

**MINUTES OF A MEETING OF THE
MUNICIPAL SERVICES COMMITTEE
MONDAY, MARCH 12, 2018
CALL TO ORDER 6:36 P.M.
COUNCIL CHAMBERS, CITY HALL**

COUNCIL MEMBERS PRESENT:

Councillor Rob Hutchins (Chair)	Mayor Aaron Stone	Councillor Steve Arnett
Councillor Cal Fradin	Councillor Joe Friesenhan	Councillor Carol Henderson
Councillor Duck Paterson		

STAFF PRESENT:

Guillermon Ferrero	Felicity Adams	Erin Anderson
Joanna Winter	Ray Delcourt	

CALL TO ORDER

Councillor Hutchins called this Meeting of the Municipal Services Committee to order at 6:36 p.m.

AGENDA APPROVAL**MS 2018-006**

Moved and seconded:

That the agenda for this March 12, 2018 meeting of the Municipal Services Committee be approved with the following changes:

- Add 6.3 -- Garden Suites
- Move 6.1 – Fire/Rescue Traffic Control – under ‘Reports’ as new item 4.1

Motion carried.

MINUTES**MS 2018-007**

Moved and seconded:

That the minutes of the Municipal Services Committee meeting held February 19, 2018 be approved.

Motion carried.

DELEGATION

Rod Smith, Managing Director, Ladysmith Maritime Society

Mayor Stone noted that there would be no delegation at this meeting.

REPORTS**Fire/Rescue Traffic Control**

The Committee discussed the costs incurred when members of

Ladysmith Fire/Rescue perform traffic control services at traffic accidents.

MS 2018-008

Moved and seconded:

That the Committee recommend that Council request the Cowichan Valley Regional District to propose a regional resolution to the union of British Columbia Municipalities seeking reimbursement for costs incurred when Fire/Rescue organizations in the region perform traffic control services at motor vehicle accidents.

Motion carried.

Establish a Vancouver Island-wide Inter-Community Business Licence (ICBL)

MS 2018-009

Moved and seconded:

That the Committee recommend that Council direct staff to:

1. Receive the report from the Director of Financial Services regarding the opportunity to establish a Vancouver Island-wide Inter-community Business Licence.
2. Direct staff to prepare an amendment to "Town of Ladysmith Inter-Community Business Licence Bylaw 2013, No. 1839" to establish a Vancouver Island-wide Inter-community Business Licence.

Motion carried.

Building Inspector's Report to February 28, 2018

MS 2018-010

Moved and seconded:

That the Committee receive the Building Inspector's Report for the months January to February 2018.

Motion carried.

Ladysmith Fire/Rescue Reports for October, November and December 2017

MS 2018-011

Moved and seconded:

That the Committee receive the Ladysmith Fire/Rescue Reports for the months October to December 2017.

Motion carried.

Coastal Animal Control Services Reports for October, November and December 2017

MS 2018-012

Moved and seconded:

That the Committee receive the Coastal Animal Control Services Reports for the months October to December 2017.

Motion carried.

2018 Grants-in-Aid Report and Deliberations

Moved and seconded:

MS 2018-013

That the Committee recommend the following list of 2018 Grants in Aid to Council for consideration:

Ladysmith Festival Of Lights	12,000
Ladysmith Fire Rescue - Santa Parade	1,200
Ladysmith Golf Club Society	5,000
Ladysmith Citizens on Patrol	1,500
Old English Car Club Central Island Branch	250
Ladysmith District Historical Soc. - Industrial Heritage Preservation	7,000
Art Council of Ladysmith and District- Arts on the Avenue	1,500
Ladysmith and District Marine Rescue Society	2,500
Art Council of Ladysmith and District Waterfront Gallery	1,000
Ladysmith Downtown Business Association(Grand Christmas)	1,500
Ladysmith Show and Shine	500
257 RCACS Parent Committee (Ladysmith Air Cadets)	0
Ladysmith Downtown Business Association(Old Time Christmas)	1,500
Ladysmith Ambassador Program	1,500
Ladysmith Fire Rescue - Community Haunted House	0
LAFF	2,500
Ladysmith Community Gardens Society	650
Ladysmith Celebrations Society	8,000
Cowichan Family Caregivers Support Society	750
St Phillips Anglican Church - Open Table	500
Cowichan Social Planning Society	0
Ladysmith Maritime Society	1,500
Stz'uminus First Nation (Aboriginal Day)	1,200
Waiving Fees	4,000
LSS - Frank Jameson Bursary	1,500

Motion carried.

Free Salt to Residents

Council discussed the cost and intent of offering the free salt and gravel mixture to residents to keep sidewalks clear in winter, and agreed that the practice should continue. Staff will put up additional signage as a reminder that the box is not refilled when the Public Works office is closed, and that the mix is for residential use only.

Garden Suites

Councillor Arnett requested clarification of the definition of 'coach houses' in relation to 'garden suites' in discussions on carriage houses and accessory buildings.

UNFINISHED BUSINESS

Discussion regarding the Potential Banning of Single Use Checkout Bags

The Committee agreed to continue with consultation and plans for appropriate mitigation on the potential ban of single use shopping bags in Ladysmith.

MS 2018-014

Moved and seconded:

That Councillor Friesenhan and Mayor Stone consult with the Ladysmith Downtown Business Association and the Ladysmith Chamber of Commerce to seek their opinions on a possible ban on single use shopping bags in Ladysmith.

Motion carried.

ADJOURNMENT

MS 2018-015

Moved and seconded:

That this meeting of the Municipal Services Committee adjourn at 8:27 p.m.

Motion carried.

CERTIFIED CORRECT:

Chair (Councillor R. Hutchins)

Corporate Officer (J. Winter)