



## COMMITTEE OF THE WHOLE MEETING MINUTES

Tuesday, March 14, 2023

6:30 P.M.

Ladysmith Seniors Centre  
630 2nd Avenue

### **Council Members Present:**

Councillor Amanda Jacobson, Chair  
Mayor Aaron Stone  
Councillor Ray Gourlay  
Councillor Tricia McKay

Councillor Duck Paterson  
Councillor Marsh Stevens  
Councillor Jeff Virtanen

### **Staff Present:**

Allison McCarrick  
Erin Anderson  
Chris Barfoot  
Jake Belobaba

Ryan Bouma  
Matt O'Halloran  
Sue Bouma

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## 1. CALL TO ORDER AND ACKNOWLEDGEMENT

Councillor Jacobson, Chair, called the Committee of the Whole meeting to order at 6:31 p.m. and acknowledged with gratitude that it was being held on the traditional, unceded territory of the Stz'uminus First Nation.

## 2. AGENDA APPROVAL

### **CW 2023-012**

That the agenda for this March 14, 2023 Committee of the Whole meeting be approved as amended to include the following items, received after publication of the agenda:

- Item 6.1., "Ladysmith Detachment Annual Policing Priorities" - add the 2022 RCMP quarterly reports as a supplement to the agenda item; and
- Item 7.2., "User Fees for Town EV Charging Stations" - Mayor Stone has requested that the Committee discuss the Town EV Charging Stations and the possibility of applying user fees.

*Motion Carried*

### **3. MINUTES**

#### **3.1 Minutes of the Committee of the Whole Meeting held January 17, 2023**

##### **CW 2023-013**

That the minutes of the Committee of the Whole meeting held January 17, 2023 be approved.

*Motion Carried*

### **4. DELEGATION**

#### **4.1 Every Child Matters Decal Initiative**

Carmen LeBlanc of Fortis BC outlined the development and purpose of the "Every Child Matters" decal initiative, stating that the decal serves as a daily point of reflection while underscoring Fortis' commitment to reconciliation and action within the communities they serve. Artist John Marston discussed the spirit, intent and meaning behind the image he created for the initiative.

Ms. LeBlanc and Mr. Marston responded to Council's questions. Council expressed their appreciation for the initiative and thanked them for their presentation.

##### **CW 2023-014**

That the Committee recommend that Council direct staff to prepare a report for the next possible Council meeting regarding the "Every Child Matters" decal initiative, examining policy limitations, cost, and a possible donation.

*Motion Carried*

### **5. REPORTS**

#### **5.1 Replacing Flowers with Drought Resistant Plants on 1st Ave**

##### **CW 2023-015**

That the Committee recommend that Council direct staff to continue with status quo planting on 1<sup>st</sup> Avenue based on recent past practice.

*Motion Carried*

**CW 2023-016**

That the Committee direct staff to report back to the Committee with a list of plantings that were purposefully dedicated with historical significance.

*Motion Carried*

**5.2 2023 Grant-in-Aid Requests**

The Committee discussed the grant-in-aid requests for 2023 and made tentative allocations to the various organizations prior to finalizing their decisions.

Prior to discussion of the Cowichan Family Caregivers Support Society, Councillor McKay declared a conflict of interest due to her association with the society and vacated the meeting at 7:23 p.m. She returned to the meeting at 7:24 p.m.

Prior to discussion of the Show and Shine Grant-in Aid allocation, Councillor Paterson declared a conflict of interest due to his membership with the organization and vacated the meeting at 7:29 p.m. He returned to the meeting at 7:30 p.m.

**CW 2023-017**

That the Committee recommend that \$2000 be allocated to the "Waiving of Fees" category of the 2023 Grants-in-Aid budget.

**CW 2023-018**

**AMENDMENT**

That resolution CW 2023-017 be amended to increase the recommended amount to be allocated to the "Waiving of Fees" 2023 Grants-in Aid category to \$2500.

