

THE MUNICIPAL SERVICES COMMITTEE
WILL MEET ON
MONDAY, JUNE 12, 2017
6:30 P.M.
COUNCIL CHAMBERS, CITY HALL

Mandate - To advise Council on a broad spectrum of issues related to departmental matters

CALL TO ORDER

1. AGENDA APPROVAL

2. MINUTES

- 2.1. Minutes of the Municipal Services Committee Meeting held
May 8, 2017 1 - 3

3. REPORTS

- 3.1. Keeping Hens on Residentially Zoned Properties4 - 8

Staff Recommendation:

That the Committee recommend that Council direct staff to conduct a public consultation with Town residents on the desirability and possible content of an amendment to the “Animal and Poultry Bylaw 1994, No. 1136” to allow the keeping of hens on residentially zoned properties in the Town of Ladysmith.

- 3.2. Building Inspector’s Report to May 31, 20179

Staff Recommendation:

That the Committee receive the Building Inspector’s Reports for the months January to May, 2017.

- 3.3. Ladysmith Fire/Rescue Reports for January, February and March,
201710 - 12

Staff Recommendation:

That the Committee receive the Ladysmith Fire/Rescue Reports for the months January to March, 2017.



3.4. Coastal Animal Control Services Reports for January, February and March, 201713 - 20

Staff Recommendation:

That the Committee receive the Coastal Animal Control Services Reports for the months January to March, 2017.

4. COUNCIL SUBMISSIONS

4.1. Discussion: Coach Houses Outside Downtown (Mayor Stone)

The Director of Development Services will review a previous presentation on this subject for Council’s information.

Previous Council direction:

Resolution	Meeting Date	Resolution Details
CS 2013-443	Dec-16-2013	It was moved, seconded and carried that the Zoning Bylaw update include amendments to permit coach houses in phases with coach houses first permitted in and around the downtown in the current R-2 and R-2-A zones as follows: <ul style="list-style-type: none"> • With a minimum parcel size of 668 sq. m. where a lane or other secondary access exists (e.g. corner lot) • With a minimum parcel size of 780 sq. m. where a lane does not exist; And that coach houses also be permitted on larger rural parcels (proposed RU-1, A-1, A-RR zones); And that the maximum floor space of a coach house be 60 sq. m. to support Official Community Plan policy

5. CORRESPONDENCE

5.1. Royal Canadian Legion Request for Letter of Support21

Staff Recommendation:

That Council provide a letter of support for the Royal Canadian Legion to accompany their application to the New Horizons for Seniors Program for grant funding.

6. UNFINISHED BUSINESS

7. NEW BUSINESS

- 7.1. Referral to Heritage Revitalization Advisory Commission – Role of the Finnish Community in Ladysmith’s Heritage**
- 7.2. Diversity Square – Expanding on Rainbow Crosswalks to celebrate all cultures and contributions**

ADJOURNMENT

MINUTES OF A MEETING OF THE MUNICIPAL SERVICES COMMITTEE MONDAY, MAY 8, 2017 CALL TO ORDER 6:30 P.M. COUNCIL CHAMBERS, CITY HALL

COUNCIL MEMBERS PRESENT:

Councillor Rob Hutchins (chair) Mayor Aaron Stone Councillor Steve Arnett Councillor Cal Fradin Councillor Joe Friesenhan Councillor Carol Henderson Councillor Duck Paterson

STAFF PRESENT:

Guillermo Ferrero Felicity Adams Erin Anderson Clayton Postings Joanna Winter Sue Bouma

CALL TO ORDER

Councillor Hutchins called this Meeting of Council to order at 6:30 p.m.

AGENDA APPROVAL

MS 2017-026

Moved and seconded: That the agenda for this May 8, 2017 meeting of the Municipal Services Committee be approved. Motion carried.

MINUTES

MS 2017-027

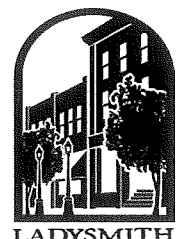
Moved and seconded: That the minutes of the Municipal Services Committee meeting held January 23, 2017 be approved. Motion carried.

MS 2017-028

Moved and seconded: That the minutes of the Municipal Services Committee meeting held January 30, 2017 be approved. Motion carried.

MS 2017-029

Moved and seconded: That the minutes of the Municipal Services Committee meeting held March 13, 2017 be approved. Motion carried.



