



COMMITTEE OF THE WHOLE MEETING MINUTES

Tuesday, September 9, 2025

6:30 P.M.

Ladysmith Seniors Centre

630 2nd Avenue

Council Members Present:

Councillor Ray Gourlay, Chair

Mayor Deena Beeston

Councillor Tricia McKay

Councillor Duck Paterson

Councillor Marsh Stevens

Councillor Jeff Virtanen

Council Members Absent:

Councillor Amanda Jacobson

Staff Present:

Allison McCarrick

Chris Barfoot

Tim Tanton

Chris Geiger

Matt Foster

Sue Bouma

Nick Pescod

Hayley Young

1. CALL TO ORDER AND ACKNOWLEDGEMENT

Councillor Gourlay, Chair, called this Committee of the Whole meeting to order at 6:30 p.m., and acknowledged with gratitude that it was being held on the unceded territory of the Stz'uminus First Nation.

2. AGENDA APPROVAL

CW 2025-052

That the agenda for this September 9, 2025 Committee of the Whole meeting be approved as amended to include the 2025 Spring Cleanup survey results as an attachment to item 6.1 "Verbal Report - Spring Cleanup Survey".

Motion Carried

3. MINUTES

3.1 Minutes of the Committee of the Whole Meeting held July 15, 2025

CW 2025-053

That the minutes of the Committee of the Whole meeting held July 15, 2025 be approved.

Motion Carried

4. REPORTS

4.1 Building Inspector's Report for May to August 31, 2025

CW 2025-054

That the Committee receive the Building Inspector's Report for the months May to August 2025.

Motion Carried

4.2 Ladysmith Fire/Rescue Reports for May to July 2025

Chris Geiger, Manager of Protective Services, introduced Matt Foster as the new full-time Deputy Fire Chief. Council welcomed him to the Town.

CW 2025-055

That the Committee receive the Ladysmith Fire/Rescue Reports for the months May to July 2025.

Motion Carried

4.3 Coastal Animal Control Services Reports for April to June 2025

Councillor Paterson requested that future Animal Control Service reports include information on infractions at events.

CW 2025-056

That the Committee receive the Coastal Animal Control Services Reports for the months April and May 2025.

Motion Carried

5. COUNCIL SUBMISSIONS

5.1 Active Transportation Budget Reserve - Councillor Stevens

CW 2025-057

That the Committee recommend that Council allocate 1% of annual municipal taxation to the Active Transportation Reserve in each year of the 2026 to 2030 Financial Plan.

CW 2025-058

AMENDMENT

That Council amend resolution CW 2025-057 to reduce the allocation from 1% to 0.5%.

Amendment Defeated

OPPOSED: Mayor Beeston, Councillors Paterson and Virtanen.

CW 2025-057

The question was called on the main motion as presented.

Motion Defeated

OPPOSED: Mayor Beeston, Councillors McKay, Paterson and Virtanen.

5.2 Traffic Calming Considerations - Councillor Gourlay and Paterson

CW 2025-059

That the Committee recommend that Council direct staff to present a report at the November Committee of the Whole meeting detailing potential traffic calming measures for the downtown core and key park access locations.

Motion Carried

6. UNFINISHED BUSINESS

6.1 Verbal Report - Spring Cleanup Survey

Nick Pescod, Communications & Engagement Specialist, presented the results of the Annual Spring Cleanup survey, noting that 162 responses were received. He provided an overview of service usage and key themes, including communication effectiveness and concerns.

Pescod recommended that, if Council proceeds with the program, a communications plan be considered, and noted that the Communications Department will issue a news release with the survey results. He responded to Council's questions, and Council thanked him for his work on the survey.

7. ADJOURNMENT

CW 2025-060

That this Committee of the Whole Meeting be adjourned at 7:36 p.m.

Motion Carried

CERTIFIED CORRECT

Chair (Councillor R. Gourlay)

Corporate Officer (S. Bouma)