

Minutes of the Parks, Recreation & Culture Advisory Committee
Wednesday, October 20, 2021 at 7:00pm
Frank Jameson Community Centre, 810 6th Avenue

COMMITTEE MEMBERS PRESENT:

Tim Richards, Chair	Kelly Daniels
Councilor Duck Paterson	Geoff Dean
Lesley Lorenz	Emily Weeks
Bruce Mason	Jacqueline Huard
Lucy Partington	Lynda Baker

STAFF PRESENT:

Chris Barfoot, Lead
Richard Frost

REGRETS:

The meeting was called to order at 7:00pm.

**CALL TO ORDER AND
ACKNOWLEDGEMENT**

Chris Barfoot acknowledged with gratitude that this meeting takes place on the traditional, unceded territory of the Stz'uminus First Nation.

INTRODUCTION

Members Welcome
New Members
Returning Members

AGENDA

2021-20:
That the Parks, Recreation and Culture Advisory Committee approve the agenda for the meeting as presented.
Motion carried.

MINUTES

2021-21: That the Parks, Recreation and Culture Advisory Committee approve the minutes of the September 15, 2021 meeting as presented.
Motion Carried

NEW BUSINESS

Richard Frost

Chris Barfoot introduced Richard Frost to the Committee
Mr. Frost shared current capital projects and long term planning within facilities. He provided the Committee with an overview of the facilities team and Facility Operations in relation to the organizational structure.

Long range planning and goals. – looking at facilities and incorporating green initiatives with long range planning and goals being put into the facilities.

Discussed the 5 year capital plan and the current challenges for the Town with older infrastructure and the necessary special considerations with items such as hazardous material assessments.

Facility Operations is currently investigating the feasibility of specialized software to assist with asset management and preventative maintenance plans.

Kinsmen Park (Commonly known as Brown Drive Park)

Tim Richards shared the importance of the committee being involved in the process but also engaging the greater community. This is the opportunity for the committee to play a significant role in the engagement and will strengthen their recommendations.

It was discussed to go back to the park as a committee and look at the site in the winter.

Lynda Baker mentioned that there is confusion around the formal name of the park. It will be important to address this with the plan and future branding of the park.

The proposed phased approach for community engagement and knowledge gathering is an acceptable approach. Kelly Daniels requested to have regular check-in's between proposed phases.

It is already a great park that the potential to implement changes is quite safe.

Emily Weeks- This park presents many opportunities for community support through service clubs, grants and not only Town funds.

Leslie Lorenz- What is the process to include service clubs? It will be important to identify the specific elements that could be supported by service clubs through Town and staff conversations.

Parking was determined to need special consideration by the committee.

It will be important that the overall connectivity to the hydro corridor and proposed Malone Drive development is carefully considered as they relate to the site of Kinsmen Park.

2021-22:

That the committee approve the proposed park planning process and timeline with the committee being informed and updated between phased activities.

Motion carried

**PRC DEPARTMENT
UPDATE**

PRC Department Update

Chris Barfoot provided verbal updates for;
Transfer Beach
Arts and Heritage Hub
Machine Shop
Monthly and Yearly Passes
Local Organization

NEXT MEETING

Next meeting will be held at 7:00pm, November 17, 2021 at Frank Jameson Community Centre.

ADJOURNMENT

2021-23:

That the committee adjourn this meeting at 8:49pm.

Motion carried