DELEGATION

Sheila Malcolmson, M.P.

Derelict and Abandoned Vessels Private Member's Bill – overview and request for letter of support

Ms. Malcolmson played a video of the removal of the Viki Lynne II from the Ladysmith Harbour, and made a presentation regarding her Derelict and Abandoned Vessels Private Member's Bill.

Council thanked Ms. Malcolmson for her presentation, involvement and cooperation with the issue of abandoned and derelict vessels.

Moved and seconded:

MS 2017-030

That the proposed resolution supporting private member's legislation on derelict and abandoned vessels be added to the next Council meeting agenda.

Motion carried.

REPORTS

Role and Meeting Format of Municipal Services Committee (discussion led by Mayor Stone and Councillor Hutchins)

Councillor Hutchins led a discussion on the role of the Municipal Services Committee meetings, citing the effectiveness of these meetings to deal with strategic and emerging items, as well as those that require more in-depth discussions. He recommended that the meetings also take a thematic approach, focusing on one department at a time, when possible.

Watershed Stewardship Initiatives – Discussion

Mayor Stone led a discussion regarding re-engaging in watershed stewardship to protect the community watershed.

Moved and seconded:

MS 2017-031

That the Mayor, Councillor Hutchins and other interested Council members meet with the Ladysmith Watershed Round Table and other stakeholders to review options on governance structure regarding watershed stewardship, and report back to Council by September 30, 2017.

Motion carried.

Updated Parks Usage Bylaw

Moved and seconded:

MS 2017-032

That the Committee recommend that Council direct staff to prepare a new Parks Usage Bylaw which reflects the comments provided with respect to definitions of graffiti and liquor.

Motion carried.

Social Procurement Policy

MS 2017-033

Moved and seconded:

That the Committee:

1. Refer consideration of a proposed social procurement policy to an upcoming meeting of the Municipal Services Committee; and
2. Request staff to provide feedback from Cumberland and Qualicum Beach with respect to the effect of their social procurement policies on decision-making and the weighting allocated to social benefits.

Motion carried.

MS 2017-034

Proposed Poultry Bylaw

Moved and seconded:

That the Committee refer consideration of a proposed poultry bylaw to the next Municipal Services Committee meeting in order for staff to gather more information about bylaw complaints and related issues from neighbouring poultry-friendly communities, including Saanich, Duncan, North Cowichan, Parksville and Nanaimo.

Motion carried.

ADJOURNMENT

MS 2017-035

Moved and seconded:

That this meeting of the Municipal Services Committee adjourn at 8:13 p.m.

Motion carried.

CERTIFIED CORRECT:

Chair (Councillor R. Hutchins)

Corporate Officer (J. Winter)

Town of Ladysmith
STAFF REPORT TO COUNCIL

*****UPDATED*****

From: Joanna Winter, Manager of Legislative Services
Date: May 8, 2017
File No: 0550-20
RE: KEEPING HENS ON RESIDENTIALLY ZONED PROPERTIES

RECOMMENDATION:

That Council direct staff to conduct a public consultation with Town residents on the desirability and possible content of an amendment to the “Animal and Poultry Bylaw 1994, No. 1136” to allow the keeping of hens on residentially zoned properties in the Town of Ladysmith.

PURPOSE:

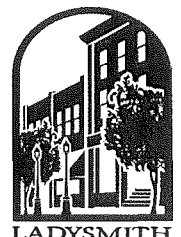
The purpose of this staff report is to provide Council with the results of staff’s research into the keeping of chickens on residential properties and to seek further direction.

PREVIOUS COUNCIL DIRECTION

Resolution	Meeting Date	Resolution Details
CS 2013-158	May-06-2013	It was moved, seconded and carried that Council consider including bylaw amendments to permit hens in backyards in its 2014 work plan.
MS 2017-034	May 8, 2017	That the Committee refer consideration of a proposed poultry bylaw to the next Municipal Services Committee meeting in order for staff to gather more information about bylaw complaints and related issues from neighbouring poultry-friendly communities, including Saanich, Duncan, North Cowichan, Parksville and

At the Council meeting held on July 4, 2016, the following “Notice of Motion” was presented and subsequently adopted:

That Council direct staff to prepare a report regarding permitting the keeping of hens on residential properties of less than 2 acres (.81 ha.) within the Town of



Ladysmith.

