

Minutes of the Parks, Recreation & Culture Advisory Committee  
Wednesday, February 16, 2022 at 7:00pm via ZOOM and  
Frank Jameson Community Centre, 810 6<sup>th</sup> Avenue

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**COMMITTEE MEMBERS PRESENT:**

Tim Richards, Chair  
Councillor Duck Paterson  
Lesley Lorenz  
Jacqueline Huard

Geoff Dean  
Emily Weeks  
Lynda Baker  
Lucy Partington

**STAFF PRESENT:**

Chris Barfoot, Lead  
Kim Cheang

**REGRETS:**

Bruce Mason  
Kelly Daniels

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The meeting was called to order at 7:04pm.

**CALL TO ORDER AND  
ACKNOWLEDGEMENT**

The Chair acknowledged with gratitude that this meeting takes place on the traditional, unceded territory of the Stz'uminus First Nation.

**AGENDA**

2022-01:  
That the Parks, Recreation & Culture Advisory Committee approve the agenda for the meeting as presented.  
*Motion carried.*

**MINUTES**

2022-02:  
That the Parks, Recreation & Culture Advisory Committee approve the minutes of the December 15, 2021 meeting as presented.  
*Motion Carried*

**NEW BUSINESS**

Glenn Popenko Presentation

Glen Popenko, Ladysmith Minor Softball Association Umpire Coordinator, made a presentation to the Committee outlining how the Town could help local sports associations attract and keep officials like referees, umpires and other positions. His suggestions included using the Town website and Activity Guide to promote volunteerism, providing a list of all associations in town with contact numbers, and allowing access to the washroom in Aggie Hall during sporting events.

The Committee suggested that Mr. Popenko, contact the Chamber of Commerce for volunteer organization's information. They also advised accessing educational programs to recruit volunteers and working with the Chronicle or Take Five to feature a local volunteer.

Review PATG Draft Toolkit Guidelines

L. Baker provided an overview of Guidelines for Toolkit #1 – Acquisition of Public Art and Toolkit #3 – Deaccession of Public Art.

Add to agenda item for next meeting commentaries of the Toolkit # 1 and 3 guidelines.

Community Banner Update

There have been challenges with navigating the timeline and production of banners to have them installed by late April to early May. A special electronic meeting will be arranged in early March to review the recommendation from PATG.

**OLD BUSINESS**

Park Implementation Plan Items Postponed until March

M. Gregory to provide a draft survey to bring back to the Committee based on comments and emerging themes from discussions.

The committee will invite Stz'uminus First Nation Elders to attend for an open discussion on importance of open space in Ladysmith.

L. Lorenz will look into coordinating a facilitator to review protocol with the Committee prior to the visit from the Elders.

**PRC DEPARTMENT UPDATE**

PRC Department Update

C. Barfoot provided an update regarding the following:

- Programs
- Facility Projects

**NEXT MEETING**

Next meeting will be held at 7:00pm, March 16, 2022 via ZOOM and at Frank Jameson Community Centre.

**ADJOURNMENT**

2022-03:

That the committee adjourn this meeting at 8:38pm.

*Motion carried*



Chair (T. Richards)



Corporate Officer (D. Smith)