THE MUNICIPAL SERVICES COMMITTEE WILL MEET ON MONDAY, NOVEMBER 27, 2017

Immediately following the Special Council Meeting at 6:30 P.M. COUNCIL CHAMBERS, CITY HALL

Mandate – To advise Council on a broad spectrum of issues related to departmental matters

CALL TO ORDER

4	AGEN			N/AI
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2. MINUTES

2.1.	Minutes of the Municipal Services Committee Meeting held	
	September 11, 2017	1 - 4

3. REPORTS

3.1.	Consultation Results - Keeping	g of Backyard Hens	5 - 1	LC
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Staff Recommendation:

- 1. That the Committee determine whether it wishes to recommend that Council introduce an amendment to Animal and Poultry Bylaw 1994, No. 1136 that would permit the raising of hens in backyards in appropriate residential zones in Ladysmith.
- 2. If the Committee wishes to pursue an amendment to Bylaw 1136 to permit the keeping of hens in back yards, that it consider whether it wishes to apply the following or any other conditions:
 - a) Allow the keeping of hens in backyards of single family residentially zoned properties with a minimum lot size of 668 m² (7200 ft²)
 - b) Limit the number of hens to four on each property and prohibit roosters
 - c) Require chicken coops to be licensed
 - d) Establish requirements for size, siting enclosure and cover of coops and runs
 - e) Require owners to take an appropriate course in the care and raising of hens





		f) Prohibit slaughtering of hens on residential propertiesg) Prohibit disposal of carcasses in residential waste
	3.2.	Building Inspector's Report to September 30, 2017 11
		Staff Recommendation: That the Committee receive the Building Inspector's Report for the months August to September 2017.
	3.3.	Ladysmith Fire/Rescue Reports for July, August and September 201712 - 14
		Staff Recommendation: That the Committee receive the Ladysmith Fire/Rescue Reports for the months July to September 2017.
	3.4.	Coastal Animal Control Services Reports for July, August and September 201715 - 26
		Staff Recommendation: That the Committee receive the Coastal Animal Control Services Reports for the months July to September 2017.
4.	COU	INCIL SUBMISSIONS
	4.1.	Cowichan Region Smoke Free Task Force - Update (Councillor Paterson)27 - 33
		Recommendation: That the Committee recommend that Council direct staff to prepare a Town of Ladysmith Smoking Regulation Bylaw.
5.	COR	RESPONDENCE
	5.1.	Letter from the Prime Minister regarding the 30 th Anniversary of the Ladysmith Festival of Lights
		Staff Recommendation: That the Committee receive the letter from the Prime Minister regarding the 30 th Anniversary of the Ladysmith Festival of Lights.
6	LINE	INISHED BUSINESS

7. NEW BUSINESS

7.1. Discussion regarding Honours, Awards and Volunteer Appreciation

Council previously directed staff to place the issue of honours, awards and volunteer appreciation on a municipal services committee agenda for discussion.

ADJOURNMENT

MINUTES OF A MEETING OF THE MUNICIPAL SERVICES COMMITTEE MONDAY, SEPTEMBER 11, 2017 CALL TO ORDER 6:31 P.M. COUNCIL CHAMBERS, CITY HALL

COUNCIL MEMBERS PRESENT:

Councillor Rob Hutchins (chair) Mayor Aaron Stone

Councillor Cal Fradin

Councillor Joe Friesenhan

Councillor Steve Arnett
Councillor Carol Henderson

COUNCIL MEMBERS ABSENT:

Councillor Duck Paterson

STAFF PRESENT:

Guillermo Ferrero Geoff Goodall

Sue Bouma

Felicity Adams Clayton Postings Erin Anderson Joanna Winter

CALL TO ORDER

Councillor Hutchins called this Meeting of the Municipal Services Committee to order at 6:31 p.m.

AGENDA APPROVAL

Moved and seconded:

MS 2017-072

That the agenda for this September 11, 2017 meeting of the Municipal Services Committee be approved as amended by the following:

- Correct Item 4.1., Permissive Tax Exemptions for the 2018 Tax Year: "31 Buller Street" should be "314 Buller Street"
- Add Item 8.2., Thanks to Staff, Organizations and Volunteers regarding Special Events

Motion carried.

MINUTES

MS 2017-073

Moved and seconded:

That the minutes of the Municipal Services Committee meeting held August 14, 2017 be approved.

Motion carried.



REPORTS

MS 2017-074

MS 2017-075

MS 2017-076

Permissive Tax Exemptions for the 2018 Tax Year

Moved and seconded:

That the Committee recommend that Council direct staff to:

- 1. Provide a Permissive Tax Exemption to all properties currently on the 2017 Permissive Tax Exemptions Bylaw 2016, No. 1915 with the addition of the property at 314 Buller Street; and
- Not include the fully exempt properties on the water parcel tax or the sewer parcel tax; and
- 3. Prepare the Permissive Tax Exemption Bylaw for 2018. *Motion carried.*

Amendment to the Travel Expense Policy

Moved and seconded:

That the Committee recommend that Council approve the amended Travel Expense Policy.

Motion carried.

E. Anderson and G. Goodall left the meeting.

Review of Town of Ladysmith Small Lot Zones

Moved and seconded:

That the Committee recommend that Council:

- 1. Direct staff to prepare a bylaw to amend the Town of Ladysmith Zoning Bylaw 2014, No. 1860 as follows:
 - i) In the Single Dwelling Residential Holland Creek Area (R-1-HCA) zone:
 - a. amend the permitted parcel coverage from 33% to 35% for parcels $560\,\text{m}^2$ or less in size; and
 - b. remove the finished floor area maximum.
 - ii) In the Single Dwelling Residential Small Lot B Zone (R-1-B) remove the maximum finished floor area requirement.
- 2. Refer the proposed zoning amendments to the Advisory Planning Commission for review.

Motion carried.

