



## Notes from the Official Community Plan Steering Committee Meeting Held on May 20, 2021 at 3pm by Zoom

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### Attendees:

Mayor Stone	Allison McCarrick	Emily Weeks	Cyndi Beaulieu
Chief Harris	Quentin Goodbody	Geoff Dean	Martin Byrne
Duck Paterson	Isabel Anderson	David Grimstead	Mark Drysdale
Rob Johnson	Tamara Hutchinson	Brian Childs	Jason Harrison
Jake Belobaba	Jennifer Fix (consultant)	Julie Tierney (recorder)	

### Regrets:

Tara Pollock	Jennifer Sibbald	Ray Gauthier	Abbas Farabakhsh
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### Acknowledgement

Mayor Stone gratefully acknowledged with gratitude that this meeting takes place on the traditional, unceded territory of the Stz'uminus First Nation.

### Introduction

J. Belobaba welcomed committee members and provided a brief overview.

### Community Engagement Plan Review

J. Fix shared her screen and reviewed the Community Engagement Plan (CEP), a living document to be updated as circumstances change and lessons are learned. The CEP covers:

- Project Background
- Engagement Objectives
- Participation Level
- Stakeholders and Partners
- Engagement Activities and Schedules
- Risks and Mitigation Approaches
- Evaluations

J. Fix thanked committee members who provided survey feedback and noted that most changes were made. The first of two surveys is live; the link will be provided to committee members to share with residents if they choose. The official launch will take place on Wednesday, May 27<sup>th</sup>. Printed copies of the survey accompanied with promotional material will be available at FJCC, City Hall, and Development Services.

Committee members were encouraged to promote engagement opportunities by inviting residents to visit the Town's OCP webpage, which highlights the various opportunities as they happen rather than personally gather information from residents; however, if they do receive comment or feedback, to provide details to staff or consultants.

Committee members were informed of virtual workshops planned in June. Three identical, interactive, workshops will be held online and will offer residents and targeted stakeholders an opportunity to discuss diverse topics ranging from transportation and housing, to public spaces and urban growth.

### Youth Engagement

Discussion took place regarding the plans to encourage engagement of local youth by providing one week of full time pay for one or two youth liaisons. I. Anderson offered to distribute information to her peers. J. Fix and I. Anderson to meet at a later date to discuss further.

