



## INFRASTRUCTURE SERVICES

Request for Proposals

No. 2022-IS-04

# STORM WATER MASTER PLAN OLD TOWN AREA

## ADDENDUM #3

For further information:  
Ryan Bouma, P. Eng.  
Director of Infrastructure Services  
rbouma@ladysmith.ca  
250.245.6440

RFP Issue Date: **May 3, 2022**  
RFP Closing Date: **June 7, 2022 at 2:00 pm,**  
RFP Opening: **June 7, 2022 2:15 pm (not public),**  
Location of Bid Opening: **Ladysmith City Hall**

## Addendum #2: Request for Proposal No. 2022-IS-04

### STORM WATER MASTER PLAN – OLD TOWN AREA

This Addendum includes revisions to the RFP document and a compilation of questions and answers received from possible Proponents up to 10:00 a.m. on 27 May 2022.

**Issued:** 27 May 2022

This Addendum shall be read in conjunction with and considered as an integral part of the Request for Proposal (RFP). Revisions supersede the information contained in the original RFP or previously issued Addendum. No consideration will be allowed for any extras due to any Proponents not being familiar with the contents of this Addendum. All other terms and conditions remain the same.

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#### REVISIONS

N/A

#### QUESTIONS

**1. Question:**

Is the “OLD TOWN” area the “Area of Interest” in the section 2 figure?

**Answer:**

Yes. The other labels are for reference only.

**2. Question:**

Is the budget noted in addendum 1 intended to complete the rest of Town in addition to this assignment?

**Answer:**

Eventually a master plan will be required for the rest of Ladysmith. The Old Town area is the Town’s stormwater priority and additional master planning hasn’t been contemplated yet.

**3. Question:**

Is the 2500m of CCTV work in Addendum 1 for estimating purposes? What if a blockage is encountered?

**Answer:**

Yes. More or less CCTV work could be negotiated depending on budget, time, and needs. Root cutting or repairs of any blockages are not expected. In case of a blockage CCTV work should be tried elsewhere or abandoned. The blockage should form part of the opinion regarding replacement needs.

**4. Question:**

Can the survey be defined in the same way the CCTV work has been?

**Answer:**

The Town does not expect proposals to include a complete survey of the storm system and will endeavor to evaluate all proposed methods fairly. It is preferred that proponents propose methods to infer elevations and field survey critical locations. If the proponent prefers to estimate the number of days required and provide a rate for additional survey that would be acceptable. Detailed survey would be done during design of capital projects identified in the master plan.

**5. Question:**

Can you clarify “identify natural assets such as marsh, streams, forest, etc. and characterize their function within the system”?

**Answer:**

The Town would like the proponent to identify the location and approximate the size of natural assets. The proponent should characterize their function in terms of conveyance, storage, and environmental sensitivity. The environmental component can be for high level awareness purposes only. Many natural assets may already be identified on the Town’s base plan, but only by name (ie. Creek, ditch, estuary).

*End of Addendum #2*