UNFINISHED BUSINESS

Festival of Lights – New Decoration on Gateway Sign

Moved and seconded:

That the Committee recommend that Council not support the Festival of Lights proposal for a light-up decoration on the Ladysmith 'Heritage by the Sea' gateway sign in Bob Stuart Park as the Ministry of Transportation and Infrastructure is concerned

MS 2017-077

Municipal Services Committee September 11, 2017

about safety and driver distraction at the intersection. *Motion carried.*

Commission and Committee Review

Moved and seconded:

MS 2017-078

That the Committee recommend to Council that the following terms of reference be used to guide the upcoming review of the Town of Ladysmith Commission and Committee Structure:

- Analysis of best practices from other local governments
- Discussions with Council and community members about the value of committee involvement
- A review of current committees and commissions, their mandates and membership, the ongoing relevance and/or contribution of existing commissions/committees
- Means of recruiting community members
- A review of gaps or opportunities for community involvement (both through formal commissions/committees, Council liaison appointments, and/or other means)

Motion carried.

NEW BUSINESS

Communication and Public Awareness Strategies to Discourage Illegal Dumping of Garbage in the Backcountry *Moved and seconded:*

MS 2017-079

That the Committee recommend that Council direct staff to develop recommendations for public awareness strategies and other measures to discourage illegal dumping of garbage.

Motion carried.

Council recommended that wherever possible, staff should use a regional approach.

Thanks to Staff, Organizations and Volunteers regarding Special Events

Council discussed the summer's successful special events and the role staff, organizations and volunteers played in their success. Council recommended that this topic be brought to a future Council meeting.

ADJOURNMENT

Moved and seconded:

MS 2017-080

That this meeting of the Municipal Services Committee adjourn at 7:04 p.m.

Motion carried.

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Chair (Councillor R. Hutchins)

Corporate Officer (J. Winter)

STAFF REPORT TO COUNCIL

From: Joanna Winter, Manager of Legislative Services

Meeting Date: November 27, 2017

File No: **3900-20**

RE: CONSULTATION RESULTS – KEEPING OF BACKYARD HENS

RECOMMENDATION:

1. That the Committee determine whether it wishes to recommend that Council introduce an amendment to Animal and Poultry Bylaw 1994, No. 1136 that would permit the raising of hens in backyards in appropriate residential zones in Ladysmith.

- 2. If the Committee wishes to pursue an amendment to Bylaw 1136 to permit the keeping of hens in back yards, that it consider whether it wishes to apply the following or any other conditions:
 - a) Allow the keeping of hens in backyards of single family residentially zoned properties with a minimum lot size of 668 m² (7200 ft²)
 - b) Limit the number of hens to four on each property and prohibit roosters
 - c) Require chicken coops to be licensed
 - d) Establish requirements for size, siting enclosure and cover of coops and runs
 - e) Require owners to take an appropriate course in the care and raising of hens
 - f) Prohibit slaughtering of hens on residential properties
 - g) Prohibit disposal of carcasses in residential waste

PURPOSE:

The purpose of this staff report is to provide Council with the results of a community consultation held to determine community sentiment regarding the possibility of keeping backyard hens in Ladysmith.

PREVIOUS COUNCIL DIRECTION

Resolution	Meeting Date	Resolution Details
CS 2017-	Aug-21-	That Council direct staff to:
255		1. Conduct a public consultation with Town residents on the desirability and possible content of an amendment to the "Animal and Poultry Bylaw 1994, No. 1136" to allow the keeping of hens on residentially zoned properties in the Town of Ladysmith.



INTRODUCTION/BACKGROUND:

In response to public enquiries about the keeping of hens in backyards in Ladysmith, Council directed staff to conduct a public consultation process to determine public sentiment on the matter.

The engagement process consisted of:

- A September 12 news release to announce launch of the public consultation
- Social media posts for 6 weeks to encourage people to take the survey electronically or via hardcopy, join the discussion in person or online via PlaceSpeak, and/or email the Town with comments and suggestions
- A survey, both online and hard copy available in various outlets
- A Public Open House held September 20, 2017 with a representative from City of Nanaimo to speak to that community's experience, as well as a mother and daughter who keep hens in North Cowichan
- A PlaceSpeak topic open for input and comment, including a link to the survey, throughout September, October and early November
- A write-up in the fall Utility Bill newsletter encouraging residents to complete a survey and/or visit the PlaceSpeak page

Summary of Public Input

Over 562 points of contact from Ladysmith residents

- 26 people attended the open house on September 20
- 8 emails were sent regarding backyard hens
 - o 1 in favour
 - o 7 not in favour
- 129 full surveys completed, comprised of 10 questions. Results included:
 - o 48 hard copies turned in,
 - 26 from the open house
 - 22 turned in to City Hall, and
 - o 81 online via Place Speak
 - o Interest in keeping backyard hens?
 - 62 interested
 - 46 not interested
 - 19 not sure
 - o In favour of a bylaw amendment to allow backyard hen?
 - 82 in favour
 - 42 not in favour
 - 4 not sure

- 82 PlaceSpeak one question polls were completed (Should the existing Bylaw be amended?)
 - o 51 Yes
 - o 31 No
- 173 reactions were counted on the Town of Ladysmith Facebook page including:
 - o 114 likes
 - o 9 shares
 - 50 comments
 - 13 in favour
 - 30 general comments
 - 7 not in favour
- 44 reactions on Twitter were counted including:
 - o 27 likes/loves
 - o 17 retweets
 - o 3 comments (all in favour)
- It was noted that there was discussion about the topic on other Ladysmith-related Facebook groups

General comments in favour of backyard hens - In order of popularity, according to the survey

- Food security
- Environmental sustainability
- Educational opportunities
- Community building
- Companionship
- Other:
 - o Care and keeping for youth responsibility
 - o Good for 4H
 - o Youth business opportunities
 - o Depends on lot size. Different options should be available for 2 acres
 - o Interest in rescue chickens
 - o Eggs are only during laying season
 - o Save money Cheaper than buying eggs
 - o Only if property is large enough
 - o How would butchering fit in?
 - o Would support, but perhaps off site
 - o Strong belief in bringing food source close to home.
 - o Chickens/rabbits together interesting idea
 - o Pest Control in Gardens (bugs)
 - o Other nearby municipalities have them
 - o Should have a licence to get them but not too expensive, so all can afford who want chickens

- o Evidence of residents already having them need to make it legal
- o Dogs & cats create more problems than chickens