INTRODUCTION/BACKGROUND:

This matter has been considered by Council in the past; however, it had not been identified as a priority during strategic planning processes over the past several years. Currently Animal and Poultry Bylaw 1994, No. 1136 prohibits the keeping of animals (i.e. horses, cattle, sheep, goats or swine) or poultry (i.e. chicken, turkey, goose, duck or other fowl) on properties of less than two acres (.81 hectares) in area. If Council wishes to allow the keeping of hens and ducks on smaller residential lots within the Town of Ladysmith, it must amend the bylaw. The Town's legal advisors have in the past recommended that the Town also consider amending the Zoning Bylaw be amended accordingly.

Current regulations regarding chickens in the Cowichan Valley and Nanaimo are as follows:

City of Duncan

- Maximum of 6 hens
- Zones R1 – Urban Residential (Lot Size: 460m²) and R2 – Suburban Residential (Lot Size: 600m²)
- Provisions regarding licensing, enclosures, fencing, odor control, enforcement matters, etc. outlined in bylaw
- One complaint registered, relating to rodents. Only two properties have poultry in Duncan.

District of North Cowichan

- Maximum of 12 poultry on property larger than 1675 m² (0.41 acres) in area but less than 8000 m² (1.98 acres) in area
- No restriction on roosters

City of Nanaimo

- Maximum of 6 hens or ducks on lots less than 0.4 hectares (1 acre) in size
- Maximum of 4 hens or ducks on lots less than 450m² (4843.75 ft²).
- Provisions regarding licensing, enclosures, fencing, odor control, enforcement matters, etc. outlined in bylaw
- 6 chicken-related complaints in 2017:
 - 3 of people keeping roosters
 - 1 hens at large
 - 1 excess hens
 - 1 coop too small
- 12 chicken related complaints in 2016:
 - 7 of people keeping roosters
 - 4 hens at large
 - 1 excess hens
 - (4 of these complaints were regarding the same subject)

City of Parksville

- Maximum of 3 hens for the purpose of egg harvesting for consumption exclusively by residents of the parcel on which the hens are kept, minimum property size .5 acre
- Provisions regarding appropriate enclosures, setbacks, etc. outlined in Zoning Bylaw
- Hens must be registered
- There are very few half-acre lots in Parksville, so only about 6 permits have been issued
- The low number of permits means that very few complaints have been received

Town of Qualicum Beach

- Started a 3-year trial on May 1, 2017 for 30 households
- Up to six chickens or ducks may be kept on properties in residential zones 1 through 17, provided there are no roosters, cocks, cockerels or peacocks
- Structures for the chickens or ducks must be in accordance with required yard setbacks

District of Saanich

- Number of hens allowed depends on size of coop. Each hen is required to have 0.37 m² of indoor coop space and 0.92 m² of roofed outdoor enclosure. The maximum coop and enclosure area should be less than 9.2 m²
- Hens are for personal use only and must be registered. No roosters are permitted
- Owners must live on the property where they keep the hens
- Hens cannot run at large. Hens are to be kept in a building and enclosure in the property's rear yard, at least 3m from the rear property line and 3m from any door or window
- Bylaw enforcement staff state that they have received "the odd complaint" related to odour or flies when chicken coops are not properly looked after, or when poultry are not effectively penned
- Staff generally are of the opinion that as long as poultry owners follow regulations laid out in the for numbers, care and appropriate housing, problems associated with the keeping of hens in backyards are minimal.

Concerns related to the keeping of hens in backyards include ability to enforce the bylaw, the potential for attracting rats or other predators to the neighbourhood (including properties that do not have hens); ensuring that standards of care for the poultry are met and enforced.

Anecdotally, while there appears to be support for the keeping of hens on residential properties in Ladysmith, there are also citizens who are opposed to the prospect for a variety of reasons.

Prior to preparing an amendment to the Animal Control Bylaw, Council should determine its preferences with respect to the number of hens to be permitted, minimum lot size, regulations on the number and type of structures used for housing the hens, setbacks/location criteria for such structures, and whether keeping hens would require a permit.

This provides Council with an opportunity to engage in a public consultation process to determine the level of public interest and support prior to proceeding with any amendment to the Animal Control Bylaw.

