

Minutes of the Parks, Recreation & Culture Advisory Committee  
Wednesday, March 20, 2019 at 7:00pm

---

**COMMITTEE MEMBERS PRESENT:**

Tim Richards, Chair  
Tara Pollock  
Councillor Duck Paterson

Gord Horth  
Bruce Mason  
Mike Brocklebank

**STAFF PRESENT:**

Clayton Postings  
Robyn McAdam

**REGRETS:**

---

**AGENDA**

*Moved and seconded:*  
**2019-06: That Parks, Recreation and Culture Advisory Committee approve the agenda for the meeting as presented.**  
*Motion carried.*

**MINUTES**

*Moved and seconded:*  
**2019-07: That Parks, Recreation and Culture Advisory Committee approve the minutes of the February 20, 2019 meeting as presented.**  
*Motion carried.*

**REFERRED BY COUNCIL**

**Poet Laureate draft policy** – Committee members discussed the Staff Report to Council and the Terms of Reference, recommending that the involvement of youth be included in the terms of reference.

*Moved and seconded:*  
**2019-08: That Parks, Recreation and Culture Advisory Committee support the Poet Laureate draft policy as presented.**  
*Motion carried.*

*Moved and seconded:*  
**2019-09: That Parks, Recreation and Culture Advisory Committee recommends that Council consider including the involvement of youth in the terms of reference.**  
*Motion carried.*

**Community Driven Capital Project Policy** – Committee members agreed that the plan provides guidelines that would help both staff and groups. The plan helps clarify deliverables and frames timely discussions.

*Moved and seconded:*  
**2019-10: That Parks, Recreation and Culture Advisory Committee recommends that Council consider approving the Community-Driven Capital Project Policy.**  
*Motion carried.*

**NEW BUSINESS**     **Regional Sport Tourism committee representative** – The CVRD requested a representative from the PRCAC committee sit on the Regional Sport Tourism committee. Gord Horth volunteered to attend the next meeting.

**Lot 108 Fitness Trail** – The committee discussed the Lot 108 Fitness Trail plan and agreed that it is a great starting project for various groups to work on together.

**OLD BUSINESS**     **Membership update** – New applicants for the PRCAC committee are being interviewed by Council and will be in attendance at a future meeting.

**UPDATES**             **Arts & Culture Update** –

- A Tea is planned for April 17 to celebrate the new kitchen and washroom at the Ladysmith Waterfront Gallery.
- The Vancouver Island Vixens and the Terry Boyle Irish night were both a great success at the Little Theatre.
- Two difference summer camps are planned for children at the Little Theatre this summer.
- ‘Rumours’ starts at the Ladysmith Little Theatre March 21<sup>st</sup> and runs till April 7<sup>th</sup>.

**Meeting adjourned at 8:30PM**  
**Next Meeting will be held at 7:00pm, April 24, 2019 at the Frank Jameson Community Centre.**