General comments not in favour - in order of concern

- Rodents/Pests rats
- Proper care and treatment of chickens
- Smell
- Attracting wildlife eg. raccoons, cougars, bears, etc
- Unsightly chicken coops
- Noise
- Increase in bylaw enforcement calls
- Public health concerns eg. avian flu, psittacosis (parrot fever)
- Other:
 - o Need to ensure that there are strict bylaws in place for this
 - o Not enough bylaw enforcement in Town to deal with this
 - o Cruel to keep these animals in such small environments, & cages/coops
 - o Too few responsible owners
 - o Concern that residents won't clean up in a timely matter
 - o No roosters clarification needed as to what exactly is proposed to be permitted
 - o Chicken poop
 - o Nowhere to "dispose" of carcasses
 - o Shouldn't be permitted in residential areas, especially subdivisions
 - o Ladysmith stands alone against marijuana "outlets", so they can stand against this ridiculous idea, too
 - o Will lead to wanting other farm animals eg. Goats

Many of the concerns raised can be addressed by including appropriate regulations within a bylaw with respect to size of coop, appropriate protection from predators, limiting the size of the flock, prohibiting roosters and other matters outlined in the recommendation above.

A potential concern is the burden this initiative could place on Bylaw Enforcement staff, depending on the number of residents choosing to raise hens. It is believed that a requirement for residents to take a course on the care and keeping of hens before being licensed will help to reduce bylaw complaints.

ALTERNATIVES:

Council can choose to proceed with introducing a bylaw amendment to permit keeping hens in backyards, or can choose not to permit the practice at this time.

FINANCIAL IMPLICATIONS;

N/A

LEGAL IMPLICATIONS:

The draft bylaw will be reviewed by legal counsel to ensure it is enforceable and appropriate, should Council choose to introduce one.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

As can be seen from the results of the public consultation, there are proponents and opponents of this issue. It is anticipated that public reaction will be mixed, although the recommendations as to regulating, licensing and other matters are recommended in order to address the concerns raised by opponents while encouraging responsible keeping of hens.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

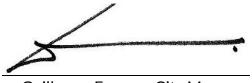
Should the Committee proceed with the bylaw amendment, amendments to the Zoning Bylaw will also be required. Once staff have direction with respect to Council's preferences, further information about consequential bylaw amendments will be provided for consideration. In addition to this work by Development Services staff, Legislative Services staff will implement a public education campaign; Financial Services staff will be involved in issuing licences, and Bylaw Enforcement will be responsible for addressing complaints.

☐ Complete Community Land Use ☐ Low Impact Transportation ☐ Green Buildings ☐ Multi-Use Landscapes ☐ Innovative Infrastructure ⊠ Healthy Community ☐ Local, Diverse Economy ☐ Not Applicable **ALIGNMENT WITH STRATEGIC PRIORITIES:** ☐ Natural & Built Infrastructure ☐ Employment & Tax Diversity ☐ Watershed Protection & Water Management ☐ Partnerships ☐ Not Applicable ⊠Communications & Engagement **SUMMARY:**

Staff conducted a public consultation process in September and October to determine the level of public support for the possibility of a bylaw amendment to allow raising hens on residentially zoned properties in Ladysmith. The results are presented for the Committee's consideration and discussion.

Anter November 21, 2017 Joanna Winter, Manager of Legislative Services

I concur with the recommendation.



Guillermo Ferrero, City Manager

ATTACHMENTS:



	3	Commercial	Indu	Industrial	Institutional		Resid	Residential (NEW)	R. Adds,	Residential Adds, Renos, Other					Downsto Volume
	No. of Permits	Values	No.of Permits	Values	No. of Permits	Values	No. of Permits (new res)	Values	No. of Permits	Values	Dwelling Units	Total Permits	Bldg & Plbg Permit Fees This Month	Permit Values This Month	Year to Date 2017
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TOTAL	80	\$167,000	0	\$0	1	\$12,500	32	\$8,393,814	32	\$591,744	62	73	\$110,452	\$9,165,058	
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Colin Bollinger, Serjor Building Inspector

Yalue \$9,165,058 \$8,889,659 \$5,384,946

#BP 73 73 73 73

Value \$8,393,814 \$7,801,342 \$4,495,976

#DU #50 50 38

Comparison YTD 2017

YTD 2016 YTD 2015
 NEW D.U.TYPE
 SFD
 SFD + Suite
 Suite added to existing
 Coach House
 Multi-Family

 THIS MONTH
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 YTD
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 22

Felicity Adams, Difector of Development Services



Ladysmith Fire /Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5 Phone: 250-245-6436 • Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: July 2017

													YTD
TYPE OF CALL OUT	J	F	M	Α	M	J	J	Α	S	0	Ν	D	TOTALS
Alarms Activated: Pulled Station	1		1		1	3	1						7
By mistake		2											
Electrical problem	2	2	2	2	1	2	1						
Due to cooking				2		3	5						
Assistance	2	1	1		1		4						
Burning Complaint		2		1		1	6						
Fire: Structure	1	1	2	2		2	3						
Chimney		1											
Interface / Bush													
Vehicle		1											
Other						- 1	1						
Hazardous Materials		1					1						
Hydro Lines: Down / Fire		1											
Medical Aid	4	4	8	4	1	4	2			9			
MVI	1	1	4	5	4		6						
Rescue						1							
Mutual Aid provided by Ladysmith													
to outside areas	3	1				0							
MONTH TOTALS (exc Practises)	14	18	18	16	8	17	30						121
Practises (Totals for each Month)	5	4	4	4	5	4	4						
Mutual Aid requested by							V						
Ladysmith trom outside areas							3						

ALARMS ACTIVATED (Location/Owner)

- 1. 320 6th Ave RCMP Station Electrical
- 2. 210 Buller St. Cooking
- 3.1147 Lodge on Fourth Pull Station
- 4. 10980 Westdowne Rd, Unit 18 Cooking
- 5.515 Davis Rd cooking
- 6.515 Davis Rd cooking
- 7.515 Davis Rd cooking

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Year to Date 2017

121 (exc. practices)

Year to Date 2016

111 (exc. practices)

Year to Date 2015

113 (exc. practices)

APPROVED:

Fire Chief



Ladysmith Fire /Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5 Phone: 250-245-6436 • Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: August 2017

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ALARMS ACTIVATED (Location/Owner)

- 1. 1127 4th Ave Lodge on 4th Sensor problem
- 2.1127 4th Ave Lodge on 4th Pull station pulled
- ${\bf 3.\ No\ fixed\ address.\ Person\ heard\ smoke\ alarm.}$

Nothing found - 5th Ave & Methuen St.

