Findings, BC Student Outcomes.
- 22 BC Ministry of Advanced Education, 2005 ABE Survey: Report of Findings, 2006. Note these same statistics were not compiled in the most recent 2013 survey on outcomes, however, 14% of respondents in the 2013 survey noted that they had to interrupt their studies due to financial reasons.
- 23 "Funding to support transition to new adult upgrading model", February 13, 2015, BC Government Media Release: www.newsroom.gov.bc.ca/2015/02/funding-to-support-transition-to-new-adult-upgrading-model.html.
- 24 2015 BC Budget Speech: http://bcbudget.gov.bc.ca/2015/speech/2015_Budget_Speech.pdf



Honorable Andrew Wilkinson
Minister of Advanced Education
PO Box 9080 Stn Prov Govt
Victoria BC V8W 9E2

December 20, 2016

Dear Minister Wilkinson,

On behalf of Council and the Town of Ladysmith, I am writing to request that the Provincial Government reinstate funding for Adult Basic Education programs offered through British Columbia's post-secondary system.

Since its introduction in 2007, Adult Basic Education funding has allowed mature students the opportunity to refresh their knowledge, to stay relevant in a fast-paced world, and to pursue higher education. This program has been exceptionally effective in reaching some of the most marginalized in our community; single parents, new immigrants, Aboriginal students, working youth, and people with developmental disabilities have all used these programs to advance their academic and career goals.

Adult Basic Education programs help ensure that limited financial resources do not automatically sideline anyone without their high school diploma for life. Even more noteworthy, however, is that the vast majority of these adult students are high school graduates. The courses therefore provide stepping-stones to opportunities, which in turn allow our residents to become more meaningful participants in the workforce, gaining the trade and professional skills needed to sustain a viable economy.

Our adult students represent a bright, prosperous and sustainable future for British Columbia. Funding for these programs not only provides social equality, but also economic stability to our most marginalized residents. The social return on investment is high; by improving their lives, these students are contributing to the health of their families, our communities and to the economy. I am therefore writing to state our support for Adult Basic Education, and to request that the Province reinstate funding for these programs.

Sincerely,

cc: BC Federation of Students
Vancouver Island University Students' Union

Enhancing Green Spaces
in Communities



Mise en valeur des espaces
verts au sein des collectivités



Celebrate

Canada's 150th Anniversary

Showcase your Community
by participating in the
Communities in Bloom Program



BC Communities in Bloom – Suite 103 – 19289 Langley Bypass, Surrey, BC V3S 6K1
Catherine Kennedy T: 604 576-6506 Email: c.kennedy@telus.net
www.bccib.ca



Communities in Bloom is a Canadian non-profit organization committed to fostering civic pride, environmental responsibility and beautification through community involvement and the challenge of a national program with focus on the enhancement of green spaces in communities

"People, plants and pride... growing together"

Program: Communities in Bloom is all about greening, through environmental, natural heritage conservation and horticultural actions, our communities by engaging citizens of all ages, businesses and institutions with the municipalities...and showcasing and celebrating our achievements. The program consists of communities receiving information and being evaluated either provincially or nationally by a volunteer jury of trained professionals on the accomplishments of their entire community (municipal, private, corporate and institutional sectors, citizens) on the following criteria: Tidiness, Environmental Action, Heritage Conservation, Urban Forestry, Landscape and Floral Displays.

History: Established in 1995, with the guidance of Britain in Bloom, Tidy Towns of Ireland and Villes et Villages Fleuris de France, Communities in Bloom now includes hundreds of communities across the country, and an international challenge involving communities from the United States, Asia and Europe allows participants to compete internationally.

Benefits: The pride, sense of community and feeling of accomplishment generated through participation are visible in communities across Canada. These benefits make Communities in Bloom a program where everyone wins. Participants can benefit financially from the program through community tourism initiatives, business opportunities for the entire community, and other related projects. A valuable information exchange network allows communities to share accomplishments, best practices and projects.

