

Parks, Recreation & Culture Advisory Committee
Agenda for Meeting to be held on
Wednesday, May 15, 2019 at 7pm at FJCC

The goal of the Parks, Recreation and Culture Advisory Committee is to provide advice and recommendations to Council regarding the establishment and implementation of Parks, Recreation and Culture priorities in the Town of Ladysmith.

1. Welcome new members, Ava and Bryn
2. Agenda Approval
3. Minutes
 - a. Minutes of the meeting held April 17, 2019
4. New Business
5. Old Business
 - a. Lot 108 Service Group Project
6. Master Plan Discussion

**Minutes of the Parks, Recreation & Culture Advisory Committee
Wednesday, April 17, 2019 at 7:00pm**

COMMITTEE MEMBERS PRESENT:

Tim Richards, Chair
Tara Pollock
Bruce Mason
Councillor Duck Paterson

Geoff Dean
Lynda Baker
Mike Brocklebank

STAFF PRESENT:

Clayton Postings
Robyn McAdam

REGRETS:

Gord Horth

AGENDA

Moved and seconded:

2019-11: That Parks, Recreation and Culture Advisory Committee approve the agenda for the meeting as presented.

Motion carried.

MINUTES

Moved and seconded:

2019-12: That Parks, Recreation and Culture Advisory Committee approve the minutes of the March 20, 2019 meeting as presented.

Motion carried.

NEW BUSINESS

Regional Recreation Strategy – The committee was briefed on the Regional Recreation Strategy, the first ever recreation plan for the regional district. This document will serve as a point of reference and can help direct decisions in the future when the committee is presented items concerning recreation. Various feedback opportunities such as open houses and surveys are planned for the future - these engagement processes will be forwarded to the committee. Committee members discussed the terms of reference for committees and agreed that it would be useful for these terms of reference to be standardized within the region.

OLD BUSINESS

PRCAC Terms of Reference Update – The committee discussed the updated terms of reference for the PRCAC. Youth applications for the PRCAC committee are going to Council at the beginning of May.

UPDATES

Lot 108 Trail Update –

- Changes and updates to the plan are going to council in May. Plan will likely come back to the committee at a future meeting.

Lot 5 (waterfront) –

- The town has purchased this land and will be closing off the access point to crown land to encourage people to walk on the towns trails instead.

Arts & Culture Update –

- The washroom and kitchen renovation at the Waterfront Gallery is complete.
- Arts on the Avenue, scheduled for August 25, is already at full capacity. 'Light up the Night' will be August 24th.
- The Ladysmith Little Theatres production 'Rumours' was very popular. Ten of the 12 shows sold out.

Meeting adjourned at 8:30PM

Next Meeting will be held at 7:00pm, May 15, 2019 at the Frank Jameson Community Centre.

STAFF REPORT TO COUNCIL

Report Prepared By: Clayton Postings, Director, Parks, Recreation & Culture

Date: April 29, 2019

Report Reviewed By:

Meeting Date: May 6, 2019

File No:

RE: LOT 108 SITE PLAN

RECOMMENDATION:

That Council:

1. Receive the information update from the Lot 108 Working Committee (Rotary, Lions, Eagles, Kinsmen and Mid Isle Soccer) and refer the proposed revised plan to the Parks, Recreation & Culture Advisory Committee for comment and feedback.
2. Direct staff to report back to Council on the options related to developing an updated Lot 108 site plan and the process and costs associated with updating this concept plan.

PURPOSE:

The purpose of this report is to provide an update to Council and seek Council's direction for next steps.

PREVIOUS COUNCIL DIRECTION

Resolution	Meeting Date	Resolution Details
CS 2019-109	03/18/2019	That Council support in principle the application by the Lot 108 Trail Community Committee to the Vancouver Island University sponsorship program for trail building assistance, and provide a letter confirming its support if appropriate.
CS 2018-484	12/03/2018	That Council refer the recommendation from the Parks, Recreation and Culture Advisory Committee to develop a plan for the enhancement and completion of the Lot 108 sports complex to the 2019 budget deliberations.

