

Parks, Recreation & Culture Advisory Committee
Agenda for Meeting to be held on
Wednesday, May 18th, 2022 at 7:00pm in person Frank
Jameson Community Centre at 810 - 6th Avenue

The goal of the Parks, Recreation and Culture Advisory Committee is to provide advice and recommendations to Council regarding the establishment and implementation of Parks, Recreation and Culture priorities in the Town of Ladysmith.

1. Call to Order and Acknowledgement

The Town of Ladysmith acknowledges with gratitude that this meeting takes place on the traditional, unceded territory of the Stz'uminus First Nation.

2. Agenda Approval

3. Minutes

- a) Minutes of the meeting held May 4th, 2022

4. New Business

- a) Skatepark Community Interest Group
- Jesse Manner - Presentation
 - Q & A
- b) Park Implementation Plan: In Person Engagement date selection
- Activities

5. Old Business

6. PRC Department Update

7. Questions

8. Adjournment

Special Meeting
Minutes of the Parks, Recreation & Culture Advisory Committee
Wednesday, May 4, 2022 at 6:30pm
Aggie Hall, 1100 1st Avenue

COMMITTEE MEMBERS PRESENT:

Tim Richards, Chair
Councilor Duck Paterson
Geoff Dean

Bruce Mason
Emily Weeks
Lucy Partington

STAFF PRESENT:

Chris Barfoot, Lead
Kim Cheang
Mike Gregory

REGRETS:

Lynda Baker
Lesley Lorenz

Jacqueline Huard
Kelly Daniels

The meeting was called to order at 6:30pm.

**CALL TO ORDER AND
ACKNOWLEDGEMENT**

The Chair acknowledged with gratitude that this meeting takes place on the traditional, unceded territory of the Stz'uminus First Nation.

AGENDA

2022-12:
That the Parks, Recreation & Culture Advisory Committee approve the agenda for the meeting as presented.
Motion Carried.

MINUTES

2022-13:
That the Parks, Recreation & Culture Advisory Committee approve the minutes of the March 16, 2022 meeting as presented.
Motion Carried

NEW BUSINESS

Park Implementation Plan - Public Engagement Overview

M. Gregory and C. Barfoot provided copies and discussed the Kinsmen Park Plan:

1. Summary
 - History
 - Kinsmen Park Defining Characteristics
 - Potential Future Priorities
2. Public Engagement
 - Launch Survey
 - In Person Engagement
 - Engagement Summary
 - Engagement Summary Presentation
 - Finalize Park Plan

3. Emerging Themes

- Celebrate Culture and Inclusivity
 - Connectivity
 - Sustainability
 - Natural Environment
 - Education and Play
- > The committee made the following recommendations:
- Survey available as a hard copy and online, include schools for input
 - Display multiple boards up along the park fence explaining the process, explain where we are going with it and some of the improvements
 - Change the toilet, it flushes badly
 - M. Gregory will provide the committee a draft of the survey prior to launch
- > Establish a date for committee in-person engagement

Review PATG Draft Guidelines

The following edits were recommended by the committee:

Toolkit #1 - Acquisition of Public Art

- p.2 Conditions: remove “seven or more years; or the prevailing climate of public opinion recommends a review”, replace with “time”. Less restrictive and more prescriptive.

Toolkit #3 – Deaccession of Public Art guidelines.

- p.6, 5 d) update “warrants consideration” to “warrants accepted”
- p.3 Procedures: middle of page remove “seasonal means” and replace with “reasonable means”
- p.3 Procedures: “majority of art professionals” update to “at least two art professionals”

Invitation for Sport Tourism Event Grant Sub-committee (STEGS) Representative

2022-14:

That the Committee select B. Mason as a representative for the Sport Tourism Event Grant Sub-committee.

Motion Carried

PRC DEPARTMENT UPDATE

PRC Department Update

C. Barfoot provided a department update.

NEXT MEETING

Next meeting will be held at 7:00pm, May 18, 2022 at Aggie Hall.

ADJOURNMENT

2022-15:

That the Committee adjourn this meeting at 7:45pm.

Motion Carried

PRC Department Update

ADMINISTRATION SUMMARY

April Drop-In admission were 981 and Membership scans were 3,700 to the facility.

PROGRAM AREA SUMMARY:

HEALTH & WELLNESS

All provincial health orders were lifted as of April 8, 2022. With the removal of appointments, the mask mandate and vaccination passport requirements, Fitness Centre Staff were starting to see some familiar faces return after the two year 'break'.

For the past two years, and due to physical distancing space requirements most Health and Wellness programs had been offered in the gymnasium, but we have smoothly transitioned back into the Upper Hall, for many of these programs. This will now provide more opportunity for use in the gymnasium.

Registration and participation numbers continue to be steady for program areas of health and wellness. On average, Fitness Centre participant usage for April was over 2,000, with an additional 470 users participating in drop-in fitness and sport classes and sessions.

AQUATICS

April was another busy month in Aquatics. On average, there were 2,700 participants in drop-in aquatic programs.

Red Cross swim lessons continue to be very popular with high registration and attendance.

PRC Leadership Staff continue to work on strategies to increase Aquatic Staff capacity and numbers.

RECREATION - PRESCHOOL/CHILDREN/YOUTH

Youth Zone on Fridays continued in April. Approximately 20 in attendance. Rec Room is open @ lunch on Tuesdays with approximately 10 in attendance. Matt observing positive connections made between youth each week.

Staff continue to solidify the plan and details for Adventure Zone Summer Daycamps. The planning and coordination also include hiring Summer Daycamp staff. The Town was successful with an application to Canada Summer Jobs 2022, which provides wage subsidies to create job placements for youth. Five Summer Daycamp positions will be partially funded by Canada Summer Jobs 2022.

PROGRAM AREA PROJECTS & SPECIAL EVENTS

Youth Week

Staff continued to work with community partners and confirmed activities for Youth Week, including a NEW Charcuterie Culinary Workshop with local business Fig & Olive, and golf with the Ladysmith Golf Club.



Storybook Walk

On Tuesday, April 5, in partnership with LRCA – Adventures in Early Literacy, we launched another series of Storybook Walks at Kinsmen Park – a community supported project promoting literacy and movement in the outdoors. A pop-up event was organized at the park with the kick-off theme being ‘pen pals’ and Dear Dragon by Josh Funk. A perfect book for all to read as they wander, imagine and interact with nature. For 2022, books will be selected bi-monthly and installed on Tuesdays. The Town and LRCA are continuing to plan and organize an ongoing series of pop-up events at Kinsmen Park for the duration of the year. Each pop-up will complement the Storybook Walk theme and focus on bringing together community to promote physical literacy and reading.

FACILITY MAINTENANCE

Facility Projects

- Canoe Shelter – It is expected to be completed before June 21st (Indigenous Peoples Day). The contractor is currently prepping structural components at their shop.
- Kinsmen and Sportsmen Shelters – These are expected to be completed in a couple of weeks making them available to the public and rentals

- Transfer Beach Washrooms – The washrooms are on schedule to be opened for public use on May 26th.
- Concession Building Demolition – This work has been postponed until the end of September 2022.
- RGB Lighting – Additional LED RGB lighting will be installed at Aggie Hall and around the anchor ready for the Aggie Hall anniversary.
- 2022 Capital Projects – 70% of this year’s capital projects have either been completed (20%), are under way (20%), or about to start (30%). The remaining projects are larger scale and will start in the next couple months.

Community

- LAFF – Construction of the LAFF shelter at Aggie Park has started and estimates that it will be completed by the end of May.
- The Island Health clinic at Davis Rd_ is now complete. An onsite inspection on May 11th.