Such consultation can take place online, through PlaceSpeak, through an online survey, and through comments cards or other non-electronic means of seeking public input. The input process could include feedback on possible regulations including but not limited to any restrictions on numbers of birds, size of housing structures or fencing.

ALTERNATIVES:

In addition to the above recommendation, Council could choose:

- To direct staff to prepare an amendment to the Animal Control Bylaw that would permit the keeping of hens in backyards on residential property
- Not to pursue the matter any further.

FINANCIAL IMPLICATIONS:

N/A

LEGAL IMPLICATIONS:

Should it be deemed appropriate, the town can ask legal counsel to review any bylaws resulting from this process.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

It is anticipated that members of the public will appreciate the opportunity to be consulted on this matter and to know that their input is listened to.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

None at this time.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

This initiative aligns with Sustainability Pillar #6, Local Food Systems.

ALIGNMENT WITH STRATEGIC PRIORITIES:

This consultation initiative aligns with Strategic Priority Communications and Engagement.

SUMMARY:

Council has previously directed staff to prepare a bylaw regarding the keeping on hens in backyards in Ladysmith. Research on similar bylaws in other communities is presented

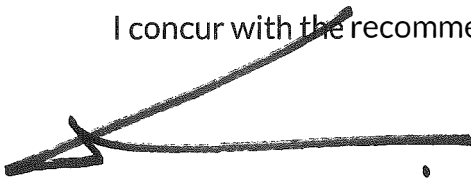
for Council's information. It is recommended that before drafting such a bylaw, Council undertake a public consultation process to engage the community in the matter to assist Council in determining whether to proceed with permitting hens in Ladysmith residential properties, and any restrictions to establish.



Joanna Winter, Manager of Legislative Services)

June 8, 2017.

I concur with the recommendation.



Guillermo Ferrero, City Manager

ATTACHMENTS:
None



TOWN OF LADYSMITH
 Quarterly Building Permit Summary - YTD May 2017

	Commercial		Industrial		Institutional		Residential (NEW)		Residential Adds, Renos, Other		Dwelling Units	Total Permits	Bldg & Plbg Permit Fees This Month	Permit Values This Month	Permit Values Year to Date 2017
	No. of Permits	Values	No. of Permits	Values	No. of Permits	Values	No. of Permits (new res)	Values	No. of Permits	Values					
MAY	1	\$ 8,000	0	-	0	-	4	\$ 1,466,364	3	\$ 50,280	12	8	\$ 18,967	\$ 1,524,644	\$ 3,748,900

Year to Date

JAN	1	\$70,000	0	-	0	-	1	\$196,980	2	\$53,800	1	4	\$3,769	\$320,780	\$320,780
FEB	0	-	0	-	1	\$12,500	1	\$423,600	4	\$37,502	5	6	\$5,210	\$473,602	\$794,382
MAR	1	\$6,000	0	-	0	-	1	\$263,280	4	\$125,390	3	6	\$4,857	\$394,670	\$1,189,052
APR	0	-	0	-	0	-	4	\$1,033,204	2	\$2,000	6	6	\$12,419	\$1,035,204	\$2,224,256
MAY	1	\$8,000	0	-	0	-	4	\$1,466,364	3	\$50,280	12	8	\$18,967	\$1,524,644	\$3,748,900
JUN															
JUL															
AUG															
SEP															
OCT															
NOV															
DEC															
TOTAL	3	\$84,000	0	\$0	1	\$12,500	11	\$3,383,428	15	\$268,972	27	30	\$45,222	\$3,748,900	

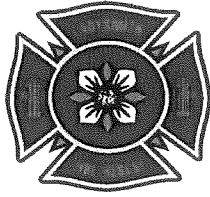
Demos Mth	0	Demos YTD	0
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Comparison	#DU	Value	#BP	Value
YTD 2017	27	\$3,383,428	30	\$3,748,900
YTD 2016	27	\$3,672,425	34	\$4,491,385
YTD 2015	23	\$2,519,582	45	\$2,943,571

NEW D.U. TYPE	SFD	SFD + Suite	Suite added to existing	Coach House	Multi-Family
THIS MONTH	1	1	1	0	8
YTD	5	3	3	1	12

Colin Bollinger
 Colin Bollinger, Senior Building Inspector

Felicity Adams
 Felicity Adams, Director of Development Services



Ladysmith Fire /Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5
 Phone: 250-245-6436 • Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: **January 2017**

