



COMMITTEE OF THE WHOLE MEETING

MINUTES

Tuesday, September 28, 2021

6:30 P.M.

This meeting was held electronically as per Ministerial Order No. M192

Council Members Present:

Councillor Tricia McKay, Chair
Councillor Amanda Jacobson
Councillor Duck Paterson

Councillor Marsh Stevens
Councillor Jeff Virtanen

Council Members Absent:

Mayor Aaron Stone

Councillor Rob Johnson

Staff Present:

Allison McCarrick
Erin Anderson
Chris Barfoot
Jake Belobaba
Geoff Goodall

Donna Smith
Chris Geiger
Mike Gregory
Sue Bouma

1. CALL TO ORDER AND ACKNOWLEDGEMENT

Councillor McKay, Chair, called this Committee of the Whole meeting to order at 6:30 p.m., and acknowledged with gratitude that it was being held on the traditional unceded territory of the Stz'uminus First Nation.

2. AGENDA APPROVAL

CW 2021-053

That the agenda for this September 28, 2021 Committee of the Whole meeting be approved.

Motion Carried

3. MINUTES

3.1 Minutes of the Committee of the Whole Meeting held July 13, 2021

CW 2021-054

That the minutes of the Committee of the Whole meeting held July 13, 2021 be approved.

Motion Carried

4. REPORTS

4.1 Building Inspector's Report for May to August 2021

CW 2021-055

That the Committee receive the Building Inspector's Report for the months May to August 2021.

Motion Carried

4.2 Ladysmith Fire/Rescue Reports for May to August 2021

CW 2021-056

That the Committee receive the Ladysmith Fire/Rescue Reports for the months May to August 2021.

Motion Carried

4.3 Coastal Animal Control Services Reports for April to June 2021

CW 2021-057

That the Committee receive the Coastal Animal Control Services Reports for the months April to June 2021.

Motion Carried

4.4 RCMP Reports for Quarters 1 and 2, 2021

CW 2021-058

That the Committee receive the RCMP Reports for the first and second quarter of 2021.

Motion Carried

4.5 2021 Q2 (April – June) Financial Update

CW 2021-059

That the Committee receive the staff report dated September 28, 2021, regarding the 2021 Quarter 2 Financial Update.

Motion Carried

4.6 Financial Impact of new Summer Water Rates and Single Family Dwelling with Base Rates

CW 2021-060

That the Committee recommend that Council direct staff to amend “Waterworks Regulations Bylaw 1999, No. 1298” to include:

1. A single family dwelling with a suite rate structure based on 1.5 times the single family dwelling charge and allowing an initial consumption of 37.5m³ per quarter; and
2. A new step rate for water consumption greater than 200m³ for single family dwellings for only the quarters April to June and July to September, at a rate of \$3.1701 per cubic metre subject to bylaw amendments.

Motion Carried

4.7 Proposed Amendments to “Council Procedure Bylaw 2009, No. 1666”

CW 2021-061

That the Committee recommend that Council direct staff to prepare amendments to “Council Procedure Bylaw 2009, No. 1666” as identified in the staff report dated September 28, 2021, including:

1. Various housekeeping amendments;
2. Scheduling specifications to ensure that a meeting is not held during the first week of January and that only one meeting is held in August;
3. Changing the Regular Council Meeting start time to 6:00 p.m.;
4. Removing the section on Public Hearings and preparing a Public Hearing Policy; and
5. Adding wording to reflect recent amendments to the *Community Charter* related to electronic meetings.

CW 2021-062**AMENDMENT**

By unanimous consent the Committee agreed to amend Item 3 of Resolution CW 2021-061 by changing the start time of Regular Council Meetings to 6:30 p.m.

Amendment Carried

Resolution CW 2021-061 as amended, reads:

That the Committee recommend that Council direct staff to prepare amendments to “Council Procedure Bylaw 2009, No. 1666” as identified in the staff report dated September 28, 2021, including:

1. Various housekeeping amendments;
2. Scheduling specifications to ensure that a meeting is not held during the first week of January and that only one meeting is held in August;
3. Changing the Regular Council Meeting start time to 6:30 p.m.;
4. Removing the section on Public Hearings and preparing a Public Hearing Policy; and
5. Adding wording to reflect recent amendments to the *Community Charter* related to electronic meetings.

Main Motion, as Amended, Carried

4.8 Two-Storey Coach Houses**CW 2021-063**

That the Committee recommend that Council direct staff to:

1. Bring forward amendments to:
 - a. “Official Community Plan Bylaw 2003, No. 1488”,
 - b. “Town of Ladysmith Zoning Bylaw 2014, No. 1860”; and
 - c. “Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905”;

related to coach houses as outlined in the September 28, 2021 staff report; and

2. Develop a design preauthorization program for coach houses as outlined in the September 28, 2021 staff report to the Committee of the Whole.

Motion Carried

5. COUNCIL SUBMISSIONS

5.1 Inclusion of the Hul'qumi'inum Name on the Transfer Beach Park Sign

5.2 Coast Salish Welcoming Figure

CW 2021-064

That the Committee recommend that Council direct staff to consult with Stz'uminus First Nation and report back to Council regarding the potential for both the inclusion of the Hul'qumi'inum name on the Transfer Beach sign and a Coast Salish Welcoming Figure at Transfer Beach.

Motion Carried

6. ADJOURNMENT

CW 2021-065

That this meeting of the Committee of the Whole adjourn at 7:14 p.m.

Motion Carried

CERTIFIED CORRECT:

Chair (Councillor T. McKay)

Corporate Officer (D. Smith)