*Amendment Carried*

**Resolution CW 2023-017, as amended reads:**

That the Committee recommend that \$2500 be allocated to the "Waiving of Fees" category of the 2023 Grants-in-Aid budget.

*Main Motion, as Amended, Carried*

**CW 2023-019**

That the Committee recommend that \$5000 be allocated to the "Late Applications" category of the 2023 Grants-in-Aid budget.

*Motion Carried*

**CW 2023-020**

That the Committee recommend that the 2023 Grants-in-Aid allocation for the Arts Council be increased to \$7000.

*Motion Carried*

OPPOSED: Councillor Gourlay

**CW 2023-021**

That the Committee recommend that the remaining \$1500 in the 2023 Grants-in-Aid budget be allocated to the "Late Applications" category.

*Motion Carried*

OPPOSED: Councillor Gourlay

**CW 2023-022**

That the Committee recommend that \$1500 from the 2023 Grants-in-Aid Late Applications category be allocated to the Big Brothers Big Sisters Central Vancouver Island organization.

*Motion Carried*

OPPOSED: Councillor Stevens

**CW 2023-023**

That the Committee recommend that:

1. Council approve the following 2023 Grants-in-Aid allocated amounts;

| Organization   | Approved |
|--|----------|
| Art Council of Ladysmith and District (Arts on Avenue) | 7,000    |
| Cowichan Family Caregivers Support Society             | 1,000    |
| Ladysmith and District Historical Society              | 6,000    |
| Ladysmith and District Marine Rescue Society           | 2,500    |
| Ladysmith Celebrations Society                         | 10,000   |

|   |        |
|---|--------|
| Ladysmith Downtown Business Association                                       | 5,000  |
| Ladysmith Family and Friends Society  | 2,500  |
| Ladysmith Festival of Lights  | 10,000 |
| Ladysmith Fire Rescue - Santa Parade  | 1,500  |
| Ladysmith Little Theatre  | 2,500  |
| Ladysmith Maritime Society  | 1,500  |
| Ladysmith Show and Shine  | 2,000  |
| Old English Car Club Central Island Branch                                    | 600    |
| Big Brothers Big Sisters Central Vancouver Island                             | 1,500  |
| 257 RCACS Parent Committee (Sponsoring Committee of the Ladysmith Air Cadets) | 1,000  |
| Ladysmith Secondary School-Frank Jameson Bursary                              | 1,500  |
| Waiving Fees  | 2,500  |
| Late Applications/Council discretion  | 5,070  |

and

2. Include \$3,000 in the 2023 budget to offer a grant writing consultation service provided by a specified consultant on a first come first served basis.

*Motion Carried*

Councillor Gourlay vacated the meeting at 7:46 p.m.

**6. DISCUSSION**

**6.1 Ladysmith Detachment Annual Policing Priorities for 2023 to 2024**

**CW 2023-024**

That the Committee recommend that Council direct staff to invite a member of the RCMP to attend a future Council meeting to discuss the Ladysmith Detachment Annual Policing Priorities for 2023 to 2024.

*Motion Carried*

**7. COUNCIL SUBMISSIONS**

**7.1 Ladysmith Temporary Art Program**

**CW 2023-025**

That the Committee recommend that Council ratify the changes proposed by the Public Art Task Group to their Policy and Procedures and Terms of Reference documents and support the group in exploring a temporary art program for Ladysmith.

*Motion Carried*

**7.2 User Fees for Town EV Charging Stations**

**CW 2023-026**

That the Committee direct staff to gather information from Vancouver Island local governments on EV charging station user fees and report back to the Committee with fee options to ensure cost recovery for energy consumption, maintenance and end of life replacement of charging infrastructure.


*Motion Carried*


**8. ADJOURNMENT**

**CW 2023-027**

That this Committee of the Whole meeting adjourn at 8:09 p.m.

*Motion Carried*

  
Chair (Councillor A. Jacobson)

CERTIFIED CORRECT  
  
Corporate Officer (M. O'Halloran)