

**MINUTES OF A MEETING OF THE
MUNICIPAL SERVICES COMMITTEE
MONDAY, JULY 10, 2017
CALL TO ORDER 6:30 P.M.
COUNCIL CHAMBERS, CITY HALL**

COUNCIL MEMBERS PRESENT:

Councillor Rob Hutchins (chair)	Mayor Aaron Stone	Councillor Steve Arnett
Councillor Cal Fradin	Councillor Joe Friesenhan	Councillor Carol Henderson
Councillor Duck Paterson		

STAFF PRESENT:

Guillermo Ferrero	Erin Anderson	Geoff Goodall
Clayton Postings	Joanna Winter	

CALL TO ORDER

Councillor Hutchins called this Meeting of Council to order at 6:30 p.m.

AGENDA APPROVAL**MS 2017-050***Moved and seconded:*

That the agenda for this July 10, 2017 meeting of the Municipal Services Committee be approved.

*Motion carried.***MINUTES****MS 2017-051***Moved and seconded:*

That the minutes of the Municipal Services Committee meeting held June 12, 2017 be approved as amended to correct a spelling mistake on page two.

*Motion carried.***REPORTS****Operating and Capital Budgets – January to May 2017**

Staff responded to questions from committee members regarding the Operating and capital Budgets report. Staff confirmed that they will be bringing a report on BC Hydro costs to an upcoming meeting of the committee.

MS 2017-052*Moved and seconded:*

That the Committee receive for information the financial report for

the period ending May 31, 2017.
Motion carried.

Social Procurement Policy – Discussion

The Committee discussed options for a social procurement policy for the Town that would provide measurable and tangible criteria to determine community benefit in analyzing bids, tenders and proposals for goods and services

MS 2017-053

Moved and seconded:

That the Committee direct staff to finalize the following proposed list of community benefits to include in a social procurement policy and bring it back for further consideration:

Economy

- Demonstrate job creation within the local area, which is defined as the Cowichan Valley Regional District and the Regional District of Nanaimo.
- Contribute to a stronger local economy (buy local)
- Increase training and apprenticeship opportunities
- Provide work experience and employment opportunities for youth aged 15 to 24
- Ensure that a Living Wage for the local area is paid

Public Spaces

- Enhance community recreation, arts and/or culture infrastructure
- Improve and enhance public spaces
- Improve access to public spaces for people living with disabilities

Environment

- Demonstrate that work undertaken exceeds requirements for environmental standards

Motion carried.

Street Closure Policy – Discussion

Moved and seconded:

MS 2017-054

That the Committee request that Mayor Stone discuss the effects of closing First Avenue for Community festivals and events at an upcoming meeting with the Ladysmith Chamber of Commerce and the Ladysmith Downtown Business Association for feedback.

Motion carried.

Committee members requested specifically that Mayor Stone ask the Ladysmith Chamber of Commerce and Ladysmith Downtown

Business Association to determine the economic impact of festivals and events, and discuss the possibility of holding some events at Spirit Square.

ADJOURNMENT

MS 2017-055

Moved and seconded:

That this meeting of the Municipal Services Committee adjourn at 7:45 p.m.

Motion carried.

CERTIFIED CORRECT:

Chair (Councillor R. Hutchins)

Corporate Officer (J. Winter)