

**Minutes of the Parks, Recreation & Culture Advisory Committee  
Wednesday, October 21, 2020 at 7:00pm**

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**COMMITTEE MEMBERS PRESENT:**

Tim Richards  
Mike Brocklebank  
Ava Smith  
Councillor Duck Paterson

Geoff Dean  
Brynn Dovey  
Lynda Baker

**STAFF PRESENT:**

Chris Barfoot  
Robyn McAdam  
Julie Tierney

**REGRETS:**

Lesley Lorenz  
Emily Weeks

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**AGENDA**

***Moved and seconded:***  
**2020-04: That Parks, Recreation and Culture Advisory Committee approve the agenda for the meeting as presented.**  
***Motion carried.***

**MINUTES**

***Moved and seconded:***  
**2020-05: That Parks, Recreation and Culture Advisory Committee approve the minutes of the September, 2020 meeting as presented.**  
***Motion carried.***

**NEW BUSINESS**

**Park Naming Policy** – The Committee reviewed the Park Naming Request and the Park Naming Policy. Staff supplied a staff report outlining the Rutti family’s history in Ladysmith.

***Moved and seconded:***  
**2020-06: That the Parks, Recreation and Culture Advisory Committee support this request and recommend that Council name the park on Russell Road “Rutti Park”.**  
***Motion carried.***

***Moved and seconded:***  
**2020-07: That the Parks, Recreation and Culture Advisory Committee formally recommend Council to direct Staff to add language to the Park Naming Policy to include indigenous history and culture .**  
***Motion carried.***

**Regional Recreation Overview** – A final draft of the Regional Recreation Strategic Plan has been developed and is now being shared with the public. Feedback is being collected on the draft and will be used to finalize the plan. The Committee discussed the challenges of working in collaboration with the School District and their fields and recreation facilities, as Ladysmith is

in SD 68 as opposed to SD 79 which includes the Cowichan Valley. Discussion also centered on funding and asset management within the CVRD.

**PRCAC Orientation Binder** – Committee members were given binders including copies of recent policies and plans for reference. New members have joined and these binders will help ensure that the entire committee has information available for reference when required.

**Meeting format going forward** – The Committee discussed meeting in person versus meeting virtually for upcoming meetings.

*Moved and seconded:*

**2020-08: That the Parks, Recreation and Culture Advisory Committee hold the November PRCAC meeting via ZOOM to help limit physical contact during this time.**

*Motion carried.*

## UPDATES

### Parks, Recreation and Culture

- Staff are applying for the following grants
  - Investing in Canada Infrastructure Program – Community, Culture and Recreation grant to bring the Machine Shop upgrades to completion.
  - Investing in Canada Infrastructure Program – Rural and Northern Communities grant for work on the Lot 108 Park Plan.
  - Tourism Dependent Communities Grant – for infrastructure upgrades at Transfer Beach.
- Staff are also working together with community stakeholders on the following grant applications
  - Community Economic Recovery Infrastructure Grant – in partnership with the Ladysmith Museum to complete accessibility upgrades to the museum.
  - BC Gaming Capital Project Grant – in partnership with the Lot 108 Stakeholder group to complete the accessibility walkway surrounding Forrest Field at Lot 108.
- The Pool at the Frank Jameson Community Centre is reopening November 2<sup>nd</sup>. Staff are busy preparing for the reopening and are holding a staff inservice on October 29<sup>th</sup> to ensure staff are trained on new safety precautions involved in opening the pool and the facility to additional patrons.
- Masks will be recommended in all common areas of the FJCC starting November 2<sup>nd</sup>.
- Julie Tierney is leaving PRC for a new position with Corporate Services.

**Meeting adjourned at 8:24PM**

**Next meeting will be held at 7:00pm, November 18, 2020 via ZOOM.**

