



**MINUTES OF A MEETING OF THE
COMMITTEE OF THE WHOLE**

**Tuesday, July 14, 2020
6:30 P.M.**

This meeting will be held electronically as per Ministerial Order No. M192

Council Members Present:

Councillor Jeff Virtanen (Chair)
Mayor Aaron Stone

Councillor Duck Paterson
Councillor Rob Johnson

Staff Present:

Erin Anderson
Donna Smith
Geoff Goodall
Mike Gregory

Jake Belobaba
Chris Barfoot
Chris Geiger

1. CALL TO ORDER

Councillor Virtanen called this meeting of the Committee of the Whole to order at 6:30 p.m., recognizing the traditional unceded territory of the Stz'uminus People.

2. AGENDA APPROVAL

CW 2020-024

That the agenda for this July 14, 2020 meeting of the Committee of the Whole be approved.

Motion Carried

3. MINUTES

3.1 Minutes of the Committee of the Whole Meeting held March 10, 2020

CW 2020-025

That the minutes of the Committee of the Whole meeting held March 10, 2020 be approved.

Motion Carried

4. REPORTS

4.1 Building Inspector's Report from January to June, 2020

CW 2020-026

That the Committee receive the Building Inspector's Report for the months January to June, 2020.

Motion Carried

4.2 Ladysmith Fire/Rescue Reports for January to June, 2020

CW 2020-027

That the Committee receive the Ladysmith Fire/Rescue Reports for the months January to June, 2020.

Motion Carried

4.3 Coastal Animal Control Services Reports for January to April, 2020

CW 2020-028

That the Committee receive the Coastal Animal Control Services Reports for the months January to April, 2020.

Motion Carried

4.4 Bylaw Enforcement Report for January to June, 2020

CW 2020-029

That the Committee receive the Bylaw Enforcement Report for the months January to June, 2020.

Motion Carried

4.5 Tax Sale for 2020

CW 2020-030

That the Committee recommend to Council that the 2020 Annual Tax Sale be deferred until 2021 and that staff be directed to prepare a bylaw accordingly.

Motion Carried

4.6 2020 Q1 & Q2 (January – June) Financial Update

CW 2020-031

That the Committee receive the January to June, 2020 Financial Update report from the Director of Financial Services.

Motion Carried

4.7 Tree, Bench and Amenity Dedication Policy

CW 2020-032

That the Committee recommend that Council:

1. Repeal Park Bench Donations Guidelines Policy 12-5810-A, and replace with a new policy to include the dedication of trees, benches and other amenities; and
2. Direct staff to prepare an amendment to the “Town of Ladysmith Fees and Charges Bylaw 2008, No. 1644” to:
 - a. increase the Memorial Park Bench Fee to \$3,950.00; and
 - b. add a “Program Renewal Fee’ of \$1,050.00.

Motion Carried

OPPOSED: Councillor Johnson

4.8 2020-2023 Strategic Priorities Update

CW 2020-033

That the Committee receive for information the strategic priorities update entitled “2020-2023 Strategic Plan” dated July 14, 2020.

Motion Carried

5. NEW BUSINESS

The Committee discussed holding information workshops periodically to discuss specific issues outside of the regular Council meeting format. It was suggested that the idea be revisited once the new Chief Administrative Officer is hired and in place.

6. ADJOURNMENT

CW 2020-034

That this meeting of the Committee of the Whole adjourn at 7:21 p.m.

Motion Carried

Chair (Councillor J. Virtanen)

Corporate Officer (D. Smith)

Subject to Adoption