Resolution	Meeting Date	Resolution Details
CS 2018-413	10/15/2018	That Council receive the updated information from the Lot 108 working committee (Rotary, Lions, Eagles, Kinsmen and Mid Isle Soccer) regarding the proposed multi-use trail.
CS 2018-235	06/25/2018	That Council provide a letter of support for the Lot 108 (Forrest Field) Expansion Initiative's grant application and direct staff to provide costing information.
CS 2018-236	06/25/2018	That Council refer to the Parks, Recreation and Culture Advisory Committee the Lot 108 (Forrest Field) Expansion Initiative and related correspondence for information and discussion.

INTRODUCTION/BACKGROUND:

The Lot 108 Working Committee has continued to progress with plans to develop a multi-use trail at the Lot 108 site. Previously the committee developed their plans based on using the outside perimeter of the site for the trail, limiting impact on future expansion. This area was surveyed and trail area marked. Following a site inspection by staff and committee members, it became apparent that the changes to elevation in the south-west section would limit some users' ability to enjoy the trail. It was also noted that the drainage ditch that crosses the property would be very close to the proposed trail and could be a hazard for users.

Because creating a user-friendly trail was the priority of the Committee (and therefore promoted widely during fundraising), the committee developed a revised proposal for Council's consideration. The revised proposal includes a wheelchair accessible trail, a practice soccer warm-up/practice pitch, a hiking trail and fitness stations throughout the park.

Currently the Lot 108 site is included in the 2016 Parks, Recreation and Culture Master Plan and the recommendations include reviewing the priorities and updating the site plan. This process is recommended prior to additional commitments or approvals to projects at the site.

ALTERNATIVES:

Council can choose to:

- Advise the Lot 108 Working Committee that an overall site plan review will need to be considered prior to the approval of any further amenities at the Lot 108 site.

FINANCIAL IMPLICATIONS:

Currently there is no funding identified within the 2019-2023 Financial Plan to develop additional amenities at Lot 108 or to update the concept plan. Staff continue to investigate funding through grants, however the site plan and costing is outdated, resulting in limited available information being ready if funding becomes available.

LEGAL IMPLICATIONS:

None identified

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

The significance of a large number of Ladysmith service clubs working collaboratively has been recognized and the groups are excited about the progress and partnership to date.

There has been great interest in seeing Lot 108 being developed and completed. Many conversations have included numerous types of amenities, as this is one of the few level, undeveloped park spaces within the community.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

If review of site plans commences, additional resources may be needed from Financial Services and Development Services.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

- | | |
|---|--|
| <input type="checkbox"/> Complete Community Land Use | <input type="checkbox"/> Low Impact Transportation |
| <input type="checkbox"/> Green Buildings | <input type="checkbox"/> Multi-Use Landscapes |
| <input checked="" type="checkbox"/> Innovative Infrastructure | <input type="checkbox"/> Local Food Systems |
| <input checked="" type="checkbox"/> Healthy Community | <input type="checkbox"/> Local, Diverse Economy |
| <input type="checkbox"/> Not Applicable | |

ALIGNMENT WITH STRATEGIC PRIORITIES:

- | | |
|--|--|
| <input type="checkbox"/> Employment & Tax Diversity | <input checked="" type="checkbox"/> Natural & Built Infrastructure |
| <input type="checkbox"/> Watershed Protection & Water Management | <input checked="" type="checkbox"/> Partnerships |
| <input type="checkbox"/> Communications & Engagement | <input type="checkbox"/> Not Applicable |

SUMMARY:

Following a survey of the area by the Lot 108 Working Committee, it was recognized that there was a need to review the original plan and make some design changes to the proposal. The changes proposed should be considered against the existing concept plan and the possible future plan.

I approve the report and recommendation(s).

Guillermo Ferrero, Chief Administrative Officer

ATTACHMENT(S):

Proposed Lot 108 map – Lot 108 Working Committee



Approximate location of the proposed Lot 108 Improvements

- == Lot 100 Property Outline
- - - Phase 1 - All Access Fitness Trail - Easy walking / wheelchair
- Phase 2 - Mini Soccer and Practice Pitch
- - - Phase 3 - Running and Walking Trail - Variable grades
- Phase 4 - Fitness stations

Existing sidewalk along Jim Cram Dr to be included in trails

LEES+Associates
Landscape Architects

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TOWN OF LADYSMITH

Project: LOT 108 ATHLETIC PARK
OVERALL CONCEPT PLAN
LADYSMITH, BC

Client: The
SITE PLAN

Date: APRIL 22, 2010
Scale: 1:500
Drawing No: 10-264
Sheet: 1 OF 1

