

Parks, Recreation & Culture Advisory Committee
Agenda for Meeting to be held on
Wednesday, June 17th, 2026 at 7:00pm
Frank Jameson Community Centre at 810 6th Avenue

The goal of the Parks, Recreation and Culture Advisory Committee is to provide advice and recommendations to Council regarding the establishment and implementation of Parks, Recreation and Culture priorities in the Town of Ladysmith.

1. Call to Order and Acknowledgement

The Town of Ladysmith acknowledges with gratitude that this meeting takes place on the unceded territory of the Stz'uminus First Nation.

2. Agenda Approval

3. Minutes

a) Minutes of the meeting held May 20th, 2026

4. New Business

a) Forrest Field Pump Track/BMX

5. PRC Update

6. Adjournment

7. Next Meeting – September 16th at 7:00pm

**Minutes of the Parks, Recreation & Culture Advisory Committee
 Wednesday, May 20, 2026 at 7:30 p.m.
 Frank Jameson Community Centre**

COMMITTEE MEMBERS PRESENT:

Colleen Butcher	Bruce Mason (Co-Chair)
Jacqueline Huard <i>(arrived at 7:37)</i>	Terri Merritt-Worden
Mitchel Lowe	Jane Nettleton (Chair) <i>(arrived at 7:35)</i>
Dave Mack	Councillor Jeff Virtanen

STAFF PRESENT:

Chris Barfoot, Lead
 Kim Cheang, Minute Taker

REGRETS:

Gordon Filewych

CALL TO ORDER AND ACKNOWLEDGEMENT

The Co-Chair called the meeting to order at 7:33pm and acknowledged with gratitude that the meeting was taking place on the unceded territory of the Stz'uminus First Nation.

AGENDA

2026-01:
 That the Parks, Recreation & Culture Advisory Committee approve the agenda for the meeting as presented.
Motion Carried.

MINUTES

2026-02:
 That the Parks, Recreation & Culture Advisory Committee approve the minutes of the November 19, 2025 meeting as amended.
Motion Carried

NEW BUSINESS

Invitation for Sport Tourism Grant Sub-Committee (STEGS)
 • J. Nettleton, C. Butcher and C. Barfoot provided an overview of the Sport Tourism Event Grant Sub-Committee (STEGS)

2026-03:
 That the Parks, Recreation & Culture Advisory Committee appoint T. Merritt-Worden as the representative and B. Mason as the alternate for the Sport Tourism Event Grant Sub-Committee.
Motion Carried

OLD BUSINESS

Rutti Park Implementation Plan
 2026-04:
 That the Parks, Recreation & Culture Advisory Committee endorse the Rutti Park Implementation Plan with the following amendments:
 • Move the Dog Area and Split-Rail Fencing elements in Phase 2 to Phase 1;
 • Move the Children's Play Area element in Phase 3 to Phase 2; and
 recommend that Council proceed with the amended plan.
Motion Carried

OPEN DISCUSSION

- Lot 108: Phase 1 and 2 nearing completion; an open house is planned to re-engage the community and reconfirm priorities.
- Brown Drive Park: Playground replacement scheduled for summer 2026; demolition to begin shortly.
- Tennis and pickleball facilities discussion
- Arbutus -Thompson Park and trail connectivity
- Accessibility in public restrooms, including concerns regarding automatic toilets
- Culture and community theatre updates

NEXT MEETING

7:00pm on Wednesday, June 17, 2026 at FJCC.

ADJOURNMENT

2026-05:

That the Parks, Recreation & Culture Advisory Committee adjourns this meeting at 8:34pm.

Motion Carried