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Year to Date 2017

140 (exc. practices)

Year to Date 2016

135 (exc. practices)

Year to Date 2015

135 (exc. practices)

APPROVED:

Fire Chief



Ladysmith Fire /Rescue P.O. Box 760 Ladysmith, B.C. V9G 1A5

Phone: 250-245-6436 - Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: September 2017

											l	I	VTD
TYPE OF CALL OUT	J	F	М	Α	М	J	J	Α	S	0	N	D	YTD TOTALS
		Г		A					0		1/4	\vdash	TOTALS
Alarms Activated: Pulled Station	1		1		1	3	1	1					8
By mistake		2						1					
Electrical problem	2	2	2	2	1	2	1	1					
Due to cooking				2		3	5						
Assistance	2	1	1		1		4	1	1				
Burning Complaint		2		1		1	6	4	5				
Fire: Structure	1	1	2	2		2	3	1	1				
Chimney		1											
Interface / Bush									1				
Vehicle		1							1				
Other						1	1	2					
Hazardous Materials		1					1	1	1				
Hydro Lines: Down / Fire		1							1				
Medical Aid	4	4	8	4	1	4	2	3	1				
MVI	1	1	4	5	4		6	4	4				
Rescue						1							
Mutual Aid provided by Ladysmith													
to outside areas	3	1				0			0				
MONTH TOTALS (exc Practises)	14	18	18	16	8	17	30	19	16				156
Practises (Totals for each Month)	5	4	4	4	5	4	4	5	4				
Mutual Aid requested by													
Ladysmith trom outside areas							3		2				

ALARMS ACTIVATED (Location/Owner)

COMPARISONS:

Year to Date 2017

156 (exc. practices)

Year to Date 2016

149 (exc. practices)

Year to Date 2015

146 (exc. practices)

APPROVED:

Fire Chief

COASTAL ANIMAL CONTROL SERVICES OF BC LTD

2202 Herd Rd. Duncan, BC. V9L 6A6

(250) 748-3395

TOWN OF LADYSMITH POUND REPORT July 2017

Disposition of Impounded	l Dogs	Current Month	2017 Totals
Stray dogs impounded		2	10
Stray dogs claimed		1	8
Stray dogs put up for adopt	tion	0	1
Stray dogs pending		0	0
Stray dogs euthanized		0	0
Stray livestock / cats		0	0
Other transferred dog to S	PCA for adoption	1	1
Calls Received and Invest	tigated	10	217
Aggressive dogs		2	5
Dogs at large		2	12
Confined dog		3	10
Noise (barking) complaints		2	12
Other non specific dog rela		0	10
Wildlife / livestock / cats		0	0
Unlicensed	S.	1	1
Park patrols (see attached	patrol sheets)	0	167
After hour call outs		0	1
Pick Up fees		\$00.00	\$50.00
Impound fees		\$50.00	\$650.00
Daily board fees		\$10.00	\$90.00
Monthly Pound and Boar	d Fees Collected	\$60.00	\$790.00
Tickets issued			YTD
Over 3 dog limit		0	4
Unlicenced dog		0	3
Restricted dog at large		0	0
Restricted dog not muzzled	l or leashed	0	0
Dangerous dog not securel		0	0
Habitually noisy		0	0
Failure to clean up after do	g	0	0
1			
T:	Tags	0	13
Licencing Statistics	Revenue	\$00.00	\$462.00

Judi Burnett
Coastal Animal Control Services of BC Ltd 5



CAS Summary of Service Calls

01-Jul-17 to 31-Aug-17

Total calls by type:	10
Aggressive	2
At large	2
Confined	3
Noisy	2
Unlicenced	1

Issue	Call #	Received	Туре	Completed	
Ladysmith			10 calls		
Aggressive			2		
	1854	22-Jul-17	Dog	25-Jul-17	
	1850	05-Jul-17	Dog	25-Jul-17	
At large			2		
	1857	24-Jul-17	Dog	27-Jul-17	
	1855	24-Jul-17	Dog	24-Jul-17	
Confined			3		
	1858	28-Jul-17	Dog	28-Jul-17	
	1853	12-Jul-17	Dog	12-Jul-17	
	1849	04-Jul-17	Dog	25-Jul-17	
Noisy			2		
	1852	11-Jul-17	Dog	11-Jul-17	
	1851	06-Jul-17	Dog	06-Jul-17	
Unlicenced			1		
	1856	24-Jul-17	Dog		
Total:			10 calls		

