

**Minutes of the Parks, Recreation & Culture Advisory Committee  
Wednesday, February 17, 2021 at 7:00pm**

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**COMMITTEE MEMBERS PRESENT:**

Tim Richards, Chair  
Lynda Baker  
Brynn Dovey  
Councillor Duck Paterson

Ava Smith  
Lesley Lorenz  
Geoff Dean  
Emily Weeks

**STAFF PRESENT:**

Chris Barfoot  
Pamela Zwicker

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**AGENDA**

*Moved and seconded:*

**2021-03: That Parks, Recreation and Culture Advisory Committee approve the agenda for the meeting as presented.**

*Motion carried.*

**MINUTES**

*Moved and seconded:*

**2021-04: That Parks, Recreation and Culture Advisory Committee approve the minutes of the January, 2021 meeting as presented.**

*Motion carried.*

**OLD BUSINESS**

**Park Naming Policy Proposed Amendment-** The committee recommended to staff to examine the existing policy and amend the language to be inclusive of indigenous culture and history. Staff will bring forward proposed language to the March 2021 PRCAC meeting.

**NEW BUSINESS**

**Public Art Donation Guidelines-** The committee reviewed the Public Art Donation Guidelines and gave some feedback for consideration.

- Guidelines will be a tool for the committee in reviewing public art donation requests.
- Consider further defining “professional artist”.
- Request from the PRCAC to view current inventory of public art works upon completion by the PATG.
- Concern was raised by the Chair that the donor or sponsor of a piece or collection of art may become overwhelmed if the process or documentation required to donate art is too cumbersome.
- Repair, maintenance, removal, relocation and de-accessioning gifts of public art was discussed, C. Barfoot explained the Town’s challenges around storing public art.

## UPDATES

**PRC Department Update** – PRCAC was provided a department update by staff included in the agenda. Project updates included:

- Staff have been navigating PHO guidelines and updating fitness and program offering accordingly. Focus will be on health and wellness and social benefits and connections vs traditional physical fitness.
- The chlorine system at FJCC's pool is being upgraded from the puck system to liquid chlorine. This change is necessary as the existing system has become obsolete and staff are no longer able to get parts and supplies to maintain this system.
- Through a partnership with TOL, LRCA, VIRL, Ladysmith's first Storybook Walk book has been placed along the path at Brown Drive/Kinsmen Park. Each storyboard features a page from a children's book as well as physical literacy activities. Each storyboard sign will also include interactive questions relative to the story or environment and give readers an opportunity to partake in fun, physical literacy activities. Books are changed weekly on Tuesdays. Families are encouraged to keep track of their progress by filling in their Storybook walk passport when they get home. At the end of the 24 weeks, families with children aged 0 – Kindergarten can redeem the coupon on their passport for a literacy bag containing a book that was showcased on the walk as well as an assortment of early learning activities and materials for home.
- Parks staff have been maintaining outdoor spaces, trails and sports fields to ensure safe and enjoyable usage for all, including some trail and path work along the Storybook walk.
- Family Day Treasure hunt has been extended until the weekend of February 20-21<sup>st</sup>. Families are encouraged to pick up a treasure map at FJCC and follow the clues to uncover treasure at Transfer Beach!
- Emergency Preparedness efforts continue, including training and equipment/supply purchases, funded by a \$25,000 grant received from UBCM.
- PR&C staff are leading a Poverty Reduction Strategy in cooperation with Social Planning Cowichan and other community partners. Anyone interested in learning more about this project can visit [www.communitytogethertoendpoverty.ca](http://www.communitytogethertoendpoverty.ca)
- March agenda items include: Presentation from Geoff Dean (Casara) on Lot 108 Slope and Grading Plan progress, review of park naming policy inclusive language request, presentation of report from Ladysmith Golf Course

**NEXT MEETING** Next meeting will be held at 7:00pm, March 17th, 2021 via ZOOM.

**ADJOURNMENT** It was moved, seconded and carried that the meeting be adjourned at 8:36 PM