



MINUTES

Heritage Revitalization Advisory Commission (HRAC)

Thursday, June 23, 2016 at 5:15 p.m.

Council Chambers, City Hall

PRESENT: Chair – Marnie Craig; Members: Jennifer Robinson, Maureen Martin, Allen McDermid, Tamara Hutchinson; Council Liaison – Rob Hutchins; Staff Liaison & Recorder – Margaret Paridaen

REGRETS/ABSENTS: Ann Rogers; Bernardien Knol (LDHS member)

The meeting was called to order at 5:30 p.m.

1. AGENDA

It was moved, seconded and carried that the Agenda of June 23, 2016 be approved.

2. MINUTES

It was moved, seconded and carried that the Minutes of April 14, 2016 be adopted.

3. COUNCIL REFERRALS/UPDATES

Councillor R. Hutchins indicated that applications are being accepted until June 30th for vacant positions in commissions and committees. Any commission member with terms coming due should apply by June 30th. M. Martin, A. McDermid and A. Rogers have announced that they are stepping down from HRAC.

4. SIGN/FAÇADE APPLICATIONS

a) Dragon City Restaurant sign review – 318 – 328 Esplanade Avenue

HRAC members discussed the application and agreed that the signage meets the heritage character of downtown Ladysmith.

b) Left Coast Fashions sign review – 423 First Avenue

HRAC members discussed the application and agreed that the signage meets the heritage character of downtown Ladysmith.

c) Old Town Bakery sign review (for addition) – 514 First Avenue

HRAC members discussed the application and agreed that the signage meets the heritage character of downtown Ladysmith.

5. HERITAGE PROJECT UPDATES

Transfer Beach pictorial panels were delivered June 23, 2016, and it is anticipated that installation will be completed during the week of June 27th, in time for Canada Day celebrations at Transfer Beach Park. The local papers, Ladysmith Chronicle and Take 5 will be invited to do a feature article on the new display. The pictorial will also be featured in the Heritage Walk I: Artifacts in the next printing.

6. NEW BUSINESS

a) Heritage Strategic Plan Update

With the turnover of three Commission positions next term, M. Craig suggested that the current Commission membership put forward motions to ensure understanding of the current priorities into the future.

Heritage Building Plaques:

It was moved, seconded and carried that HRAC acknowledges that HRAC has completed their review work on this series of candidate heritage buildings plaques, and the heritage plaque project is now turned over to staff for production and installation.

Members of the Strategic Plan Implementation Subcommittee (M. Craig, M. Martin, J. Robinson and A. Rogers) prepared a Review of the Ladysmith Heritage Strategic Plan (2008-2013) – Implementation Strategy in May, 2016. The review was emailed to all Commission members on May 30, 2016.

Heritage Strategic Plan:

It was moved, seconded and carried that HRAC supports the recommendations put forward by the Strategic Plan Implementation Subcommittee in the Review of Ladysmith Heritage Strategic Plan (2008-2013) – Implementation Strategy (May 2016);

AND recommends that a quote be requested from Donald Luxton & Associates Inc. to develop an updated Strategic Plan based on the original 2008-2013 Strategic Plan and the May 2016 subcommittee report.

Heritage Inventory:

HRAC acknowledged that an update of the Heritage Inventory is needed with format and new material, however historical information and SOS data should be retained.

It was moved, seconded and carried that the Heritage Inventory be updated for reproduction in print and digital formats and that consultant resources should be utilized as needed to complete the Heritage Inventory update.

It is also suggested that the Ladysmith and District Historical Society be invited to assist with updating the photos and reviewing content.

7. CORRESPONDENCE

a) Waterfront Design Charrette Nomination letter

Councillor R. Hutchins announced that the Waterfront Area Plan and Charrette are on hold as more details are worked out regarding scope and process.

8. UPDATES

Councillor R. Hutchins relayed that a new Holland Creek Local Area Plan was approved by Council at its June 20, 2016 meeting.

9. NEXT MEETING

To be determined – Council Chambers, City Hall

10. ADJOURNMENT

It was moved, seconded and carried that the meeting be adjourned at 7:15 p.m.

Chair (M. Craig)

RECEIVED:

Corporate Officer (S. Bowden)