CAS Summary of Park Patrols

from 01-Jul-2017 to 31-Jul-2017

				Total	78 dogs	63 warnings
Date	Start	End	Staff		Dogs	Warnings
adysmith					78 dogs	63 warnings
Holland Creek	Park				dogs	warnings
26-Jul-17 Wed	d 8:55	9:13	Sue Stockand			
		ys. Saw two _l	piles of dog poop on the t	rail in baggies. No	dogs	
Transfer Beac	:h				78 dogs	63 warnings
03-Jul-17 Mor	1:25	4:45	Geet Kehal		8	6
park full						
05-Jul-17 Wed	d 8:30	8:42	Geet Kehal		0	0
05-Jul-17 Wed	d 2:20	3:35	Geet Kehal		2	2
00 001 17 000	2.20	0.00	Coornan		_	-
05-Jul-17 Wed	d 13:26	14:29	Sue Stockand		1	1
07-Jul-17 Fri	8:25	8:40	Geet Kehal		1	0
07-Jul-17 Fri	2:50	3:30	Geet Kehal		5	4
00 1.147 0-4	4.05	F.0F	Cast Kahal		10	0
08-Jul-17 Sat	1:05	5:05	Geet Kehal		10	9
09-Jul-17 Sun	2:55	6:50	Geet Kehal		12	12
10-Jul-17 Mor	n 8:25	8:34	Geet Kehal		0	0
10-Jul-17 Mor	n 2:00	3:35	Geet Kehal		4	3
14-Jul-17 Fri	3:20	3:35	Geet Kehal		2	1
44 1.147 53	40.44	40.57	Cura Chambrand		0	0
14-Jul-17 Fri windy som	13:14 e rain, 2 bus loa	13:57 ds of school	Sue Stockand		0	0
14-Jul-17 Fri	8:30	8:45	Geet Kehal		0	0
no dogs	0.00	0.10	oot Konar		•	Ü
14-Jul-17 Fri	3:20	3:35	Geet Kehal		2	1
15-Jul-17 Sat	12:55	4:40	Geet Kehal		7	4
16-Jul-17 Sur		6:35	Geet Kehal		8	6
	e park event					
		مامام	Dustin Daly		0	0
			Dunkin Dala		Ä	4
18-Jul-1/ Tue	11:30	11.50	Dustin Daly		1	1
20. Jul-17 The	13.50	14.23	Dustin Daly		0	0
17-Jul-17 Mor	n 13:30 no dogs on park e 11:30	side 11:50 14:23	Dustin Daly Dustin Daly Dustin Daly		0 1 0	0 1 0

Date	Start	End	Staff	Dogs	Warnings	
21-Jul-17 Fri	14:30	15:08	Dustin Daly	1	. 1	
22-Jul-17 Sat	1:05	5:10	Geet Kehal	7	5	
23-Jul-17 Sun	3:10	6:35	Geet Kehal	4	4	
24-Jul-17 Mon	14:00	14:30	Dustin Daly	1	1	
27-Jul-17 Thu two dogs in pro	14:50	15:00	Dustin Daly	2	2	
28-Jul-17 Fri	2:43	3:00	Sue Stockand	0	0	

COASTAL ANIMAL CONTROL SERVICES OF BC LTD

2202 Herd Rd. Duncan, BC. V9L 6A6

(250) 748-3395

TOWN OF LADYSMITH POUND REPORT August 2017

Disposition of Impounded	l Dogs	Current Month	2017 Totals	
Stray dogs impounded		1	11	
Stray dogs claimed		1	9	
Stray dogs put up for adopt	ion	0	1	
Stray dogs pending		0	0	
Stray dogs euthanized		0	0	
Stray livestock / cats		0	0	
Other		0	1	
Calls Received and Invest	tigated	5	245	
Aggressive dogs		0	5	
Dogs at large		2	14	
Confined dog		0	10	
Noise (barking) complaints	3	1	13	
Other non specific dog rela	ted calls	2	12	
Wildlife / livestock / cats		0	0	
Unlicensed		0	1	
Park patrols (see attached	patrol sheets)	i i	190	
After hour call outs		1	2	
Pick Up fees		\$120.00	\$170.00	
Impound fees		\$00.00	\$650.00	
Daily board fees		\$30.00	\$120.00	
Monthly Pound and Boar	d Fees Collected	\$150.00	\$940.00	
Tickets issued		· ·	YTD	
Over 3 dog limit		0	4	
Unlicenced dog		0	3	
Restricted dog at large		0	0	
Restricted dog not muzzled	l or leashed	0	0	
Dangerous dog not securel		0	0	
Habitually noisy		0	0	
Failure to clean up after do	g	0	0	
Licencing Statistics	Tags	0	13	
Licencing Statistics	Revenue	\$00.00	RK\$462,000 460	

Judi Burnett Coastal Animal Control Services of BC Ltd 9 OCT 1 1 2017
TOWN OF LADYSMITH
FINANCE DEPT.

CAS Summary of Service Calls

Total calls by type:	5
At large	2
Noisy	1
Other	2

01-Aug-17 to 31-Aug-17

Issue	Call #	Received	Туре	Completed	
Ladysmith			5 calls		
At large			2		
	1862	25-Aug-17	Dog		
	1861	18-Aug-17	Dog	18-Aug-17	
Noisy			1		
	1863	28-Aug-17	Dog	01-Sep-17	
Other			2		
	1860	16-Aug-17	Dog	22-Aug-17	
	1859	04-Aug-17	Dog	04-Aug-17	
Total:			5 calls		

CAS Summary of Park Patrols from 01-Aug-2017 to 31-Aug-2017

1011 01 1108 201, 00 0				Total	74 dogs	62 warnings
Date	Start	End	Staff		Dogs	Warnings
Ladysmith			2		74 dogs	62 warnings
Forest Field					0 dogs	0 warnings
21-Aug-17 Mon no people at fiel	3:15 ld.	3:17	Sue Stockand		0	0
Kinsmen					0 dogs	0 warnings
03-Aug-17 Thu	11:55	12:12	Dustin Daly		0	0
Transfer Beach					74 dogs	62 warnings
03-Aug-17 Thu no dogs	12:20	12:40	Dustin Daly		0	0
04-Aug-17 Fri	13:30	14:00	Dustin Daly		0	0
05-Aug-17 Sat	3:05	8:00	Geet Kehal		2	2
05-Aug-17 Sat Ladysmith days	9:30	11:00	Geet Kehal		, 2	2
06-Aug-17 Sun	11:16	14:38	Other		8	0
06-Aug-17 Sun Ladysmith Days	4:10	10:00	Geet Kehal		12	9
07-Aug-17 Mon	3:08	6:15	Geet Kehal	*	4	4
09-Aug-17 Wed	12:20	12:45	Dustin Daly		1	1
one dog in picn					¥	
12-Aug-17 Sat	1:15	4:55	Geet Kehal		1	1
13-Aug-17 Sun	3:00	6:50	Geet Kehal		5	5
14-Aug-17 Mon one dog in play	11:20 around, left	11:35 when asked	Dustin Daly		1	1
18-Aug-17 Fri one dog on gra	13:35	13:45	Dustin Daly		1	1
19-Aug-17 Sat	1:05	4:55	Geet Kehal		7	7
20-Aug-17 Sun 1 service dog o	3:10 n beach	6:55	Geet Kehal		6	5
24-Aug-17 Thu	3:10	3:35	Dustin Daly		0	0
25-Aug-17 Fri	12:25	1:16	Sue Stockand		0	0
no dogs seen.	12.20	i. 10	Sue Stockanu		U	U
26-Aug-17 Sat	1:05	5:00	Geet Kehal		6	6

