



COMMITTEE OF THE WHOLE MEETING MINUTES

Tuesday, March 11, 2025

6:30 P.M.

Ladysmith Seniors Centre

630 2nd Avenue

Council Members Present:

Councillor Jeff Virtanen, Chair
Councillor Ray Gourlay

Acting Mayor Tricia McKay
Councillor Duck Paterson

Council Members Absent:

Councillor Amanda Jacobson

Councillor Marsh Stevens

Staff Present:

Allison McCarrick
Chris Barfoot
Jake Belobaba
Chris Geiger

Sue Bouma
Nick Pescod
Hayley Young

1. **CALL TO ORDER AND ACKNOWLEDGEMENT**

Councillor Virtanen, Chair, called this Committee of the Whole meeting to order at 6:30 p.m., and acknowledged with gratitude that it was being held on the unceded territory of the Stz'uminus First Nation.

2. **AGENDA APPROVAL**

CW 2025-013

That the agenda for this March 11, 2025 Committee of the Whole meeting be approved.

Motion Carried

3. MINUTES

3.1 Minutes of the Committee of the Whole Meeting held January 28, 2025

CW 2025-014

That the minutes of the Committee of the Whole meeting held January 28, 2025 be approved.

Motion Carried

4. REPORTS

4.1 Short-term Rental Regulation

CW 2025-015

That the Committee recommend that Council:

1. Give first and second readings to “Official Community Plan Bylaw 2022, No. 2200, Amendment Bylaw 2025, No. 2205”; and
2. Undertake consultation and a public hearing pursuant to the *Local Government Act*.

Motion Carried

4.2 Amendment to “Dog Licencing, Control & Pound Bylaw 1996, No. 1155”

CW 2025-016

That the Committee recommend that Council direct staff to prepare a bylaw to amend “Dog Licencing, Control and Pound Bylaw 1996, No. 1155”, to ensure its compliance with the “*British Columbia Guide Dog and Service Dog Act*” [SBC 2015].

Motion Carried

4.3 Protective Services Annual Report 2024

CW 2025-017

That the Committee receive the report dated March 11, 2025 from the Manager of Protective Services regarding the 2024 activities of the Protective Services Department.

Motion Carried

CW 2025-018

That the Committee recommend that Council direct staff to send a letter to the Royal Canadian Marine Search and Rescue (RCMSAR) Branch 29 in Ladysmith, recognizing their outstanding contributions to marine safety and emergency response, and congratulating them on receiving the Emergency Management Exemplary Service Award.

Motion Carried

5. COUNCIL SUBMISSIONS

5.1 Condition of Some Older Buildings in the Downtown Core

Councillor Paterson addressed the issue of downtown buildings in disrepair, expressing concerns regarding public safety and the negative impact of their unsightly condition on the town's reputation.

CW 2025-019

That the Committee recommend that Council direct staff to investigate potential hazards in buildings brought forward to the Committee by Councillor Paterson and return to Council with recommendations for next steps.

Motion Carried

6. ADJOURNMENT

CW 2025-020

That this Committee of the Whole Meeting be adjourned at 7:19 p.m.

Motion Carried

CERTIFIED CORRECT

Chair (Councillor J. Virtanen)

Corporate Officer (S. Bouma)