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YTD TOTALS
Alarms Activated: Pulled Station	1												1
By mistake													
Electrical problem	2												
Due to cooking													
Assistance	2												
Burning Complaint													
Fire: Structure	1												
Chimney													
Interface / Bush													
Vehicle													
Other													
Hazardous Materials													
Hydro Lines: Down / Fire													
Medical Aid	4												
MVI	1												
Rescue													
Mutual Aid provided by Ladysmith to outside areas	3												
MONTH TOTALS (exc.. Practises)	14												
Practises (Totals for each Month)	5												
Mutual Aid requested by Ladysmith from outside areas													

ALARMS ACTIVATED (Location/Owner)

1. 1110 First Ave - Aggie Hall - system problem
2. 1111 - 4th Ave - LCHC - system problem
3. 510 6th Ave - Primary School - student pulled pull station

COMPARISONS:

Year to Date 2017	<u>14</u> (exc. practices)
Year to Date 2016	<u>14</u> (exc. practices)
Year to Date 2015	<u>8</u> (exc. practices)

APPROVED:

Ray Delwert
 Fire Chief



Ladysmith Fire /Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5
 Phone: 250-245-6436 · Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: **February 2017**

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YTD TOTALS
Alarms Activated: Pulled Station	1												1
By mistake		2											
Electrical problem	2	2											
Due to cooking													
Assistance	2	1											
Burning Complaint		2											
Fire: Structure	1	1											
Chimney		1											
Interface / Bush													
Vehicle		1											
Other													
Hazardous Materials		1											
Hydro Lines: Down / Fire		1											
Medical Aid	4	4											
MVI	1	1											
Rescue													
Mutual Aid provided by Ladysmith to outside areas	3	1											
MONTH TOTALS (exc.. Practises)	14	18											32
Practises (Totals for each Month)	5	4											
Mutual Aid requested by Ladysmith from outside areas													

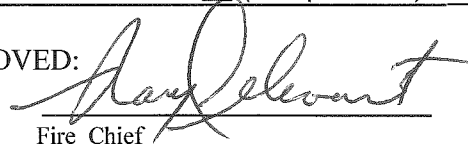
ALARMS ACTIVATED (Location/Owner)

1. LSS 710 - 6th Ave - fire drill
2. 631 - 1st Ave - Rialto - working around sensor
3. 10884 Westdowne Rd - problem with fire alarm
4. 10980 Unit #69 - problem with smoke alarm

COMPARISONS:

Year to Date 2017 **32** (exc. practices)
 Year to Date 2016 **29** (exc. practices)
 Year to Date 2015 **22** (exc. practices)

APPROVED:


 Fire Chief



Ladysmith Fire /Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5
 Phone: 250-245-6436 · Fax: 250-245-0917



LADYSMITH

FIRE CHIEF'S REPORT

MONTH: **March 2017**

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YTD TOTALS
Alarms Activated: Pulled Station	1		1										2
By mistake		2											
Electrical problem	2	2	2										
Due to cooking													
Assistance	2	1	1										
Burning Complaint		2											
Fire: Structure	1	1	2										
Chimney		1											
Interface / Bush													
Vehicle		1											
Other													
Hazardous Materials		1											
Hydro Lines: Down / Fire		1											
Medical Aid	4	4	8										
MVI	1	1	4										
Rescue													
Mutual Aid provided by Ladysmith to outside areas	3	1											
MONTH TOTALS (exc.. Practises)	14	18	18										50
Practises (Totals for each Month)	5	4	4										
Mutual Aid requested by Ladysmith from outside areas													

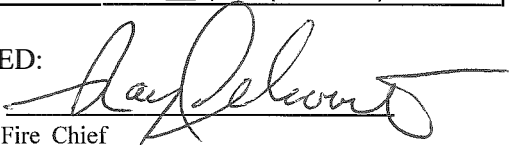
ALARMS ACTIVATED (Location/Owner)

1. 332 High Street - battery problem
2. 630 2nd Ave - child pulled pull station
3. 10980 West Down Road Unit #25 - sensor problem

COMPARISONS:

Year to Date 2017	<u>50</u> (exc. practices)
Year to Date 2016	<u>49</u> (exc. practices)
Year to Date 2015	<u>31</u> (exc. practices)

APPROVED:


