

Parks, Recreation & Culture Advisory Committee  
Agenda for Meeting to be held on  
Wednesday, January 18<sup>th</sup>, 2023 at 7:00pm  
Frank Jameson Community Centre at 810 6<sup>th</sup> Avenue

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*The goal of the Parks, Recreation and Culture Advisory Committee is to provide advice and recommendations to Council regarding the establishment and implementation of Parks, Recreation and Culture priorities in the Town of Ladysmith.*

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**1. Call to Order and Acknowledgement**

The Town of Ladysmith acknowledges with gratitude that this meeting takes place on the traditional, unceded territory of the Stz'uminus First Nation.

**2. Agenda Approval**

**3. Minutes**

- a) Minutes of the meeting held October 19<sup>th</sup>, 2022

**4. New Business**

- a) Invitation for Sport Tourism Event Grant Sub-committee (STEGS) Representative  
b) Community Garden Association Delegation
- Presentation
  - Q & A

**5. Old Business**

- a) Park Implementation Plan – Review Proposed phases and community engagement  
b) Civic Recognition Program

CS 2022-073

That Council refer the “Civic Recognition” program to the Parks, Recreation & Culture Advisory Committee to develop a draft policy for Council’s consideration.

*Motion Carried*

**6. Adjournment**

**Minutes of the Parks, Recreation & Culture Advisory Committee  
Wednesday, October 19, 2022 at 7:00pm  
Frank Jameson Community Centre**

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**COMMITTEE MEMBERS PRESENT:**

Lynda Baker, Chair  
Colleen Butcher  
Kelly Daniels

Geoff Dean  
Terri Merritt-Worden  
Councillor Duck Paterson

**STAFF PRESENT:**

Chris Barfoot, Lead  
Kim Cheang, Minute Taker  
Mike Gregory, Guest

**REGRETS:**

Gordon Filewych  
Jacqueline Huard

Bruce Mason  
Lucy Partington

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**CALL TO ORDER AND  
ACKNOWLEDGEMENT**

In the absence of an appointed Chair, Councillor D. Paterson called the meeting to order at 6:58pm and acknowledged with gratitude that it was taking place on the traditional, unceded territory of the Stz'uminus First Nation.

**AGENDA**

2022-27:

That the Parks, Recreation & Culture Advisory Committee approve the agenda for the meeting as presented.  
*Motion Carried.*

**MINUTES**

2022-28:

That the Parks, Recreation & Culture Advisory Committee approve the minutes of the September 21, 2022 meeting as presented.  
*Motion Carried*

**NEW BUSINESS****Introductions**

New members of the Committee were introduced and returning members were welcomed back.

**OLD BUSINESS****Elect Chair and Co-Chair**

2022-29:

That the Parks, Recreation & Culture Advisory Committee appoint L. Baker as Chair and G. Dean as Co-Chair.  
*Motion Carried*

**L. Baker assumed the Chair.****Civic Recognition Program**

*Council Resolution CS 2022-073*

*That Council refer the "Civic Recognition" program to the Parks, Recreation & Culture Advisory Committee to develop a draft policy for Council's consideration.*

T. Merritt-Worden provided an overview of the City of Silverton's Annual Community Award Program selection and criteria for the Committee's review.

Parks, Recreation & Culture staff advised that they would bring an inventory of local program awards, such as the Chamber of Commerce awards, the Historical Society Awards, etc. to a future Committee meeting to assist the committee as they draft the policy.

Park Implementation Plan – Review engagement/capture improvements

The Committee looked at feedback from the survey to determine if there were any other emerging items missed. At next meeting the Committee will reevaluate these proposed phases and see if it can add more items and look at costing from each phase.

Parking will be addressed through the Town's Active Transportation Grant, which will be used for improvements to Colonia Drive, including plans to improve crosswalks, walkways and entry point to the park.

**PRC DEPARTMENT  
UPDATE**

C. Barfoot provided an update regarding the following:

- Facility Projects
- Programs

**NEXT MEETING**

7:00pm on Wednesday, November 16, 2022 at FJCC.

**ADJOURNMENT**

2022-30:

That the Parks, Recreation & Culture Advisory Committee adjourn this meeting at 8:05pm.

*Motion Carried*