



**MINUTES OF A MEETING OF THE
MUNICIPAL SERVICES COMMITTEE**

Monday, September 9, 2019

6:30 P.M.

Council Chambers, City Hall

Council Members Present:

Councillor Duck Paterson (Chair)
Mayor Aaron Stone
Councillor Amanda Jacobson
Councillor Rob Johnson

Councillor Tricia McKay
Councillor Marsh Stevens
Councillor Jeff Virtanen

Staff Present:

Guillermo Ferrero
Erin Anderson
Jake Belobaba
Geoff Goodall

Clayton Postings
Joanna Winter
Mike Gregory
Sue Bouma

1. CALL TO ORDER

Councillor Paterson called this meeting of the Municipal Services Committee to order at 6:30 p.m.

2. AGENDA APPROVAL

MS 2019-041

That the agenda for this September 9, 2019 meeting of the Municipal Services Committee be approved.

Motion Carried

3. MINUTES

3.1 Minutes of the Municipal Services Committee Meeting held June 10, 2019

MS 2019-042

That the minutes of the Municipal Services Committee meeting held June 10, 2019 be approved.

Motion Carried

4. REPORTS

4.1 2019 Second Quarter Financial Report

Staff responded to questions from Council about the 2019 Second Quarter Financial report. Councillor Johnson complimented staff for the clarity and accessibility of the report.

MS 2019-043

That the Committee receive for information purposes the 2019 Second Quarter Financial Report from the Director of Financial Services.

Motion Carried

4.2 Building Inspector's Report to July 31, 2019

MS 2019-044

That the Committee receive the Building Inspector's Report for the months April to July 2019.

Motion Carried

4.3 Ladysmith Fire/Rescue Reports for the months April, May and June 2019

Councillor Paterson requested that the Fire/Rescue reports also include a breakdown of motor vehicle incidents to identify how many occur on the Trans-Canada Highway compared to the number that occur locally.

MS 2019-045

That the Committee receive the Ladysmith Fire/Rescue Reports for the months April to June 2019.

Motion Carried

4.4 Coastal Animal Control Services Reports for the months April, May and June 2019

Councillor Johnson requested that the Coastal Animal Control Services reports include a breakdown of the number of incidents that occur at Transfer Beach compared to those that occur in the rest of the community.

MS 2019-046

That the Committee receive the Coastal Animal Control Services Reports for the months April to June 2019.

Motion Carried

5. COUNCIL SUBMISSIONS

5.1 Grant Writing for Community Groups (Councillor Jacobson)

MS 2019-047

That the Committee recommend to Council that staff be directed to report back to Council on options for presenters and costs for hosting grant writing workshops this fall for local non-profit organizations.

Motion Carried

5.2 Views Along Trans-Canada Highway Through Ladysmith (Councillor Virtanen)

MS 2019-048

That the Committee recommend to Council that staff be directed to monitor the trees along the Trans-Canada Highway through the fall and to return to the Municipal Services Committee in the winter to discuss the feasibility of and options for improving water views from the Trans-Canada Highway through Ladysmith.

Motion Carried

6. UNFINISHED BUSINESS

6.1 Cannabis - Discussion of Survey Results

MS 2019-049

That the Committee recommend to Council that staff be directed to prepare the necessary bylaw amendments to allow the retail sale of cannabis in a specified area of commercially zoned properties including

1st Avenue and Esplanade between Ludlow and Baden-Powell Streets, as well as at Coronation Square.

Motion Carried

MS 2019-050

That the Committee recommend to Council that staff be directed to include in the bylaw amendment to allow the retail sale of cannabis in Ladysmith a specified area of properties zoned light industrial in the area generally described as Ludlow Road and Rocky Creek Road.

Motion Carried

OPPOSED: Councillors Johnson, Paterson and McKay.

7. NEW BUSINESS

7.1 Cowichan Housing Association

MS 2019-051

That the Committee recommend that Council appoint Councillor Stevens to serve on the Regional Housing Service Community Advisory Committee.

Motion Carried

8. ADJOURNMENT

MS 2019-052

That this meeting of the Municipal Services Committee adjourn at 7:32 p.m.

Motion Carried

Chair (Councillor D. Paterson)

Corporate Officer (J. Winter)