10	Date	Start	End	Staff	Dogs	Warnings
	27-Aug-17 Sun	10:00	2:20	Geet Kehal	14	14
	Art show on First	Ave. One v	endor had tl	neir dog in their tent with t	hem. Gave 14 verbal warnings	
	27-Aug-17 Sun	2:25	3:50	Geet Kehal	2	2
	28-Aug-17 Mon	1:00	1:25	Dustin Daly	1	1
	1 dog on the gras	s area				
	30-Aug-17 Wed	12:45	12:55	Dustin Daly	1	1
	1 dog in the ampt	heatre				

COASTAL ANIMAL CONTROL SERVICES OF BC LTD

2202 Herd Rd. Duncan, BC. V9L 6A6

(250) 748-3395

TOWN OF LADYSMITH POUND REPORT September 2017

Disposition of Impounde	d Dogs	Current Month	2017 Totals
Stray dogs impounded		1	12
Stray dogs claimed		1	9
Stray dogs put up for adop	tion	0	
Stray dogs pending	1 .	0	0
Stray dogs euthanized		0	0
Stray livestock / cats		1	1
Other (RCMP pick up)		1	2
Calls Received and Inves	tigated	11	256
Aggressive dogs		3	8
Dogs at large		- 1	15
Confined dog		2	12
Noise (barking) complaint	S	4	17
Other non specific dog rel	ated calls	0	12
Wildlife / livestock / cats	f	1	1
Unlicensed	4	0	1.
Park patrols (see attached	l patrol sheets)		190
After hour call outs	V	2	4
Pick Up fees		\$150.00	\$320.00
Impound fees	, ² 4	\$50.00	\$700.00
Daily board fees	*	\$20.00	\$140.00
Monthly Pound and Boa	rd Fees Collected	\$220.00	\$1160.00
Tickets issued	· .		YTD
Over 3 dog limit	4	0	4
Unlicenced dog	1 x 0	0	3
Restricted dog at large	ix:	0	0
Restricted dog not muzzle	d or leashed	0	0
Dangerous dog not secure		2	2
Habitually noisy	, i	0.	0
Failure to clean up after de	og	0	0
			1
Licencing Statistics	Tags	0	13
		\$00.00	\$462.00

Judi Burnett Coastal Animal Control Services of BC Lt**23** RECEIVED

OCT 11 2017

TOWN OF LADYSMITH

CAS Summary of Service Calls

Total calls by type: 11 Aggressive 3 At large 1 Cats/Wildlife/Livestock 1 Confined 2

01-Sep-17 to 30-Sep-17

01-Sep-1	10 30 2	cp 17				Noisy 4
Issue	Call #	Received	Туре	a 8	Completed	
Ladysmith			11 calls			
Aggressive			3			
	1868	21-Sep-17	Dog		02-Oct-17	, , , , , , , , , , , , , , , , , , , ,
	1866	09-Sep-17	Dog		09-Oct-17	
	1865	08-Sep-17	Dog		29-Sep-17	
At large			1			
<u> </u>	1869	21-Sep-17	Dog		25-Sep-17	· x
Cats/Wildlife/Liv	estock		1			4. · · · · · · · · · · · · · · · · · · ·
	1874	26-Sep-17	Cat		02-Oct-17	
Confined		1	2		40 A T 10	
	1873	25-Sep-17	Dog		26-Sep-17	
	1871	24-Sep-17	Dog		25-Sep-17	
Noisy			4			9
,	1872	25-Sep-17	Dog		27-Sep-17	
	1870	22-Sep-17	Dog		27-Sep-17	
	1867	16-Sep-17	Dog		19-Sep-17	
ř.	1864	06-Sep-17	Dog		02-Oct-17	
Total:			11 calls	- E	. *	

CAS Summary of Park Patrols from 01-Sep-2017 to 30-Sep-2017

			-		Total	40 dogs	19 warnings
	Date	Start	End	Staff	* 4	Dogs	Warnings
adysmith	4					40 dogs	19 warnings
Forest	Field					15 dogs	0 warnings
06-	Sep-17 Wed	10:07	10:19	Sue Stockand		5	0
	5 being walk	ed, none on field	l.				
08-	Sep-17 Fri	12:47	12:55	Sue Stockand		3	0
				a white Ford (PX392D)with to eaded up the trail.	wo large breeds	(lab/mastiff	
10-	Sep-17 Sun	10:57	11:05	David Elley		2	0
	Patrols made beside their	NO. 0 100-000 Per 100 - 100-000 Per 100-000	o dogs on t	the out side of the soccer pit	tch, and they we	re leashed and	
14-	Sep-17 Thu	9:35	9:45	David Elley		3	0
	Patrolled For perimeter.	rest field area. N	o dogs on t	he Pitch but three dogs wer	re being walked a	around the	
17-	Sep-17 Sun	10:30	10:40	David Elley		2	
	Elley patrolle the enclosed		ere were two	o dogs being walked along t	the perimeter. Bu	ut no dogs withir	1
18-	Sep-17 Mon	10:00	10:10	David Elley		0	0
	Patrolled are	ea, no dogs on fie	eld or in are	ea.			
Hollan	nd Creek	Park			y .	0 dogs	0 warnings
06-	Sep-17 Wed	9:19	9:20	Sue Stockand		0	0
10-	Sep-17 Sun	10:33	10:50	David Elley		0	0
	The second second	e, no dogs in the					
14-	Sep-17 Thu	9:50	10:05	David Elley		0	0
	Patrolled par	rkin area and ent un into and dogs		ead end street. Walked dow	n the path Appro	x 100 meters	
Trans	fer Beac	h			Burker Sagara	25 dogs	19 warnings
	Sep-17 Sat	1:02	4:55	Geet Kehal		6	5
02	cop ii cut					4.	
03-	-Sep-17 Sun	12:50	6:45	Geet Kehal		13	9
08-	-Sep-17 Fri	1:02	1:10	Sue Stockand		0	0
	lots of stude	ents, no dogs.					
10-	-Sep-17 Sun	11:10	11:20	David Elley		0	0
	Patrols mad	e of beach park	area. No do	ogs in the area. Two dogs at	t the off leash are	ea.	
11-	-Sep-17 Mon	9:58	10:15	David Elley		1	. 1
	she was just	e beach area. I s t using facilities a s aware of the ru	and had no	female who had her dog at place to put her dog. A verb	the washrooms. oal warning was	She stated that given. She state	ed
	that she was	s aware or the ru					
12-	that she was Sep-17 Tue-		9:20	David Elley		0	0
12-	-Sep-17 Tue	9:00		David Elley Helped out a couple who ha	as bicycle issues		0
	-Sep-17 Tue	9:00 ea. No digs on be			as bicycle issues		0