 Fire Chief

RECEIVED

APR 06 2017

COASTAL ANIMAL CONTROL SERVICES OF BC LTD

2202 Herd Rd. Duncan, BC. V9L 6A6

(250) 748-3395

TOWN OF LADYSMITH POUND REPORT

January 2017

Disposition of Impounded Dogs	Current Month	2017 Totals
Stray dogs impounded	0	0
Stray dogs claimed	0	0
Stray dogs put up for adoption	0	0
Stray dogs pending	0	0
Stray dogs euthanized	0	0
Stray livestock / cats	0	0
Other	0	0
Calls Received and Investigated	31	31
Aggressive dogs	0	0
Dogs at large	3	3
Confined dog	0	0
Noise (barking) complaints	1	1
Other non specific dog related calls	0	0
Wildlife / livestock / cats	0	0
Patrols	27	27
After hour call outs	0	0
Pick Up fees (RCMP)	\$00.00	\$00.00
Impound fees	\$000.00	\$00.00
Daily board fees	\$00.00	\$00.00
Monthly Pound and Board Fees Collected	\$00.00	\$00.00
Tickets issued		YTD
Over 3 dog limit	0	0
Unlicenced dog	0	0
Restricted dog at large	0	0
Restricted dog not muzzled or leashed	0	0
Dangerous dog not securely confined	0	0
Habitually noisy	0	0
Failure to clean up after dog	0	0
Licencing Statistics		
Tags	0	0
Revenue	00.00	\$00.00

Judi Burnett

Coastal Animal Control Services of BC Ltd

CAS Summary of Service Calls

Total calls by type: 31
 At large 3
 Noisy 1
 Park Patrols 27

01-Jan-17 to 31-Jan-17

Issue	Call #	Received	Type	Completed
			31 calls	
Ladysmith				
At large			3	
	1667	26-Jan-17	Dog	30-Jan-17
	1655	18-Jan-17	Dog	01-Feb-17
	1640	03-Jan-17	Dog	20-Jan-17
Noisy			1	
	1663	26-Jan-17	Dog	26-Jan-17
Park Patrols			27	
	1670	30-Jan-17	Dog	30-Jan-17
	1669	29-Jan-17	Dog	29-Jan-17
	1668	29-Jan-17	Dog	29-Jan-17
	1666	26-Jan-17	Dog	26-Jan-17
	1665	25-Jan-17	Dog	25-Jan-17
	1664	25-Jan-17	Dog	25-Jan-17
	1662	24-Jan-17	Dog	24-Jan-17
	1661	24-Jan-17	Dog	24-Jan-17
	1660	21-Jan-17	Dog	21-Jan-17
	1659	21-Jan-17	Dog	21-Jan-17
	1658	20-Jan-17	Dog	20-Jan-17
	1657	19-Jan-17	Dog	19-Jan-17
	1656	19-Jan-17	Dog	19-Jan-17
	1653	18-Jan-17	Dog	18-Jan-17
	1654	18-Jan-17	Dog	18-Jan-17
	1652	17-Jan-17	Dog	17-Jan-17
	1651	17-Jan-17	Dog	17-Jan-17
	1650	14-Jan-17	Dog	14-Jan-17
	1649	14-Jan-17	Dog	14-Jan-17
	1648	13-Jan-17	Dog	13-Jan-17
	1647	12-Jan-17	Dog	12-Jan-17
	1645	07-Jan-17	Dog	07-Jan-17
	1646	07-Jan-17	Dog	07-Jan-17
	1644	06-Jan-17	Dog	06-Jan-17
	1643	06-Jan-17	Dog	06-Jan-17
	1642	03-Jan-17	Dog	03-Jan-17
	1641	03-Jan-17	Dog	03-Jan-17
Total:			31 calls	

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RECEIVED
COASTAL ANIMAL CONTROL SERVICES OF BC LTD
 2202 Herd Rd. Duncan, BC. V9L 6A6 (250) 748-3395
 APR 06 2017