All participants are showcased on the Communities in Bloom website through the "Explore our Communities", Resource and CommNews sections. The *Communities in Bloom Magazine* features participants and program results, as well as articles and educational content. Communities in Bloom develops, with its partners and sponsors, initiatives and promotional opportunities.

Provincial, National and International Awards - Symposium on Parks and Grounds: The annual Provincial, National and International awards ceremonies along with the Symposium on Parks and Grounds, held jointly in the fall are a unique opportunity for elected officials, parks and grounds professionals and community volunteers to learn and share about current issues, trends and challenges in horticulture and gardening, community tourism and projects, environmental awareness, and to showcase...and celebrate their achievements. Workshops are also held in all provinces throughout the year.

The **Communities in Bloom Foundation**, established to support the educational aspect of its activities, is dedicated to funding, developing and disseminating education and awareness to a wide audience on the value, improvement, importance and sustainable development of green spaces and the natural environment in Canadian society. The foundation also awards bursaries to students in horticulture / environment programs.

His Excellency, the Right Honourable David Johnston, C.C., C.M.M., C.O.M., C.D. Governor General of Canada is the Patron of Communities in Bloom.

***Within the context of climate change and environmental concerns,
all communities involved in the program can be proud of their efforts, which
provide real and meaningful environmental solutions and benefit all of society***

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www.cib.ca



2017 PROVINCIAL EDITION

BRITISH COLUMBIA COMMUNITIES IN BLOOM

**FINAL DEADLINE:
MARCH 31, 2017**

MUNICIPALITY (PLEASE PRINT)		TOTAL POPULATION	MAYOR
NAME OF MUNICIPAL CONTACT		POSITION / TITLE	
ADDRESS		CITY	POSTAL CODE
() PHONE		MUNICIPAL CONTACT EMAIL	
NAME OF COMMUNITY CONTACT OR LOCAL CiB CHAIR		WEBSITE ADDRESS FOR COMMUNITY	
() PHONE		COMMUNITY CONTACT/CHAIR E-MAIL	
PARTICIPATION CATEGORIES (please indicate your level of participation)		REGISTRATION FEE Based on Population Size:	
<input type="checkbox"/> NOVICE Audit program to introduce CiB. Workshop with a pair of BC CiB facilitators in your community. (see other side for more info)	<input type="checkbox"/> FRIENDS (½ Fee) NON-EVALUATED: holds your bloom rating one-year.	<input type="checkbox"/> up to 1000 - \$475	<input type="checkbox"/> 10,001 to 20,000 - \$875
<input type="checkbox"/> PROVINCIAL EDITION EVALUATED Receive a Bloom Rating Award and 18-page report from trained BC CiB Judges	ONLY CATEGORY ELIGIBLE TO WIN A CRITERIA AWARD	<input type="checkbox"/> 1001 to 2000 - \$575	<input type="checkbox"/> 20,001 to 50,000 - \$975
		<input type="checkbox"/> 2001 to 5000 - \$625	<input type="checkbox"/> 50,001 to 100,000 \$1150
		<input type="checkbox"/> 5001 to 10,000 - \$750	<input type="checkbox"/> 100,000+ - \$1450 (Plus 5% GST)

EVALUATED PARTICIPANTS should plan to:

- Create a local 'in Bloom' action committee: citizens, business, service clubs and a municipal representative (Councillor, Public Works, Administrator, Parks/Recreation);
- Prepare for an **Evaluation** to take place in mid to late July;
- Create a **Community Profile Book** (CPB) outlining the community's achievements in the specific evaluation criteria;
- Develop a simple budget to cover registration fee and to create community wide CiB awareness projects, i.e.: parades, tidy up days. Consider planning some fundraising events too;
- Host 2- facilitator (judges) typically 3rd week of July. 2-nights maximum in separate rooms (Hotel, B&B or Billeting if certain conditions can be met); with meals during evaluation day.
- Also, budget for sending delegate(s), to the BC CiB Provincial Awards and Conference Event in the fall. Network with other participants and how to maximize your CiB program.