Date	Start	End	Staff	Dogs	Warnings
17-Sep-17 Sun	10:10	10:25	David Elley	4	4
Elley patrolled a the restricted ar warnings for the	ea. I stopped	and talked	to 4 people who were from	ny dogs in the area but only 4 in out of town. They all received	
18-Sep-17 Mon	9:20	9:47	David Elley	0	0
Patrolled area f	or 27 Minutes	s, no dogs in	the area.	*	
25-Sep-17 Mon	15:44	16:00	David Elley	v * * O	0
į.					
26-Sep-17 Tue	10:10	10:20	David Elley	, v 1	0
Patrols made,	One dog was	there but no	ot on the beach area.		

REPORT TO COUNCIL

From:

Councillor Duck Paterson

Meeting Date:

November 27, 2017

File No:

RE:

COWICHAN REGION SMOKE FREE TASK FORCE -- UPDATE

RECOMMENDATION:

That the Committee recommend that Council direct staff to prepare a Town of Ladysmith Smoking Regulation Bylaw.

PURPOSE:

The purpose of this report is to provide Council with an update on the Regional Smoke Free Task Force on which I represented the Town of Ladysmith, and to provide a recommendation for next steps.

PREVIOUS COUNCIL DIRECTION

Resc	olution	Meeting Date	Resolution Details
CS 076	2017-	Mar-06- 2017	That Council ratify the appointment of Councillor Duck Paterson as the Town of Ladysmith representative on the Cowichan Region Smoke-Free Task Force.
CS 378	2015-	Nov-16- 2015	That Council direct staff to prepare: 1. A No Smoking/Clean Air Bylaw once Bill 14, the Tobacco Control Amendment Act, comes into force; 2. An amendment to the Ticket Utilization Bylaw to incorporate fines associated with the No Smoking/Clean Air Bylaw; 3. A Communications Strategy to ensure that the Town's position on smoking in public places is clearly communicated to the public; and 4. A report on the cost of signage and communications initiatives associated with the proposed No Smoking/Clean Air Bylaw.
CS 129	2014-	Apr-07- 2014	That Council direct staff to investigate the suitability of amending the relevant no-smoking regulations in order to include the use of electronic cigarettes in its current enforcement of regional smoking regulations, as requested by the Cowichan Communities Health Network in their correspondence dated March 25, 2014.





INTRODUCTION/BACKGROUND:

Staff had begun preparing a new Smoking Regulation bylaw in fall of 2016, and were supported in this work by Island Health, who prepared bylaw templates and other supporting materials. In November 2016, representatives of the Our Cowichan Community Health Network appeared before Council and requested that the Town appoint a representative to a regional No-Smoking Task Force. The intent of the Task Force was to develop and encourage implementation of a region-wide No Smoking Bylaw supported by the Cowichan Valley Regional District and all municipal governments in the region.

Although the original plan was to have a single region-wide No Smoking bylaw, it is now clear that the local governments are at different stages of readiness to proceed.

It is therefore recommended that Ladysmith proceed with its own bylaw in order to regulate smoking as directed by Council. If the Regional District introduces a regional bylaw, Council can consider at that time whether it wishes to adopt that bylaw instead.

ALTERNATIVES:

Council can choose:

- Not to proceed with Bylaw 1936 at this time
- To amend Bylaw 1936

FINANCIAL IMPLICATIONS:

N/A

LEGAL IMPLICATIONS:

Council will follow legislative requirements in considering and adopting Bylaw 1936.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

It will be important to implement a public awareness campaign with the adoption of this Bylaw. It is anticipated that this bylaw will be generally well received by the public as it is in line with other communities in the Island Health region.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

Bylaw staff will be responsible for enforcement. Legislative Services staff will be responsible for public communications and education on the changes.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:				
☐ Complete Community Land Use	\square Low Impact Transportation			
☐Green Buildings	☐ Multi-Use Landscapes			
☐ Innovative Infrastructure	☐ Local Food Systems			
	☐ Local, Diverse Economy			

☐ Not Applicable

ALIGNMENT WITH STRATEGIC PRIORITIES:	
□ Employment & Tax Diversity	☐ Natural & Built Infrastructure
☐ Watershed Protection & Water Management	☐ Partnerships
□ Communications & Engagement	☐ Not Applicable
SUMMARY: After taking part in a regional No Smoking Task F recommending that the town adopt its own N recommendations of the Task Force. It appears that it to put forward a regional bylaw; Ladysmith can adopt that, and can still adopt a regional bylaw at a later date anticipates that it could update its own No Smoking by Cowichan indicates that it will proceed when the R smoking regulation bylaw.	No Smoking bylaw incorporating the Regional District is not yet ready its own bylaw should Council wish as appropriate. The City of Duncan ylaw in the next few months. North
Respectfully submitted,	
Councillor Duck Paterson	November 21, 2017
ATTACHMENTS: Draft bylaw 1936	

TOWN OF LADYSMITH

BYLAW NO. 1936

A Bylaw to Regulate Smoking in the Town of Ladysmith

WHEREAS it has been determined that Environmental Smoke whether from tobacco, marijuana, heated vapour or the burning of other substances can contain Class A carcinogens, can contain fine particles that can be inhaled deep into the lungs causing harm both locally and in other parts of the body, and is a health hazard and a nuisance to the inhabitants of the Town of Ladysmith;