TOWN OF LADYSMITH POUND REPORT
 February 2017

Disposition of Impounded Dogs	Current Month	2017 Totals
Stray dogs impounded	2	2
Stray dogs claimed	2	2
Stray dogs put up for adoption	0	0
Stray dogs pending	0	0
Stray dogs euthanized	0	0
Stray livestock / cats	0	0
Other	0	0
Calls Received and Investigated	36	67
Aggressive dogs	1	1
Dogs at large	2	5
Confined dog	1	1
Noise (barking) complaints	1	2
Other non specific dog related calls	1	1
Wildlife / livestock / cats	0	0
Patrols	30	57
After hour call outs	0	0
Pick Up fees (RCMP)	\$00.00	\$00.00
Impound fees	\$200.00	\$200.00
Daily board fees	\$20.00	\$20.00
Monthly Pound and Board Fees Collected	\$220.00	\$220.00
Tickets issued		YTD
Over 3 dog limit	0	0
Unlicenced dog	0	0
Restricted dog at large	0	0
Restricted dog not muzzled or leashed	0	0
Dangerous dog not securely confined	0	0
Habitually noisy	0	0
Failure to clean up after dog	0	0
Licencing Statistics		
Tags	4	4
Revenue	\$142.00	\$142.00

CAS Summary of Service Calls

01-Feb-17 to 28-Feb-17

Total calls by type:	36
Aggressive	1
At large	2
Confined	1
Noisy	1
Other	1
Park Patrols	30

Issue	Call #	Received	Type	Completed
Ladysmith			36 calls	
Aggressive			1	
	1677	07-Feb-17	Dog	21-Feb-17
At large			2	
	1700	23-Feb-17	Dog	24-Feb-17
	1689	17-Feb-17	Dog	
Confined			1	
	1696	21-Feb-17	Dog	21-Feb-17
Noisy			1	
	1671	01-Feb-17	Dog	06-Mar-17
Other			1	
	1678	08-Feb-17	Dog	10-Feb-17
Park Patrols			30	
	1706	28-Feb-17	Dog	28-Feb-17
	1705	27-Feb-17	Dog	27-Feb-17
	1704	27-Feb-17	Dog	27-Feb-17
	1703	26-Feb-17	Dog	26-Feb-17
	1702	26-Feb-17	Dog	26-Feb-17
	1701	23-Feb-17	Dog	23-Feb-17
	1699	23-Feb-17	Dog	23-Feb-17
	1698	22-Feb-17	Dog	22-Feb-17
	1694	21-Feb-17	Dog	21-Feb-17
	1697	21-Feb-17	Dog	21-Feb-17
	1695	21-Feb-17	Dog	21-Feb-17
	1692	20-Feb-17	Dog	20-Feb-17
	1693	20-Feb-17	Dog	20-Feb-17
	1691	19-Feb-17	Dog	19-Feb-17
	1690	19-Feb-17	Dog	19-Feb-17
	1688	15-Feb-17	Dog	15-Feb-17
	1687	15-Feb-17	Dog	15-Feb-17
	1685	14-Feb-17	Dog	14-Feb-17
	1686	14-Feb-17	Dog	14-Feb-17
	1684	12-Feb-17	Dog	12-Feb-17
	1683	12-Feb-17	Dog	12-Feb-17
	1682	08-Feb-17	Dog	08-Feb-17
	1681	08-Feb-17	Dog	08-Feb-17
	1680	06-Feb-17	Dog	06-Feb-17
	1679	06-Feb-17	Dog	06-Feb-17

Issue	Call #	Received	Type	Completed
	1676	03-Feb-17	Dog	03-Feb-17
	1675	02-Feb-17	Dog	02-Feb-17
	1674	01-Feb-17	Dog	02-Feb-17
	1673	01-Feb-17	Dog	01-Feb-17
	1672	01-Feb-17	Dog	01-Feb-17
Total:			36 calls	

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COASTAL ANIMAL CONTROL SERVICES OF BC LTD

2202 Herd Rd. Duncan, BC. V9L 6A6

(250) 748-3395

TOWN OF LADYSMITH POUND REPORT

March 2017

Disposition of Impounded Dogs	Current Month	2017 Totals
Stray dogs impounded	2	4
Stray dogs claimed	2	4
Stray dogs put up for adoption	0	0
Stray dogs pending	0	0
Stray dogs euthanized	0	0
Stray livestock / cats	0	0
Other	0	0
Calls Received and Investigated	41	108
Aggressive dogs	0	1
Dogs at large	1	6
Confined dog	2	3
Noise (barking) complaints	2	4
Other non specific dog related calls	3	4
Wildlife / livestock / cats	0	0
Patrols	33	90
After hour call outs	1	1
Pick Up fees	\$50.00	\$50.00
Impound fees	\$100.00	\$300.00
Daily board fees	\$10.00	\$30.00
Monthly Pound and Board Fees Collected	\$160.00	\$380.00
Tickets issued		YTD
Over 3 dog limit	0	0
Unlicensed dog	0	0
Restricted dog at large	0	0
Restricted dog not muzzled or leashed	0	0
Dangerous dog not securely confined	0	0
Habitually noisy	0	0
Failure to clean up after dog	0	0
Licencing Statistics		
Tags	5	9
Revenue	\$160.00	\$302.00