COMMUNITY RECEIVES:

- Getting Started Package of Information;
- Evaluation by a pair of trained BC CiB facilitators for 1-2 days;
- Bloom Rating Certificate (2 to 5 blooms);
- 18+ page Evaluation Report with Comments & Suggestions;
- 5-Bloom Winners receive a special recognition Street Banner;
- Profile on www.bccib.ca and Gardens BC tourism website;
- Information about National Competition in future years.

BENEFITS to Community:

- **Involves People of all ages to be part of the Volunteer Effort**
- **CiB Program is a tool to encourage Tidiness & Beautification**
- **Promotes Excellence in Horticultural Best Practices**
- **Provides Focus & Deadline for new & ongoing Projects**
- **CPB and Evaluation Report showcases Community Assets**
- **Report is a Cost-Effective Measurement of Success**

Cheque payable to: BC Communities in Bloom **Mailing Address:** Suite 102, 19289 Langley Bypass, Surrey, BC V3S 6K1

AMOUNT ENCLOSED \$ Population Fee + 5% GST = \$ GST # 8446 03670 RT0001

PLEASE INVOICE US AT: Above Address

CANCELLATION POLICY: Before April 30th a \$50.00 fee may be charged, after that, all registration fees are non-refundable.

Request more information: Membership Sponsorship **Catherine Kennedy (604) 576-6506** c.kennedy@telus.net



Grow your commUnity Pride

NOVICE PROGRAM

The purpose of this program is to supply information on how to become an 'in Bloom' community. It is an audit process designed to help new participants at an early stage when they are forming committees and to provide an overview to help maximize efforts and resources. Get started today with a proven and cost-efficient community enhancement program. Please see the registration form for additional information.

A pair of BC Communities in Bloom Judges will:

- Travel to the community (typically third week in July) to supply a direct face to face explanation of the program;
- Workshop with 3-10 people (ideally representatives of each of the evaluation criteria) Facilitator/Judges will show a PowerPoint presentation with some examples of what goes into the Community Profile Book (CPB);
- Explain how the CiB evaluation process helps a community inventory successes and areas for improvement;
- Show how understanding the **Evaluation Form**, planning the **Evaluation Tour** and creating a **Community Profile Book** all work together to maximize points for subsequent years;
- Help the Novice Participant identify potential partnerships and what they can enhance in their community.

Communities should be prepared to:

- Show their 3-best criteria, so judges can supply a written summary in addition to their onsite comments & suggestions;
- Host an evening reception (or Volunteer Appreciation event) with key stakeholders to profile groups that represent the criteria; Heritage, Environmental, Horticulture, Beautification and other key sectors from municipal, service organizations and businesses. (table displays or speaker presentations);
- Tour in the morning to show the judges around the community (2-4 hours with 2 or 3 people max) and then in the afternoon, attend the Workshop (2-3 hours with up to 10 people who represent some of the criteria: heritage etc).

Additional Considerations for Community:

- Pay a registration fee based on population size (please see the 2017 Registration form for details);
- Host two people, 2-nights max. in separate rooms, (Hotel, B&B or Billeting if certain conditions can be met), with meals;
- May need to pick-up judges from the nearest airport, otherwise no additional travel costs;
- No Community Profile Binder to create or Judges Evaluation Tour to plan which means a Bloom Rating will not be awarded, but your committee will have a very clear idea of how to proceed for the following year.
- Community will be profiled as a participant in the CiB program: Map, Website and Fall Awards Ceremony.

Scheduling Timeline:

- **Day 1:** expect Judges to arrive mid-afternoon for evening event;
- **Day 2:** tour/workshop to be finished by dinnertime so that the judges have a minimum 3-hours to work on the summary document in their hotel room (or provide a quiet area for them to work);
- **Optional:** wrap-up breakfast meeting before the judges leave for the next community;
- The Judge's Summary Document will be presented at the British Columbia CiB Awards & Conference in the fall. The Conference provides an excellent opportunity for new participants to network with other communities.

Communities of all sizes are welcome to participate

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Contact Catherine 604 576-6506 | www.bccib.ca | c.kennedy@telus.net