AND WHEREAS it is generally recognized by scientific and medical communities that there is no safe level of smoke or vapour exposure and that whether the smoking occurs indoors or outdoors exposure to significant levels of Environmental Smoke can occur;

AND WHEREAS it is desirable for the purposes of maintaining, promoting and preserving public health in the Town of Ladysmith to prohibit, regulate and impose requirements in relation to smoking in the Town of Ladysmith;

NOW THEREFORE, the Council of the Town of Ladysmith, in public meeting assembled, hereby enacts as follows:

INTERPRETATION

1. Definitions

In this Bylaw:

"Town" means the Town of Ladysmith

"Council" means the Council of the Town of Ladysmith

"Peace Officer" includes a Bylaw Enforcement Officer appointed by the Town of Ladysmith

"Responsible person" means a person who owns, controls, manages, supervises or operates common public areas;

"Burning" means to produce smoke, vapour or other substances that can be inhaled;

"Bus stop" means a place on a bus route marked by a sign at which buses stop to pick up and drop off passengers and may include a transit shelter;

"Customer service area" means a partially enclosed or unenclosed area, including a balcony, patio, yard or side walk, that is part of or connected to or associated with a business or use in a building or premises that includes the service of food or alcoholic drinks to customers or other persons for consumption on site;

"Designated public space" includes but is not limited to public playing fields, public playgrounds, public squares, and outdoor public places where individuals are required to queue for the receipt of any service;

"Outdoor workplace" means any outdoor place used in conjunction with the workplace, including but not limited to construction and marine sites as well as sites with flag persons;

"Park" means any real property or property subject to a right of occupation by the Town for the purpose of pleasure, recreation or community uses of the public, including playgrounds, sport courts, natural and landscaped areas, sports fields, trails, walkways and other public places and all improvements and may include beaches, and other public places adjacent to streams including land covered by water, but does not include the travelled portion of a highway;

"Public Facility" includes but is not limited to any outdoor gathering place, buildings and land owned or operated by the Town, including but not limited to parks, playgrounds, sports fields and outdoor public places where individuals are required to queue for the receipt of nay service;

"Smoke" or "smoking" means the inhaling, exhaling, burning or carrying of a lighted cigarette, a lighted cigarette, cigar, pipe or other lighted smoking device or electronic smoking device that burns or heats tobacco, marijuana, or any other weed or substance. It does not include the carrying of lighted incense or smoking as part of a traditional aboriginal cultural activity;

"Outdoor workplace" means any outdoor place sed in conjunction with the workplace including but not limited to construction and marine sites as well as sites with flag persons.

2. Severability

A decision by a court of competent jurisdiction that any part of this Bylaw is illegal, void or unenforceable severs that part from this Bylaw and is not to affect the balance of this Bylaw.

3. Enforcement

The Bylaw Enforcement Officers of the Town of Ladysmith shall be responsible for administration of this Bylaw.

4. Duty of Administration

The intent of this Bylaw is to set standards in the general public interest, and not to impose a duty on the Town of Ladysmith, its employees or any Peace Officer to enforce its provisions and:

- (a) a failure to administer or enforce its provisions or the incomplete or inadequate administration or enforcement of its provisions is not to give rise to a cause of action in favour of any person; and
- (b) the grant of any approval or permission or issuance of any permit is not a representation, warranty or statement of compliance with the Bylaw and the issuance thereof in error is not to give rise to a cause of action.

HEALTH REGULATIONS

5. Prohibition of Smoking

No person shall smoke in, at, on or within 7 meters of any of the following:

- (a) any part of a park within the Town of Ladysmith
- (b) a bus stop;
- (c) a customer service area;
- (d) any designated public place;
- (e) any outdoor workplace;
- (f) common areas of apartment buildings, condominiums and dormitories;
- (g) school grounds;
- (h) motor vehicles when youth under 16 years of age are present;
- (i) any public facility
- (i) any fully or substantially enclosed workplace
- (k) any public entrance, open window or air intake

6. Enforcement of Ban on Smoking

A responsible person must not suffer or allow a person to smoke in any of the areas specified in section 5 (a) through (k)

VIOLATIONS AND PENALTIES

7. Offences Under Bylaw

A person who:

a. violates any provision of this Bylaw or does any act or thing which violates any provision of this Bylaw or allows or permits any other person to do any act or thing which violates any provision of this Bylaw;

- b. neglects to do or refrains from doing anything required to be done by any provision of this Bylaw; or
- c. fails to comply or allows another person to fail to comply, with an order or direction given under any provision of this Bylaw;

is guilty of an offence against this Bylaw, and liable to the penalties imposed under this Bylaw Section 3.

8. Fine for offence

Every person who commits an offence against this Bylaw is punishable on conviction by a fine of not less than \$xx and not more than \$xx for each offence. Each day that an offence against this Bylaw continues or exists shall be deemed to be a separate offence.

ENACTMENT

5. Force and Effect

This Bylaw comes into force and takes effect upon adoption.

6. Citation

This Bylaw may be cited for all purposes as "Town of Ladysmith Smoking Regulation Bylaw, 2017, No. 1936".

READ A FIRST TIME	on the	day of	,
READ A SECOND TIME	on the	day of	,
READ A THIRD TIME	on the	day of	,
ADOPTED	on the	day of	,
DEPOSITED WITH THE MINISTER OF HEALTH	on the	day of	,
			Mayor (A. Stone)
		Corporate	e Officer (J. Winter)



PRIME MINISTER . PREMIER MINISTRE

November 30, 2017

Dear Friends:

I am pleased to extend my warmest greetings to everyone taking part in the 30th anniversary of the Ladysmith Festival of Lights.



This annual event is a wonderful opportunity for the residents of Ladysmith to share a cherished tradition with visitors from across the region. Featuring a parade, over 200,000 glowing Christmas lights and a sparkling fireworks display, the Ladysmith Festival of Lights is sure to please everyone in attendance.

I would like to thank the organizers and the many volunteers who make this exciting event possible year after year. Your enthusiasm and hard work are vital to the success of this outstanding community showcase.

On behalf of the Government of Canada, I offer my best wishes for an enjoyable and memorable festival.

Sincerely,

The Rt. Hon. Justin P. J. Trudeau, P.C., M.P.

Prime Minister of Canada