CAS Summary of Service Calls

<i>Total calls by type:</i>		<i>41</i>
At large		1
Confined		2
Noisy		2
Other		3
Park Patrols		33

01-Mar-17 to 31-Mar-17

Issue	Call #	Received	Type	Completed
Ladysmith			41 calls	
At large			1	
	1716	08-Mar-17	Dog	09-Mar-17
Confined			2	
	1737	22-Mar-17	Dog	22-Mar-17
	1710	03-Mar-17	Dog	04-Mar-17
Noisy			2	
	1726	16-Mar-17	Dog	17-Mar-17
	1711	06-Mar-17	Dog	
Other			3	
	1727	18-Mar-17	Dog	04-Apr-17
	1717	08-Mar-17	Dog	14-Mar-17
	1712	06-Mar-17	Dog	08-Mar-17
Park Patrols			33	
	1747	30-Mar-17	Dog	30-Mar-17
	1746	29-Mar-17	Dog	29-Mar-17
	1745	29-Mar-17	Dog	29-Mar-17
	1744	28-Mar-17	Dog	28-Mar-17
	1742	27-Mar-17	Dog	27-Mar-17
	1743	27-Mar-17	Dog	27-Mar-17
	1740	26-Mar-17	Dog	26-Mar-17
	1741	26-Mar-17	Dog	26-Mar-17
	1739	23-Mar-17	Dog	23-Mar-17
	1738	23-Mar-17	Dog	23-Mar-17
	1736	21-Mar-17	Dog	21-Mar-17
	1735	21-Mar-17	Dog	21-Mar-17
	1733	20-Mar-17	Dog	20-Mar-17
	1734	20-Mar-17	Dog	20-Mar-17
	1731	19-Mar-17	Dog	19-Mar-17
	1732	19-Mar-17	Dog	19-Mar-17
	1730	16-Mar-17	Dog	16-Mar-17
	1729	16-Mar-17	Dog	16-Mar-17
	1728	15-Mar-17	Dog	15-Mar-17
	1725	15-Mar-17	Dog	15-Mar-17
	1724	13-Mar-17	Dog	13-Mar-17
	1721	12-Mar-17	Dog	12-Mar-17
	1722	12-Mar-17	Dog	12-Mar-17
	1723	12-Mar-17	Dog	12-Mar-17
	1719	09-Mar-17	Dog	09-Mar-17

Issue	Call #	Received	Type	Completed
	1720	09-Mar-17	Dog	09-Mar-17
	1718	08-Mar-17	Dog	08-Mar-17
	1715	08-Mar-17	Dog	08-Mar-17
	1714	07-Mar-17	Dog	07-Mar-17
	1713	06-Mar-17	Dog	06-Mar-17
	1709	03-Mar-17	Dog	03-Mar-17
	1707	01-Mar-17	Dog	01-Mar-17
	1708	01-Mar-17	Dog	01-Mar-17
Total:			41 calls	

June 5, 2017

We are applying for the "New Horizon's for Seniors Grant" to fix the outside of our building. We are getting quotes to fix the siding, stucco, soffits, etc as well as Benjamin Moore for painting. The grant asks that we have letters of support for our project. In my applications I will be pointing out leaks, hazards and anything else I can to explain the possibility of harm to the seniors that frequent our facilities. I will also explain how we are trying to attract more seniors and members from the community.

If I could please ask if someone from the town could do a letter showing the support for this, I'm sure our chances will be increased. I need to have the application in by June 30th. I would like to have all my "ducks in a row" by June 23rd.

I thank you in advance for this. Please call me if you have any questions.

Respectfully,

Diane West
Office Administrator
Royal Canadian Legion, Branch 171
250-245-2273